



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
TO BE HELD ON THURSDAY 8<sup>th</sup> DECEMBER 2016 AT 8.00PM  
IN THE CHURCH ROOM, WEST WYCOMBE**

**MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND**

**AGENDA**

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to items on the agenda
3. To confirm and sign the minutes of the previous meeting
4. Report on progress on items in the previous minutes

MEETING CLOSED FOR PUBLIC QUESTIONS

MEETING RE-OPENED

5. Correspondence – see Appendix 1
6. Planning Applications & decisions:  
**16/08136/TPO-West Wycombe Park West Wycombe** - Tree works as per Schedule
7. To consider making a donation to the Community Cop Cards scheme
8. To receive a report on the trees in Rosemary Close
9. To report and consider any Highways issues including a request to BCC for the approval of sites for the speed indicator device for Chorley Road - £420; to consider the SSE Contracting lighting maintenance contract; Transport for Bucks - Formal consultation - Revised Highway Safety Inspection Policy
10. To continue budget discussions
11. To approve the accounts for December 2016 and signing of cheques - appendix 2
12. Members questions
13. Date of next meeting -Thursday 12<sup>th</sup> January 2017 at 8pm in The Church Room and

SHARON L. HENSON, CLERK

1.12.2016

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,  
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU  
Telephone: 01494 – 448048 Email: clerk@westwycombe.org.uk**

## Correspondence Received from 10th November – 1<sup>st</sup> December 2016

1. Email from Cllr Hayday stating he had been given incorrect information and is unable to £500 from his Leadership Fund to the Parish Council towards the Chorley Road speeding issue but if re-elected in May 2017 he would allocate more money.
2. Email from SSE Contracting re lighting maintenance
3. Emails from Transport for Bucks with explanations of the bus cage costing.
4. The Pensions Regulator ensuring we have a pension scheme in place, which we do.
5. Notification that Thames Water is transferring business customers to Castle Water
6. War Memorials bulletin
7. Martin Cook studios submitting design for memorial for Mrs Manning – approved but Clerk has asked them to confirm that the family will not want to place flowers on the grave.
8. Chiltern Society Newsletter – emailed
9. BMKALC Notification that subscription rates are to be increased by 1p per elector
10. BCC invitation to Clerk and Chairman to workshops on unitary on 12<sup>th</sup> December – attending.
11. RS computer programme support fees for 2017 - £116 per programme – we use two.
12. Transport for Bucks - Formal consultation - Revised Highway Safety Inspection Policy – emailed and agenda item
13. BCC budget consultation – emailed and on website.
14. Bucks County Council local newsletter: West Wycombe and Chiltern Villages – emailed/ website.
15. WDALC agenda – 8<sup>th</sup> December – we have given our apologies.
16. Quote and spec for trees in Rosemary Close from Complete Tree Services – emailed/agenda item.

### Clerks Report

1. Cookshall Lane hedge has been cut – he has done a really good job.
2. Clerk has sent two emails and letters to Gym Fit and High Wycombe Rugby Club asking them to remove their large signs – Gym Fit has complied; the Rugby Club has not and they are very big signs for us to remove and dispose of.
3. All the spare parts for the play equipment have been delivered. We will get them installed after the winter as nothing is urgent and other basic maintenance will need to be carried out in the spring e.g. planing some of the wooden equipment.
4. We have asked the Parking Wardens to attend at school start and end time as there are still parents not complying with the double yellow lines.
5. Clerk has been in contact with a local contractor with a spraying licence for prices to spray weeds along the 30mph roads and the cul de sacs.
6. Complete Tree Services are producing a report on the trees in Rosemary Close, Bucks CC, probably because we have been in contact with them over the trees has carried out some work on one tree in Rosemary Close.

### Appendix 2

#### **Cheques to be paid in December**

TBS Hygiene	64.80	October collections
Mrs S Henson	509.70	November salary
Bucks CC	166.53	December pension
HMRC	70.00	Tax
Acorn Landscaping	215.83	7/12 highways grass cutting
Mrs S Henson	16.80	November expenses
SLCC	108.00	Annual subscription
Staples	15.00	Photocopying card
Bucks County Council	420.00	SID sites map
Castle Water	36.03	Allotment water supply (98 days)
Thames Water	5.55	Burial Ground water
D.P. Green	300.00	Cookshall Lane hedge
Southern Electricity dd	19.38	Feeder pillar energy
Southern Electricity dd	18.30	Feeder pillar energy
Southern Electricity dd	150.00 approx	Street light energy (bill not ready)
<b>Total</b>	<b>2115.92</b>	
Wycombe District Council		Community Cop Cards donation - agenda

#### **Statement of Account as at 1<sup>st</sup> December 2016**

Opening balance – 1 <sup>st</sup> Nov	34143.59
Less November cheques	1757.85
Plus Pedestal rent	300.00
Plus refund for poppy wreaths from Cllr Hayday	50.00
Plus allotment rents	30.00
<b>Sub Total</b>	<b>32765.74</b>
Deposit account	2629.51
<b>Total</b>	<b>35395.25</b>