



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
TO BE HELD ON THURSDAY 9<sup>th</sup> APRIL 2015 AT 8PM  
IN THE CHURCH ROOM, WEST WYCOMBE**

**MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND**

**AGENDA**

1. Apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to items on the agenda
3. To confirm and sign the minutes of the previous meetings
4. Report on progress on items in the previous minutes

**MEETING CLOSED FOR PUBLIC QUESTIONS  
MEETING RE-OPENED**

5. Correspondence – see Appendix 1
6. Planning Applications & decisions:  
**15/05811/FUL-60 Chorley Road, West Wycombe** -Householder application for construction of single storey front extension and part single, part two storey rear extension and relocation of oil storage tank  
**15/05693/FUL -482 West Wycombe, Road High Wycombe** -Householder application for construction of part two storey, part single storey side/rear extension, alterations to roof in connection with loft conversion and associated external alterations  
**15/05595/FUL -316 West Wycombe Road, High Wycombe** -Change of use of part of land to form turning area (Part retrospective)  
**Bucks County Council/CC/12/15** – Proposed boundary wall on the western boundary of **321 West Wycombe Road** with associated landscaping
7. To agree to purchase 7 x £10 book vouchers for West Wycombe School's speeding poster competition
8. To agree to add Cllr Harris on the bank signature mandate
9. To discuss planting the deodara trees
10. To consider purchasing one more piece of equipment for the Pedestal Playing Field
11. To report and discuss any highways issues including placing a verge grass cutting contract with Acorn Landscapes ; current plans for the roads in our parish
12. To approve the accounts for the year ending 31<sup>st</sup> March 2015
13. To discuss the Annual Parish Meeting
14. To approve the accounts for April 2015 and signing of cheques – appendix 2
15. Members questions
16. Date of next meeting – Annual Parish Meeting -Thursday 30<sup>th</sup> April 2015 at 7.30pm, The Church Room ; Annual Parish Council Meeting and May Parish Council Meeting – 14<sup>th</sup> May at 8pm in The Church Room

SHARON L. HENSON, CLERK

2.4.2015

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,  
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU  
Telephone: 01494 – 448048 Email: clerk@westwycombe.org.uk**

### Correspondence Received from 12th March – 2<sup>nd</sup> April 2015

1. DCLG Guidelines on the Audit and Accountability framework – issued to Councillors
2. Information on concrete table tennis tables – issued to Councillors
3. BCC Notification of road closures in the Wycombe area – West Wycombe High Street will be closed for 6 nights at some point during May/June – issued to Councillors and on website.
4. Certificate for the Local Council Award Scheme – Foundation level
5. RBS- notification of an update to the finance package
6. WDC Emails about the election process – issued to Councillors and anyone asking for Nomination papers.
7. Emails from BCC about the delay on the double yellow line scheme for Church Lane.
8. Emails from County Cllr Hayday about Transport for Bucks work planned for our parish and the reasons delay – work load and weather conditions.
9. BCC Devolution Agreement – advising parishes that it will be modified – we now have a correct grass cutting map and an agreement to be paid a further £224.88 for undertaking this work.  
Councillors have to consider whether they want to sign the agreement and understand that an addendum will be sent; to wait for a revised agreement; whether to start work on the contract; whether to wait until the signed contract have been issued.
10. Email from a local resident about recent filming work at The Church Rooms – after speaking to school parents and the church Councillors were satisfied with the way the film company had worked although we were advised that they had not obtained a licence for the work from Bucks CC
11. NALC Star Councils Award – issued to Councillors
12. Workshop in Winslow on 21<sup>st</sup> April on the subject of Parishes Engaging with Young People – issued to Councillors.
13. Notes on NAG meeting – issued to Councillors
14. WDALC Minutes
15. Emails from the School Transport Group asking for help over poor parking by parents.
16. Email from a local resident about the litter along the Bradenham Road – the chairman replied to the resident explaining the situation that we do not have a litter picking system and litter clearance is carried out by WDC.

### Clerks Report

1. WDC Environmental Health have advised us that we cannot put poison down for the rats at The Pedestal as the dead animals could be picked up by red kites, wildlife and dogs in such a large open space.
2. Chairman and Clerk attended WDALC Legal training session which was very informative and gave us a good contact with a firm of solicitors should we need legal advice.
3. Chairman and Clerk attend the Rural Forum
4. Chairman and Clerk attendee the WDALC meeting
5. Clerk attended the Clerks meeting at WDC where the election process was explained; the Womens Tour of Britain cycle race – 21<sup>st</sup> June starting in Marlow at 11am going through the Hambleden Valley to Stokenchurch and down to West Wycombe before going to Bledlow Ridge – rolling road blocks will be implemented.
6. The new picnic bench has been delivered and is almost in the correct place – it is insured.
7. We are still waiting for the fee and application for the allotment by the roadside hedge.
8. St Lawrence Church are discussing the defibrillator which is ready for delivery.
9. The first defibrillator has been delivered and is with the electrician for installation.
10. Two sets of ashes have been buried in an existing plot – this was carried out privately but with the Clerk in attendance.
11. The Clerk has briefed Acorn Landscapes on the verge grass cutting requirements and is Currently waiting for the price – as grass cutting will need to commence before the end of April it is on this agenda.
12. The VAT has been claimed - £3997.79 which means we will start the year with £13,582.11 in the bank. The RFO has estimated a balance of £14,000 when preparing the budget in November. The accounts for the year ending 31<sup>st</sup> March are enclosed.

Appendix 2

**Cheques to be paid in April 2015**

Mrs S. Henson S/O	517.99	March salary
Mrs S Henson	120.81	Balance of salary plus one off payment of £43(NALC pay rise)
Bucks County Council	162.95	Pension – March
TBS Hygiene Ltd	719.76	Dog bin collection for February and new bins
Southern Electric dd	141.74	Energy (street lights )
Staples	21.92	Stationery
Peter Gomme	200.00	Harrow and roll Pedestal Playing Field
John K Lawrence	936.50	4/4 maintenance and supply/lay turf on 4 graves
Mrs S Henson	68.60	Expenses Dec 2014 – March 2015
Southern Electric Contracting	763.40	Lighting maintenance
<b>Total</b>	<b>3653.67</b>	

**Statement of Account as at 31<sup>st</sup> March 2015**

Opening balance – 1 <sup>st</sup> March	15816.92
Less March cheques	8880.41
Plus allotment rents	20.00
Plus bank adjustment on cheque 792	0.30
<b>Sub Total</b>	<b>6956.81</b>
Bank of Ireland	0.00
Deposit account	2627.51
<b>Total</b>	<b>9584.32</b>



Department for  
Communities and  
Local Government

# Changes to the smaller authorities' local audit and accountability framework: a guide



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# 1. Introduction and context

## **Aim of this guide**

This guide aims to help smaller authorities officials in England to understand how the changes introduced by the Local Audit and Accountability Act 2014 (the Act) and new Regulations will affect them. It offers a less technical explanation of the changes and describes the key requirements of the new audit regime for smaller authorities. However, as a working guide, it assumes a basic knowledge of local authority finance and financial procedures.

It explains what public accountability means for smaller authorities and what happens after the Audit Commission closes. It sets out what smaller authorities need to do from 1 April 2015 and what will change from 1 April 2017. For further information, a list of the legislation and other relevant guidance can be found in Appendix 2 at the end of this guide.

This guide is not explicitly aimed at the general public. However they will have an interest in how accountability and transparency will be strengthened as a result of the Government's changes.

## **Background**

The Local Audit and Accountability Act 2014 (the Act) closes the Audit Commission and establishes new arrangements for the accountability and audit of local public bodies in England.

Local public bodies include smaller authorities such as parish councils, parish meetings and internal drainage boards. A smaller authority is an authority that has gross annual income or expenditure (turnover) below £6.5 million, including those 'exempt authorities' with a turnover below £25,000.

## **What is public accountability?**

The Act builds on the general principle that all local public bodies, regardless of size, must account for all the money they receive and spend, wherever it comes from. Local taxpayers expect local public bodies to be open and transparent about how they have handled public money, as these bodies are always accountable to the communities they serve.

## **Terms used in the guide**

The Government's policy is that smaller authorities' annual accounts are subject to an "assurance review", which involves the auditor issuing a report on the annual return prepared by the authority, rather than full annual audit. This approach is

proportionate to the amounts of public money that smaller authorities handle. It also continues the existing practice of how audit firms provide assurance on smaller bodies.

Details of what is covered in an assurance review and how auditors of smaller authorities should meet their responsibilities are set out in the guidance which accompanies the Code of Audit Practice.

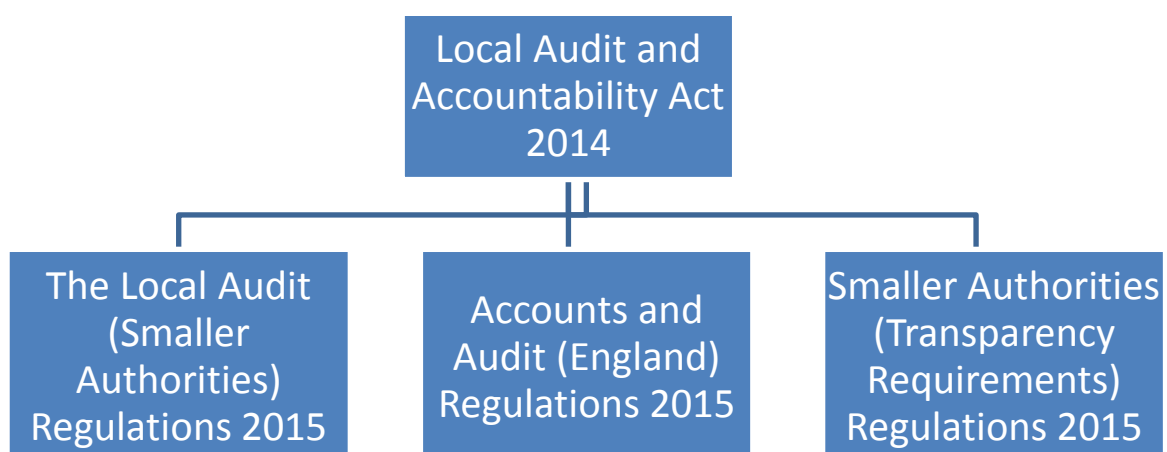
In this guide smaller authorities with an annual turnover below £25,000 - that will be exempt from the requirement to have a routine annual assurance review under the new regime - are referred to as 'exempt authorities.' Smaller authorities with an annual turnover above £25,000 - that will be 'non-exempt' from this requirement and must still have a routine annual assurance review - are referred to as 'non-exempt authorities.'

Smaller authorities can also chose to voluntarily have a full external audit which increases accountability further. This option will remain under the new regime.

### **Overview of the new legislative framework**

The new legislation replaces the Audit Commission Act 1998 and the Accounts and Audit (England) Regulations 2011.

The Act will be supported by a number of sets of Regulations, as well as the Transparency Code for smaller authorities and the Code of Audit Practice. The main sets of Regulations of significance to smaller authorities are shown in the diagram below.





The changes introduced by the new legislative framework will happen in two stages. The first stage starts on 1 April 2015 and applies to the 2015/16 and 2016/17 financial years. The second stage is currently expected to start on 1 April 2017 and apply to all financial years from 2017/18 onwards<sup>1</sup>.

This guidance addresses what smaller authorities will have to do during each of the two stages.

### **What happens after the Audit Commission closes?**

Initially, very little will change for smaller authorities.

The Audit Commission will close on 31 March 2015. From 1 April 2015, responsibility for making auditor appointments and setting audit fees will transfer to a new company, Public Sector Audit Appointments Limited. This new company will undertake these functions until the current contracts with audit firms expire – currently expected to be after the completion of the 2016/17 audits. Some Audit Commission staff will transfer to the new company to ensure continuity.

Smaller authorities will keep the external auditor appointed by the Audit Commission until the 2016/17 audit process has been completed.

As of 1 April 2015, the Comptroller and Auditor General<sup>2</sup> is responsible for publishing the Code of Audit Practice and for issuing guidance to auditors. The new Code of Audit Practice will take effect for the 2015/16 accounts onwards. Auditors' work on 2014/15 annual accounts will be conducted under the Audit Commission's existing Code of Audit Practice. The National Audit Office will also prepare, update and publish *Council Accounts: a guide to your rights*, which explains how local residents and electors can exercise their legal rights in respect of the accounts.

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<sup>1</sup> The current audit contracts are set to expire in 2017.

<sup>2</sup> In practice, the National Audit Office will undertake the day to day operational activities associated with the Code of Audit Practice on the Comptroller and Auditor General's behalf.

## 2. What do smaller authorities (both ‘exempt’ and ‘non-exempt’) need to do from 1 April 2015?

There are limited changes for smaller authorities from 1 April 2015. All smaller authorities will continue to prepare annual accounts in the form of an annual return.

The annual return must be completed in accordance with proper practices. Proper practices are set out in the Practitioners’ Guides which are published jointly by the National Association of Local Councils (NALC) and the Society of Local Council Clerks (SLCC), for parish councils, and by the Association of Drainage Authorities (ADA) for Internal Drainage Boards. Other smaller authorities may follow the Practitioners Guide that best suits their needs.

There are no changes to the requirement for smaller authorities to have an internal audit. The Practitioners’ Guides provide guidance on internal control, internal audit and other good governance arrangements.

For 2014/5, 2015/16 and 2016/17, the annual return will continue to be audited by the external auditor appointed by the Audit Commission.

### **Exercise of public rights**

From 1 April 2015, there will be changes to the way smaller authorities support local electors in the exercise of their rights in relation to the accounts. For the accounts of 2014/15, nothing changes and the auditor will call the audit and set the dates for public inspection of the accounts in the usual way.

However, for the 2015/16 financial year and beyond it is the Responsible Financial Officer of each smaller authority who must set the commencement date for the exercise of public rights, rather than the auditor.

From the commencement date set by the Responsible Financial Officer, and for a single period of 30 working days, the accounts can be inspected. During this period electors can ask questions of the auditor or make an objection. Any question or objection must be raised within the 30 day inspection period. This is a change from the current arrangements where the period for the exercise of public rights follows the inspection period.

The Responsible Financial Officer will be able to exercise some discretion in setting the 30 day period. However, whatever period the officer sets it must include a common inspection period - during which the accounts of all smaller authorities must be simultaneously available for public inspection - of the first 10 working days

(consecutive days excluding Saturdays, Sundays and bank holidays) of the July following the financial year to which the accounts relate. These changes are set out in the new Accounts and Audit Regulations.

### **Transparency Code for smaller authorities**

A further change is that from 1 April 2015 smaller authorities with annual turnover below £25,000 will be subject to the requirements of a new Transparency Code for smaller authorities. Parish meetings where there is no parish council are exempt from the requirements of the Code.

The Transparency Code for smaller authorities was issued as recommended practice in December 2014 and following legislation will become mandatory on 1 April 2015. The Code requires the following information, relating to the authority and the previous financial year, to be published annually. This should be published on the first occasion by 1 July 2015 and in each subsequent year no later than 1 July:

- all items of expenditure above £100;
- end of year accounts, annual governance statement, and internal audit report (as contained in the annual return). The end of year accounts should be accompanied by:
  - a copy of the bank reconciliation for the relevant financial year;
  - an explanation of any significant variances (e.g. more than 10-15%, in line with proper practices) in the statement of accounts for the relevant year and previous year; and
  - an explanation of any differences between 'balances carried forward' and 'total cash and short term investments', if applicable.
- a list of councillor or member responsibilities; and
- details of public land and building assets owned by the smaller authority (except internal drainage boards and charter trustees).

The Code also requires the following information to be published more frequently than once annually:

- The draft minutes from all formal meetings (i.e. full council or board, committee and sub-committee meetings) should be published not later than one month after the meeting has taken place.
- Meeting agendas and associated meeting papers should be published not later than three clear days before the meeting is taking place.

All the information must be published on a website, which is publicly accessible and free of charge to view.

# 3. What will change for smaller authorities from 1 April 2017?

## **Appointing an external auditor**

For the financial year starting on 1 April 2017, smaller authorities will be responsible for appointing their own external auditor. Each year the appointment must be made by the 31 December before the start of the audited year in April. So, by 31 December 2016, smaller authorities must have appointed an external auditor to undertake an assurance review of the 2017/18 accounts.

To help smaller authorities find and appoint an auditor, the Secretary of State can specify a new body that will have powers to appoint auditors and set audit fees for smaller authorities. Any appointing body will make arrangements to appoint an auditor to all smaller authorities unless they decide to actively opt-out and make the appointment themselves. Any appointing body will contact all smaller authorities during 2015/2016 to advise them of the process for making auditor appointments and to explain their options. It is anticipated that representatives from the sector will bring forward a proposal to undertake this role as a 'Sector Led Body' to provide bulk procurement services.

A change from the 2017/18 financial year is that smaller authorities whose annual turnover is below the £25,000 threshold will, in most circumstances, be exempt from undergoing a routine annual assurance review. They will continue to meet requirements set out in the Transparency Code for smaller authorities in place of this requirement, as part of a more proportionate regime.

## **Smaller authorities below the £25,000 threshold ('exempt' authorities)**

Instead of having an annual assurance review, exempt smaller authorities will only need to comply with the publication requirements of the Transparency Code for smaller authorities. However an auditor must be available to deal any question or objection made by an elector to the accounts.

Exempt authorities that decide to use any appointing body's arrangements will not have to have an auditor appointed automatically, unless an elector wishes to ask the auditor a question or make an objection to the accounts. In these circumstances, the local elector will have to contact the appointing body who will then assign an auditor to deal with the question or objection. If the authority's turnover rises above £25,000 during the year it must tell the appointing body and the appointing body will appoint an auditor for that year.

Exempt authorities that opt out of the appointing body's arrangements will be required to appoint their own auditor as if they were not exempt. The auditor of an exempt authority will not undertake an annual assurance review of the accounts but

will need to be available to deal with questions or objections from local electors about the accounts.

*Smaller authorities above the £25,000 threshold ('non-exempt' authorities)*

Smaller authorities above the £25,000 threshold are required to have a routine annual assurance review of the annual return. These authorities can use the appointing body's auditor appointment arrangements or can opt out and make their own arrangements.

Smaller authorities (exempt and non-exempt) that choose to opt out of the appointing body's arrangements have to:

- take the decision at full council;
- notify the appointing body of their decision by a set deadline;
- establish an independent auditor panel to advise on the appointment of the auditor; and
- procure an auditor either alone or collectively with others.

Non-exempt smaller authorities that use the appointing body's arrangements will not need to establish an independent auditor panel and will have an auditor appointed for them.

# Appendix 1

## Commencement schedule – Key Dates

<b>What?</b>	<b>When?</b>
Transparency Code for smaller authorities issued as 'recommended practice'	December 2014
Transparency Code for smaller authorities becomes mandatory	1 April 2015
Audit Commission closure	31 March 2015
<b>Transitional period</b>	<b>From financial year 2015/16</b>
Public Sector Audit Appointments Limited - takes over management of former Audit Commission contracts	1 April 2015
New Code of Audit Practice	1 April 2015
Responsible Financial Officer to set commencement date for exercise of electors' rights	For 2015/16 Annual Return
First 'common inspection period'	1 July 2016 to 14 July 2016
Earliest commencement date of 30 working day inspection period (for 2015/16 accounts)	9 June 2016
Latest commencement date of 30 working day inspection period (for 2015/16 accounts)	1 July 2016
<b>Local appointment</b>	<b>From financial year 2017/18</b>
Determination of 'opt in' or 'opt out' from appointing body arrangements	By the closing date set by the appointing body (during 2015/16)
Appointment of auditor for 2017/18 by appointing body	By 31 December 2016
Appointment of auditor for 2017/18 by exempt bodies opting out of appointing body arrangements	By 31 December 2016

# Appendix 2

## List of relevant legislation and guidance

### Regulations

The Local Audit and Accountability Act 2014

The Accounts and Audit (England) Regulations 2015

The Local Audit (Smaller Authorities) Regulations 2015

Local Government (Transparency) (Descriptions of Information) Order 2015

Smaller Authorities (Transparency Requirements) Regulations 2015

The Local Audit (Auditor Panel) Regulations 2014

The Local Audit (Auditor Panel Independence) Regulations 2014

The Local Audit (Appointing Person) Regulations 2015

The Local Audit (Resignation and Removal) Regulations 2014

### Guidance

Transparency Code for smaller authorities 2014 -

[http://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/388541/Transparency\\_Code\\_for\\_Smaller\\_Authorities.pdf](http://www.gov.uk/government/uploads/system/uploads/attachment_data/file/388541/Transparency_Code_for_Smaller_Authorities.pdf)

Code of Audit Practice – Comptroller and Auditor General

Council accounts - A guide to your rights – National Audit Office (NAO)

Joint Practitioners' Advisory Group, Governance and Accountability in Local Councils: A Practitioner's Guide (England) 2014

Joint Practitioners' Advisory Group, Governance and Accountability in Internal Drainage Boards: A Practitioner's Guide 2007

### Useful websites

Public Sector Audit Appointments Limited

National Audit Office: [www.nao.org.uk](http://www.nao.org.uk)

National Association of Local Councils (NALC): [www.nalc.gov.uk](http://www.nalc.gov.uk)

Society of Local Council Clerks (SLCC): [www.slcc.co.uk](http://www.slcc.co.uk)

Association of Drainage Authorities (ADA): [www.ada.org.uk](http://www.ada.org.uk)

West Wycombe Parish Council  
Accounts for the year ending 31st March 2015

<u>Current year ended</u>		<u>Last year ended</u>
<u>31st March 2015</u>		<u>31st March 2014</u>

**Income**

	£	39,291.51			
	£	366.00	Administration	£	41,332.93
	£	300.00	Allotments	£	228.00
	£	300.00	Pedestal Playing Field	£	180.00
	£	300.00	Burial Ground	£	415.00
	£	4,005.78	VAT refund	£	-
	<b>£</b>	<b>44,263.29</b>	<b>Total</b>	<b>£</b>	<b>42,155.93</b>

**Expenditure**

	£	20,580.66			
	£	4,617.07	Administration	£	18,044.33
	£	969.60	Street Lighting	£	4,970.47
	£	4,561.04	Allotments	£	2,220.34
	£	3,350.94	Pedestal Playing Field	£	8,222.17
	£	4,474.58	Burial Ground	£	4,272.25
	£	4,616.60	Highways*	£	503.54
	£	3,997.79	Reserves*	£	-
	£	3,997.79	VAT	£	4,005.78
	<b>£</b>	<b>47,168.28</b>	<b>Total</b>	<b>£</b>	<b>42,238.88</b>

**Receipts & Payments Summary**

	£	12,489.31			
	£	44,263.29	Opening balance	£	12,572.26
	<b>£</b>	<b>56,752.60</b>	Total Receipts(Income)	£	42,155.93
	£	47,168.28	<b>Total</b>	<b>£</b>	<b>54,728.19</b>
	<b>£</b>	<b>9,584.32</b>	Less Total Payments (Expenditure)	£	42,238.88
			<b>Closing balance</b>	<b>£</b>	<b>12,489.31</b>

**Cumulative funds are represented by**

	£	6,956.81			
	£	2,627.51	Barclays Community a/c	£	10,221.95
	closed		Barclays Business Saver a/c	£	1,134.04
	<b>£</b>	<b>9,584.32</b>	Bank of Ireland a/c	£	1,133.32
			<b>Total</b>	<b>£</b>	<b>12,489.31</b>

Signed:

Chairman

RFO

Date:

\*Highways - includes dog bin purchase and collection, christmas tree lights, sign cleaning/maintenance, noticeboard cleaning/maintenance

\*Reserves - purchase of two defibrillators



## **Neighbourhood Action Group**

Lane End, Piddington, Stokenchurch, West Wycombe

Notes of the meeting held in West Wycombe Village Hall on Tuesday, 17 March 2015.

Present: Nigel Entwistle (in the chair), Nigel Finn, Josh Jones, Mike Jones, Lisa Hudson, Penny Ling, Jane Osborn, Vicki Smith, Andy Tutt.

West Wycombe Village: a small number of those delivering or collecting Primary School pupils continue to cause problems due to inconsiderate parking; Penny Ling undertook to visit during these times and speak to those causing problems, including issuing tickets if appropriate. The School had a travel plan and was inviting pupils to enter a poster competition to be sponsored by Grant & Stone; the Parish Council would be approached for permission to erect the winning posters. The 'garden centre' car park belonged to Sir Edward Dashwood and it was suggested that those involved in the Primary School Travel Plan approach the new tenant to talk through the parking issues. The Parish Council continued chasing Bucks County Council regarding the installation of double yellow lines, together with residents' parking, outside the Primary School. The problems of parking on the pavement outside No.7 High Street continued.

Piddington: the Fire Brigade had visited on three separate occasions, erected advisory awareness signage for the short time allowed and leafleted the vehicles causing the problems. The Fire Brigade suggested that the Parish Council consider parking being permitted on only one side of King Street. Penny Ling agreed to ascertain whether the Police were able to help.

Lane End: the Police were aware of the current problems on Footpath 25 – running from Simmons Way to beside the Grouse & Ale – and continued to keep an eye on the situation.

Stokenchurch: the parking problems near Atkins Court and on George Road continued, and could get worse when the new Tesco opened. The current Studley Green Community Centre Committee may all resign at their May meeting unless new members come forward, in which case Stokenchurch Parish Council would take over responsibility for forward bookings.

Date of next meeting: Tuesday, 28 April in Longburrow Hall.

Future meetings: Tuesday, 16 June; Tuesday, 28 July.

**THE BUCKINGHAMSHIRE COUNTY COUNCIL**  
**(VARIOUS ROADS, VARIOUS PARISHES (WYCOMBE AREA) (CARRIAGEWAY**  
**RESURFACING AND ANCILLARY WORKS) (APRIL TO JULY 2015))**  
**(TEMPORARY PROHIBITION OF THROUGH TRAFFIC) ORDER, 2015**

BUCKINGHAMSHIRE COUNTY COUNCIL has made an Order, which will temporarily prohibit any vehicle from proceeding, except for access, in those lengths of various roads in various Parishes in the Wycombe Area as specified in the Schedule below.

The alternative routes for vehicles affected by the individual closures are specified in the Schedule below.

The closures are required whilst carriageway resurfacing and ancillary works take place and it is anticipated that the works will take place on the dates and times specified in the Schedule below.

The Order will come into operation on 17 April 2015 when the appropriate signs are lawfully displayed and will continue in force for a period of 18 months or until the works have been completed, whichever is the earlier.

Penalties for not observing these restrictions will be as prescribed by the Road Traffic Regulation Act 1984 and the Road Traffic Act 1991.

**SCHEDULE** – “AR” = Alternative Route. **In the entire length of Desborough Avenue, High Wycombe.** 17/04/2015 to 19/05/2015 for 14 weekday nights in this period between 1900 hours and 0600 hours each night. AR – A40 Oxford Road, A40 Abbey Way, A40 Abbey Way Gyratory, A404 Marlow Hill, Marlow Road and vice versa. **Marlow Road, High Wycombe,** from Cressex Road to A404 Marlow Hill. 17/04/2015 to 19/05/2015 for 14 weekday nights in this period between 1900 hours and 0600 hours each night. AR – Marlow Road, Handy Cross roundabout, A404 Marlow Hill and vice versa. **In the entire length of Green Street, High Wycombe.** 17/04/2015 to 19/05/2015 for 8 weekday nights in this period between 1900 hours and 0600 hours each night. AR – Oakridge Road, A40 West Wycombe Road, Desborough Park Road, Copyground Lane, Oakridge Road and vice versa or via Dashwood Avenue, Desborough Park Road, A40 West Wycombe Road, Desborough Avenue and vice versa. **In the entire length of Suffield Road, High Wycombe.** 17/04/2015 to 25/05/2015 for 2 weekday nights in this period between 1900 hours and 0600 hours each night. AR – Desborough Avenue, Oxford Road, A40 Abbey Way, Abbey Way Gyratory, Queen Alexandra Road and vice versa or via Desborough Avenue, Marlow Road, A404 Marlow Hill, Abbey Way Gyratory, Queen Alexandra Road and vice versa. **In the entire length of The Pastures, Downley.** 20/04/2015 to 01/06/2015 for 14 weekdays in this period between 0700 hours and 1900 hours each day. AR – A40 West Wycombe Road, Plomer Hill and vice versa. **In the entire length of Turnpike Road, Booker.** 27/04/2015 to 08/06/2015 for 7 weekdays in this period between 0700 hours and 1900 hours each day. AR – Coronation Road, Cressex Link, A4010 John Hall Way, A4010 New Road and vice versa. **In the entire length of Hamilton Road, Terriers.** 27/04/2015 to 08/06/2015 for 4 weekday nights in this period between 1900 hours and 0600 hours each night. AR – A404 Amersham Road, Amersham Hill, A404 Crendon Street, A40 Easton Street, A40 Abbey Way, A40 Abbey Way Gyratory, A40 Abbey Way, A4128 Arch Way, A4128 Glenisters Road, A4128 Hughenden Road and vice versa. **In the entire length of Bowerdean Road, Totteridge.** 05/05/2015 to 16/06/2015 for 4 weekday nights in this period between 1900 hours and 0600 hours each night. AR – Arnison Avenue, A404 Amersham Road,

Totteridge Road and vice versa. **In the entire length of London Road, Loudwater.** 05/05/2015 to 16/06/2015 for 6 weekday nights in this period between 1900 hours and 0600 hours each night. AR – A4094 Knaves Beech Way, A4094 Boundary Road, A4094 Wycombe Lane, A4094 Town Lane, A4094 Brookbank, A4155 Cores End Road, A4155 The Parade, A4155 Marlow Road, A404 to M40, A404 Marlow Hill, A40 Abbey Way Gyratory, A40 Abbey Way and vice versa. **In the entire length of A40 London Road, High Wycombe.** 18/05/2015 to 29/06/2015 for 11 weekday nights in this period between 1900 hours and 0600 hours each night. AR – A40 Easton Street, A404 Crendon Street, A404 Amersham Hill, A404 Amersham Road, A413 Amersham Bypass, A355 Gore Hill, A355 Amersham Road, A355 London End, A40 Wycombe End, A40 White Hill, A40 Knaves Beech and vice versa. **In the entire length of High Street, West Wycombe.** 26/05/2015 to 07/07/2015 for 6 weekday nights in this period between 1900 hours and 0600 hours each night. AR – A40 Oxford Road, A40 Wycombe Road, B482 Marlow Road, B482 Stokenchurch Road, Finings Road, High Street, B482 Marlow Road, U814 Clay Lane, Cressex Road, A4010 New Road, A4010 Chapel Lane, A40 West Wycombe Road and vice versa.

Dated 17 April 2015.

**ANNE DAVIES**  
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## Concrete Table Tennis Tables for the Great Outdoors

# THE OUTDOOR TABLE TENNIS COMPANY

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13 March 2015

Please see below the descriptions and costs of the four different concrete table tennis tables that we provide.



**Amsterdam:** £2,100.00



**Rotterdam:** £2,300.00



**The Hague:** £3,450.00

The above prices are for supply and installation on to a pre-prepared surface and assume good access. All prices **exclude VAT**. Discounts are available for the purchase of multiple tables.

All the above table tennis tables are manufactured and delivered as complete units. The Amsterdam weighs 1400kg, Rotterdam 1370kg and The Hague 1800kg. The net is beautifully and cleverly moulded into the 85mm thick table top, making the whole product truly aesthetically pleasing.

The dimensions for the Amsterdam and Rotterdam tables are 274 x 152 x 90 cm and The Hague is 260 x 60 cm (including net) and the table top height is 76 cm from the floor. Colour is introduced by a **blue** or **green** gloss paint finish. Please note, the white lines are painted and are not stickers. Please state the colour you require at the point of order.

The tables are fabricated from reinforced concrete and are built to withstand the extremes of the UK climate, as well as all the **rigours of constant use** and are therefore suitable to be situated in a public open space. The tables are guaranteed for **5 years** against structural defects and the paint is guaranteed for **2 years**. Please note that fair wear and tear is excluded.

**Please note, these all-in-one tables are delivered by a crane lorry and good, firm, access is therefore essential. A minimum width of 3 metres would be required.** It is possible to off-load these tables and wheel them to another location, providing the access route is suitable. Details of how deliveries are made can be found on our web site.

Please see below details of our fourth table tennis table that comes in a kit form and so is more suitable for those sites where access could be a problem.



#### **mAccano**

The price is **£2150.00** per table, including delivery and installation onto a pre-prepared site. Alternatively we can supply and deliver the kit for your own assembly and installation for **£1950.00** per table. We estimate that it would take 4 people an hour to assemble and install.

Both above prices **exclude VAT**.

The mAccano is made from concrete but comes in six parts making it ideal for those sites with difficult access. It weighs 800kg and is a durable, weatherproof, ping pong table, built to withstand the coldest and warmest extremes of temperature. All sharp edges are rounded and the surface sanded to remove any roughness. It is **as robust as our all-in-one models** and comes with the same guarantees. The net is also made from concrete, therefore reducing the risk of damage or vandalism. It is available in a green or blue finish with white lines.

It is recommended that all tables have an approximate surrounding area of 8m x 4m with a recommended minimum hardstanding for the legs of 1.6m x 2.1m. Quotations for the preparation of the site can also be provided on request.

If the table is to be located onto grass, we can provide a grass mat surface, either to each end of the table, or all around the table. These will help to prevent erosion. We would recommend a grass mat pad of 3x2m at each end of the table (cost £420.00 + VAT) or, if you wish to surface all around the table, we would recommend the ETTA play area size of 8x4m (cost £1120.00 + VAT).



### **8x4m Grass Mat Surface To Rotterdam**

The Outdoor Table Tennis Company

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