



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
TO BE HELD ON THURSDAY 11th FEBRUARY 2016 AT 8PM
IN THE CHURCH ROOM, WEST WYCOMBE**

MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND

AGENDA

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to items on the agenda
3. To confirm and sign the minutes of the previous meeting
4. Report on progress on items in the previous minutes

**MEETING CLOSED FOR PUBLIC QUESTIONS
MEETING RE-OPENED**

5. Correspondence – see Appendix 1
6. Planning Applications & decisions:
15/08322/FUL amended plans -St Lawrence Church Of England Church, Church Lane, West Wycombe -Application for construction of single storey extension to North / West elevation, incorporating 2 x rooflights and restoration of historic window to Ground floor of North elevation.
16/05285/CTREE -West Wycombe Burial Ground - Crown lift all trees in car park area to give 4 metres clearance all round and remove dead sections; crown lift all trees adjacent to drive in burial ground to give 4 metres clearance all round to allow adequate access; crown lift all trees in paddock adjacent to burial ground on perimeter to allow adequate access for tractor and trailer, approximately 4 metres from ground level.
7. To consider the purchase of a dog bin and a concrete table tennis table for the Pedestal Playing Field
8. To consider making a donation to the Chilterns Conservation Board
9. To report any Highways issues including tree works at Toweridge Lane and Chorley Road
10. To discuss the celebrations for the Queens 90th Birthday – Clean for the Queen (4,5,6 March) and connected expenditure eg litter-pickers
11. To approve the accounts for February 2016 and signing of cheques – appendix 2
12. Members questions
13. Date of next meeting – Thursday 10th March 2016 at 8pm in The Church Room

SHARON L. HENSON, CLERK

4.2.2016

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU
Telephone: 01494 – 448048 Email: clerk@westwycombe.org.uk**

Correspondence Received from 15th January – 4th February 2016

1. WDC acknowledgement of a Councillor vacancy.
2. Local Authority Resource pack for Clean for the Queen
3. Quotes for tree works on Toweridge and Chorley Road – enclosed
4. BCC Information about renewing bus passes – on notice boards and website
5. Information Commissioner – renewal for Data Protection registration
6. Copy email from Sir Edward over trees on West Wycombe Hill and the damp in St Lawrence Church.
7. BCC Snow Code – on noticeboards and website
8. Chilterns Conservation Board Newsletter – forwarded to Councillors
9. Clean for the Queen – request for address to deliver litter bags – Clerks address has been supplied
10. My Bucks Newsletter – forwarded to Councillors
11. Response from the WI explaining their request for using the Burial Ground car park
12. Chiltern Society – launch of new Chilterns Heritage Group
13. Email from the Church Warden at St Lawrence stating that the Church has been temporarily closed due to the spores being produced by the damp/mould.

Clerks Report

1. Chairman and Clerk had a meeting on HS2 on 28th January to discuss the press release on what we have achieved – no lorries through West Wycombe village and £480,000 for mitigation projects for our group.
2. Clerk has written to BCC re the damaged granite sett in the High Street and the damaged granite cobbles at the Chorley Road junction and the issue over drainage in Chorley Road.
3. Work has started on the allotment hedge
4. Clerk has asked Chiltern Society to carry on with the footpath clearance for the coming year.
5. Clerk contact St Lawrence architect with our comments and amended plans have been issued.
6. Clerk has advised WDC that the dormer work is taking place on 460 WW Road.
7. The up to date price for the concrete table tennis table, net, 12 free bats and 144 balls, installation and grass matting is £2345 plus VAT – see enclosed – prices quoted plus £150 for grass matting.

Appendix 2

Cheques to be paid in February 2015

Mrs S Henson s/o	517.99	January salary
Mrs S Henson	52.64	Balance of January salary
Bucks CC	162.95	February pension
HMRC	77.75	NI
Mrs S Henson	11.50	Expenses for January
TBS Hygiene	48.00	Collections for December (bill not arrived but due)
Acorn Landscaping	215.83	10/12 highways grass cutting
Staples	15.00	Photocopy card
Chilterns Conservation Board	50.00	Donation
Information Commissioner	35.00	Annual registration
MHP Internet Ltd	72.00	Hosting fee
Southern Electricity dd	132.65	Street light energy
Total	1391.31	

Statement of Account as at 1st February 2016

Opening balance – 1 st January	22657.90
Less January cheques	5205.76
Sub Total	17452.14
Deposit account	2628.52
Total	20080.66