



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
TO BE HELD ON THURSDAY 10<sup>th</sup> DECEMBER 2015 AT 8PM  
IN THE CHURCH ROOM, WEST WYCOMBE**

**MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND**

**AGENDA**

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to items on the agenda and to confirm whether Councillors need to update their Declaration of Pecuniary Interests
3. To confirm and sign the minutes of the previous meeting
4. Report on progress on items in the previous minutes

**MEETING CLOSED FOR PUBLIC QUESTIONS  
MEETING RE-OPENED**

5. Correspondence – see Appendix 1
6. Planning Applications & decisions: **15/08161/FUL- Mede Cottage, Park Farm Road**  
-- Erection of 1 x 4 bed detached dwelling
7. To consider the WDC Consultation on the Local Plan for Princes Risborough
8. To consider placing an order for work at the Pedestal Roundabout verge
9. To report any Highways issues including village signage
10. To consider the fee structure for West Wycombe Burial Ground
11. To approve the accounts for December 2015 and signing of cheques; to discuss the budget for 2016/2017. – appendix 2
12. Members questions
13. Dates of next meeting – Thursday 14<sup>th</sup> January 2016 at 8pm in The Church Room

SHARON L. HENSON, CLERK

3.12.2015

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,  
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU  
Telephone: 01494 – 448048 Email: clerk@westwycombe.org.uk**

## Correspondence Received from 19<sup>th</sup> November – 3<sup>rd</sup> December 2015

1. Get Healthy Bucks – forwarded to Councillors
2. WDC reminder for Councillors to update their declaration of Pecuniary Interests- agenda
3. Report on the website
4. Bucks CC newsletter on trees and overhanging hedges – on website and noticeboard
5. Bucks CC – My Bucks budget consultation – on website and forwarded to Councillors
6. Bucks CC – effect of budget restrictions on the Local Area Forum projects
7. Chiltern Society Newsletter and Birdbox scheme – on website and forwarded to Councillors
8. Flood Advisory Service – Marlow – 9<sup>th</sup> and 10<sup>th</sup> December
9. BCC LAF schemes timetable
10. Lets Talk Health Bucks – invitation to join the Stroke Advisory Service- forwarded to Councillors
11. Notification of a new system of reporting the Defibrillator to AED Locator
12. Thank you email from Mr Stevens for gift for his work with the Parish Council on HS2
13. Notification from BCC that the Church Lane official consultation takes place from 11<sup>th</sup> December – 22<sup>nd</sup> January
14. Email from BCC re the bus routes 40 and 275 – forwarded to Councillors – decision to be made in February

### Clerks Report

1. Please see photos of the triangle with all the signs.
2. To date we have not received funds from Downley Dynamos – Clerk has sent a second chaser.
3. Clerk has obtained prices for cremated remain plaques – these range from £20 - £180. Chilterns Crematorium charge £95.
4. Clerk has met with West Wycombe Estate regarding the proposed tree management.
5. Clerk attended the Bucks CC conference on devolved services – very depressing for the future
6. Councillors and Clerk attended a site visit at the Burial Ground to discuss management of the trees. Cllr Harris to meet with Complete Tree Services who will provide prices for the Parish Council to consider.

### Appendix 2

#### Cheques to be paid in December 2015

Mrs S Henson s/o	517.99	November salary
Mrs S Henson	45.04	Balance of November salary
Bucks CC	162.95	December pension
Mrs S Henson	280.98	Expenses for November, HS2, Christmas
TBS Hygiene	48.00	Collections for October
Acorn Landscaping	215.83	8/12 highways grass cutting
SLCC	118.00	Subscription
David Stocks	744.00	Repair of stiles, gate post – Pedestal/fence repair BG
WDC	172.60	Election expenses
The Handy Man	420.00	Installation of new goal post
Thames Water	6.16	Burial Ground water
Thames Water	104.50	Allotment water (actual reading)
Elizabeth Stillman	760.00	Annual Landscape Maintenance service
Southern Electricity dd	19.93	Feeder pillar energy
Southern Electricity dd	22.24	Feeder pillar energy
Southern Electricity dd	137.20	Street light energy -
<b>Total</b>	<b>3775.42</b>	

#### **Statement of Account as at 1<sup>st</sup> December 2015**

Opening balance – 1 <sup>st</sup> November	32407.35
Less November cheques	6100.03
Plus allotment rent	10.00
<b>Sub Total</b>	<b>26317.32</b>
Deposit account	2628.19
<b>Total</b>	<b>28945.51</b>

# Background note

## Plans and documents we are going to prepare

The Council is preparing the following Local Plans:

- New Wycombe District Local Plan – reviewing and replacing the current Core Strategy, and replacing as appropriate the policies in the current Local Plan (adopted in 2004)
- Princes Risborough Town Plan – an Area Action Plan setting out proposals for the growth of the town.

## Why are we preparing more than one new Plan?

The National Planning Policy Framework indicates that local authorities should produce a Local Plan for its area. This can be reviewed in whole or in part to respond flexibly to changing circumstances. Any additional development plan documents should only be used where clearly justified. The National Planning Practice Guidance gives the example of Area Action Plans as one such example of additional plans that could be produced if justified.

In relation to the preparation of the Princes Risborough Town Plan, consideration is being given to major expansion of the town, significantly in excess of that anticipated or planned for in existing plans. This will require major infrastructure provision to support that growth. At the same time the Council is experiencing significant pressure for development in this location. It is therefore essential to bring forward a statutory planning framework for this area in advance of the new main district wide Local Plan to ensure proper planned growth and coordinated infrastructure provision.

It should be noted that progressing work on an Area Action Plan for Princes Risborough is not making any decisions at this stage on the overall housing requirement for the District but is informed by emerging work on the scale of housing need in the District and the wider housing market area.

## **What is the Princes Risborough Area Action Plan?**

The Princes Risborough Area Action Plan will set out the spatial vision, objectives and proposals for the sustainable growth of Princes Risborough including associated infrastructure requirements and identification of areas for protection from development. It includes outlining the scale of growth and identification of allocations necessary to secure that growth. It will replace as appropriate policies in the adopted Local Plan (2004) and Core Strategy (2008). It will only replace policies or proposals for Princes Risborough town centre set out in the Delivery and Site Allocations Plan (2013) where this is clearly justified and necessary.

Through work on the new main Local Plan, significant work has already been undertaken to look at the issues and develop the evidence base to inform the nature and scale of growth at Princes Risborough. This has included extensive public consultation including:

- An initial call for sites and issues (Nov 2012);
- “Community Conversations” in local communities to identify the key local issues (Summer 2013)
- A major issues and options consultation on the overall Local Plan including Princes Risborough issues (Feb – Mar 2014).
- Further engagement specifically in relation to Princes Risborough during 2014 resulting in the publication of an Issues and Responses document in December 2014.
- A update event with the local community (July 2015)
- Further significant engagement throughout 2015 with the town Steering Group and the Landowners Forum (ongoing)

The evidence and engagement relating to Princes Risborough already undertaken in the context of the main Local Plan contributes to the Regulation 18 engagement stage of preparing the Princes Risborough Town Plan. However this is a further opportunity for you to highlight any other issues you think we should be addressing in the Plan and, as a Duty to Cooperate body in particular, strategic issues that you feel we should be working together on.

Further information on the Princes Risborough work so far can be found on our website, at [www.wycombe.gov.uk/newlocalplan](http://www.wycombe.gov.uk/newlocalplan). Further details on the programme can be found in our latest Local Development Scheme, and this is due to be updated shortly.

Triangle Signs West Wycombe

