



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL  
TO BE HELD ON THURSDAY 12<sup>th</sup> MAY 2016 AT 8PM  
IN THE CHURCH ROOM, WEST WYCOMBE**

**MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND**

**AGENDA**

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to items on the agenda
3. To confirm and sign the minutes of the previous meeting
4. Report on progress on items in the previous minutes

**MEETING CLOSED FOR PUBLIC QUESTIONS  
MEETING RE-OPENED**

5. Correspondence – see Appendix 1
6. Planning Applications & decisions: **16/06122/FUL -14 Bradenham Road, West Wycombe** -Householder application for construction of part two storey, part single storey side / rear extension and erection of canopy over existing front door.  
**16/06002/FUL – Mede Cottage, Park Farm Road** – erection of 1 x 4 bed dwelling with associated parking and creation of new parking for Mede Cottage
7. To consider a request from Piddington & Wheeler End Parish Council to borrow our litter pickers and high viz jackets and to have some of the Clean for Queen plastic bags
8. To report any Highways issues
9. To discuss the Parish Council's insurance
10. To agree to pay the internal auditor a fee of £75
11. To agree to pay the Chairman's allowance of £100
12. To receive and discuss the internal auditors report
13. To set the date for the public inspection of the annual accounts to include the first 10 days of July
14. To complete the Annual Governance Statement
15. To agree and sign off the accounts for the year ending 31<sup>st</sup> March 2016 providing no issues are raised by the internal auditor
16. To approve the accounts for May 2016 and signing of cheques - appendix 2
17. Members questions
18. Date of next meeting -Thursday 9<sup>th</sup> June 2016 at 8pm in The Church Room

SHARON L. HENSON, CLERK

5.5.2016

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,  
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU  
Telephone: 01494 – 448048 Email: clerk@westwycombe.org.uk**