



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
TO BE HELD ON THURSDAY 11<sup>th</sup> JUNE 2015 AT 8PM  
IN THE CHURCH ROOM, WEST WYCOMBE**

**MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND**

**AGENDA**

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to items on the agenda
3. To confirm and sign the minutes of the previous meetings
4. Report on progress on items in the previous minutes

**MEETING CLOSED FOR PUBLIC QUESTIONS  
MEETING RE-OPENED**

5. Correspondence – see Appendix 1
6. Planning Applications & decisions:  
**15/06419/FUL-349 West Wycombe Road High Wycombe** -Change of use of a 6-bed HMO (class C4) to a 7-Bed (Class C-4/Sui Generis) for professionals. (retrospective)  
**15/06134/FUL -335A West Wycombe Road High Wycombe** -Conversion of existing 3 bed flat at ground floor & lower ground floor level to create 2 x 1 bed self contained flats and insertion of window to side.  
**15/06321/FUL-70 Chorley Road West Wycombe** -Householder application for construction of part two storey, part single storey rear extension
7. To receive an update on the HS2 petition to parliament and to discuss any mitigation suggestions; WDC's request for Mr Jim Stevens to represent them and to include them in his evidence
8. To discuss/agree on the proposed Pedestal Playing Field sign
9. To consider putting forward a Councillor for the Chilterns Conservation Board vacancy
10. To discuss Meads Yard
11. To discuss management of the top field at the West Wycombe Burial Ground
12. To report and discuss any highways issues
13. To revise the Financial Regulations and receive copies of the Assets List
14. To approve the accounts for June 2015 and signing of cheques – appendix 2
15. Members questions
16. Date of next meeting – Thursday 9<sup>th</sup> July at 8pm in The Church Room

SHARON L. HENSON, CLERK

4.6.2015

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,  
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU  
Telephone: 01494 – 448048 Email: clerk@westwycombe.org.uk**

### Correspondence Received from 14<sup>th</sup> May – 4<sup>th</sup> June 2015

1. Emails from BCC re the Devolution agreement – third version has been produced for consultation but not issued to Parish Councils.
2. WDC reminder to Councillors to submit their expense returns for the election even if it is a nil entry.
3. WDC Notification of the Rural Forum Farm Walk on 18<sup>th</sup> June at Bencombe Farm.
4. HS2 update and emails – next meeting on 29<sup>th</sup> June – issued to Councillors
5. Price of £20 from Elizabeth Stillman to weed kill the pavement near the advertising hoardings
6. On line National Rural Crime Survey – issued to Councillors
7. Say thank you to your local sporting heroes - Bucks & MK Sport Awards nominations open 1st June until 14<sup>th</sup> September. [www.leapwithus.org.uk/sportawards](http://www.leapwithus.org.uk/sportawards)
8. A404 Bisham Roundabout – Public Consultation Event -Highways England will be carrying out a public consultation to gauge your views and those of road users on our proposed options for improving the A404 Bisham Roundabout Junction - on our website
9. Email from Bucks County Councillor Mark Shaw, Cabinet member for Highways re resurfacing/line painting/bus cages. Clerk has been advised that we will have the new bus cages painted at the same time as all the other work is undertaken.
10. Email from Sir Edward Dashwood giving permission to erect a sign at The Pedestal Play Area.
11. Agenda for WDALC meeting on 26<sup>th</sup> June
12. Email from Allan Field, Oxfordshire County Council about the bus service – emailed to Councillors.

### Clerks Report

1. The litter bin has been delivered and is ready for installation. May need larger size sacks.
2. The new Pedestal Play Area sign is being designed and a price worked out.
3. John Lee have looked at Meads Yard and their quotation is enclosed.
4. Elizabeth Stillman will spray the weeds along the pavement near the advertising hoardings in the next week. She will also sort out Cutty Alley.
5. The defibrillator and cabinet have been handed over to St Lawrence Church.
6. Annual Parish Meeting Minutes enclosed – at the next meeting I would like to photograph everyone for the Annual Report as the centre pages will have your photos plus pictures of recent acquisitions. It is hoped to be able to print and issue with the July Contact .
7. Please read the enclosed revised Financial Regulations – agenda item
8. Insurance renewal was made with Zurich - paid in May as renewal was due on 1<sup>st</sup> June.

### Appendix 2

#### **Cheques to be paid in June 2015**

Mrs S. Henson S/O	517.99	May salary
Mrs S Henson	45.04	Balance of May salary
Bucks County Council	162.95	Pension – June
TBS Hygiene Ltd	48.00	Dog bin collection for April
Staples	29.99	Stationery
Peter Gomme	350.00	2 cuts of Pedestal Playing Field
Acorn Landscaping	215.83	2/12 – highways grass cutting
Mrs J.P.Smith	100.00	Chairman's Allowance
Miss L M. Hewitt	75.00	Internal Auditors honorarium
Glasdon	291.34	Litter bin and ground screw
Thames Water	7.28	Burial Ground water usage
National Allotment Society	66.00	Annual Subscription
WDALC	25.00	Being a Parish Councillor Training (2 places)
Thames Water	49.41	Allotment water usage
Southern Electric d/d	146.18	Energy (street lights)
Southern Electric d/d	19.93	Feeder Pillar 1 energy
Southern Electric d/d	22.80	Feeder Pillar 2 energy
<b>Total</b>	<b>2172.74</b>	

#### **Statement of Account as at 31<sup>st</sup> May 2015**

Opening balance – 1 <sup>st</sup> May	27968.04
Less May cheques	3832.13
<b>Sub Total</b>	<b>24135.91</b>
Deposit account	2627.51
<b>Total</b>	<b>26763.42</b>