



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
TO BE HELD ON THURSDAY 8th MARCH 2018 AT 8PM
IN THE CHURCH ROOM, WEST WYCOMBE**

MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND

AGENDA

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the previous meeting
4. Report on progress on items in the previous minutes

**MEETING CLOSED FOR PUBLIC QUESTIONS
MEETING RE-OPENED**

5. Correspondence – see Appendix 1
6. Planning Applications & decisions: None at the time of producing agenda
7. To discuss any highways issues including parking in Beechwood Road
8. To discuss the forthcoming litter pick on 17th March
9. To receive an update and training on GDPR including setting the parameters for a Document Retention, Disposal and Destruction Policy
10. To approve the accounts for March 2018 and signing of cheques - appendix 2
11. Members questions
12. Date of next meeting -Thursday 12th April 2018 at 8pm in The Church Room

SHARON L. HENSON, CLERK

1.3.2018

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU
Telephone: 01494 – 448048 Email: clerk@westwycombe.org.uk**

Correspondence Received from 9th February - 1st March 2018

1. Monthly website report – emailed
2. Chilterns Conservation Board newsletter – emailed
3. Chiltern Society Newsletter - emailed
4. Series of emails over HS2 and the A4010 – planning and costing work ongoing.
5. Minutes of the LAF held on 6th February in Hambleden.
6. Emails from West Wycombe residents about parking in Beechwood Road – police contacted
7. Email about an intruder in Park Farm Road – police contacted
8. Notification of weekend works at Handy Cross roundabout – website and tweeted.
9. Email from a resident about Christine Walker and her 40 years employment as a School Crossing Patroller
10. Have your Say on the Buckinghamshire Freight Strategy 2018 – 2036 – emailed and on website
11. Email from Charles Hussey our area representative for the Chilterns Conservation Board advertising the fact that the CCB are planning their next 5 year management plan and are asking for public input via a survey. Emailed and on website.
12. BCC TRO for roadworks between 5th March and 1st June – includes Portway Drive.
13. BCC – My Bucks –emailed
14. BCC and Royal British Legion Silent Soldier Campaign to commemorate the end of the WW1
15. ICO information on the basis for processing personal data – GDPR
16. Stakeholder Focus Group on Transport – 14th March
17. Rural Forum 15th March
18. Meeting with BCC and the NT on 15th March at 11.30 in connection with the bid for making the A40 from Studley Green to the Pedestal safer.

Clerks report

1. Clerk has attended a webinar on GDPR run by the SLCC and a BMKALC training session on the subject. Will bring trig material to meeting as all Councillors have to be trained on it.
2. Rent a Van signs with concrete bases have been moved off the pavement. No sizes mentioned in the planning permission.
3. Burial ground tree works are now complete as stump grinding has now been undertaken.
4. Beechwood Road residents could not have their bins emptied due to parked cars. The Police have already or plan to do a letter drop and leaflets on car windscreens and also book people if appropriate. We have also asked if they would contact the fire brigade for the signs about blocked roads could risk lives.
5. Cllr Cope has registered the litter pick with Keep Britain Tidy. WDC will be asked to collect the bags.
6. The graffiti on the railway bridge has been reported to Thames Valley Police and British Transport Police incident number 116/12/2/18
7. Clerk asked Southern Electric Contracting on 9th February for a price to clean the BCC lights – no response to date despite chasing.

Appendix 2

Cheques to be paid in March 2018

Mrs S Henson	514.90	February salary
Bucks CC	169.31	March pension
HMRC - online	64.80	Tax/NI
Mrs S Henson	34.60	February exp incl attending training
Acorn Landscaping	215.83	11/12 highways grass cutting
TBS Hygiene	77.76	February collections
Complete Tree Services	2046.00	Burial Ground Trees
West Wycombe Community Assoc	25.00	Hire of Village Hall for litter pick
BT dd	137.68	Phone (taken on 26 th February)
Southern Electricity dd	22.37	Feeder pillar energy
Southern Electricity dd	155.34	Street light energy (approx)
Total	3463.59 (approx.)	

Statement of Account as at 1st March 2018

Opening balance – 1 st February	36113.16
Less February cheques	3798.86
Credit – Castle water	22.97
Total	32337.27