



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
TO BE HELD ON MONDAY 14th AUGUST 2017 AT 8PM
IN THE CHURCH ROOM, WEST WYCOMBE**

MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND

AGENDA

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to items on the agenda
3. To confirm and sign the minutes of the previous meeting
4. Report on progress on items in the previous minutes

**MEETING CLOSED FOR PUBLIC QUESTIONS
MEETING RE-OPENED**

5. Correspondence – see Appendix 1
6. Planning Applications & decisions:
17/06959/VCDN-316 West Wycombe Road -Variation of condition 2 attached to PP 11/05521/FUL (Erection of 2 metre high fence to boundary with planting behind (retrospective)) to allow hedge to retain a height of not less than 1 metre from ground level
17/06816/FUL -343 West Wycombe Road-Erection of detached double garage with office over to rear with associated ground level changes
17/06851/FUL-421 West Wycombe Road-Householder application for construction of first floor side and rear extension, roof extension in connection with loft conversion and associated external alterations
17/06849/FUL - Old School House, West Wycombe Combined School, Church Lane, West Wycombe – change of use from residential to Educational Nursery for maximum of 30 children with erection of 1.8m close board fence to side
7. To sign the revised Parish Council's Health and Safety Risk Assessment documents
8. To discuss the recent traveller incursion
9. To approve the accounts for August 2017 and signing of cheques - appendix 2
10. Members questions
11. Date of next meeting -Thursday 7th September 2017 at 8pm in The Church Room

SHARON L. HENSON, CLERK

7.8.2017

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU
Telephone: 01494 – 448048 Email: clerk@westwycombe.org.uk**

Correspondence Received from 13th July – 7th August 2017

1. My Bucks Newsletter – emailed
2. Chilterns Conservation Board Newsletter – emailed
3. Chiltern Society Newsletter - emailed
4. Monthly website report – emailed
5. Affinity Water have asked everyone to be water conscious – article on website
6. BCC Minerals and Waste consultation until 27th September – emailed
7. Emails about the travellers from many people.
8. Update from BCC on bus routes and services – the 40 will now have an hourly Sunday service.
9. Planning permission and no TPO for our tree works application for the Burial Ground and also permission for the tree works and no TPO in the Rectory.
10. Email from the West Wycombe Pre School Playgroup stating that School House did not have change of use permission – they discovered this when they submitted their application.
11. Request from Mazars to state that we do not hold petty cash but refund the Clerk for petty cash expenses.
12. Invitation from the Chairman of WDC to Battle of Britain Sunday – 17th September

Clerks report

1. Chairman and Clerk attended the Transport Focus meeting.
2. The replacement basket swing has been installed.
3. Allotment plot 15 is being cleared by allotment tenant volunteers. We have refunded a tenant the cost of a skip to clear the wood chip and old doors etc. The plants which could have been affected by the fire are looking very healthy.
4. WDC are clearing the travellers rubbish gathered in the trailer – we do not know whether we will get an invoice for this.
5. The Handyman has smoothed over the two stepping stone posts which had their tops cut off by the travellers. Clerk has ordered two replacement posts.
6. Downley Dynamos are going to replace the goal net, free of charge.
7. West Wycombe Estate will replace the 5 car park posts; reduce the gate width in Cookshall Lane to 4 feet and fill in with a post and rail fence and hedge planting; fix a box over the padlock connection on the height barrier so a padlock will be harder to cut; remove the tree debris – we will be paying 50% of the total cost.
8. The most recent grave has sunk extremely quickly (within 2 weeks) and Arnolds have been asked to sort it with the grave digger.
9. The Clerk approached our County and District Councillors for any financial help towards the costs incurred with the traveller incursion – they have said they will help – we will only pursue if absolutely necessary.
10. An article on the travellers and Chorley Road has gone into Contact for September.
11. The Clerk has asked Network Rail to cut the embankment backing on to the Pedestal Playing Field – we have a reference number. Our contractor has cut the sloe bushes from our side.
12. The Clerk has asked Network Rail to remove the graffiti on the Bradenham Road Bridge – we have a reference number.

Appendix 2

Cheques to be paid in August

Mrs S Henson	514.90	July salary
Bucks CC	169.31	August pension
HMRC - online	64.80	Tax/NI
TBS Hygiene	64.80	July collections – waiting for invoice
Peter Gomme	350.00	1 cut of Pedestal grass and hedge cut
Setter Ltd	750.00	Replacement basket swing
Mrs S Henson	167.84	July expenses including new padlocks
Kent Murray Building Services	170.00	Skip for allotment
Acorn Landscaping	260.83	4/12 highways grass cutting/tree clearance at crossing
Southern Electricity dd	150.47	Street light energy
Total	2662.95	

Statement of Account as at 1st August 2017

Opening balance – 1 st July	31773.48
Less July cheques	3500.95
Plus burial fee – Mr Hogan	300.00
Plus transfer in from deposit account	2629.84
Total	31202.37