



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
TO BE HELD ON THURSDAY 10th SEPTEMBER 2015 AT 8PM
IN THE CHURCH ROOM, WEST WYCOMBE**

MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND

AGENDA

1. To accept apologies for absence

**To make a presentation to two local children for their quick thinking actions
which helped save a life**

2. Declaration of disclosable pecuniary interests by Members relating to items on the agenda and to sign the Application for Dispensation under S33 of Localism Act
3. To confirm and sign the minutes of the previous meetings
4. Report on progress on items in the previous minutes

**MEETING CLOSED FOR PUBLIC QUESTIONS
MEETING RE-OPENED**

5. Correspondence – see Appendix 1
6. Planning Applications & decisions:
Amended plans: 15/06026/FUL: Castle Transmission Tower – reduction in size of satellite dish
15/07214/FUL-314 West Wycombe, Road High Wycombe -Change of use residential garage to store and maintenance building ancillary use to the rental site at 316 West Wycombe Road
7. To agree to purchase one replacement football goal and net at a cost of £370 + VAT
8. To consider any requests to WDC for Community Infrastructure Levy projects
9. To receive a report on our appearance at the Select Committee for HS2
10. To report any Highways issues including village signage
11. To consider modify our contract with Elizabeth Stillman to include extra allotment maintenance and weed spraying
12. To consider whether to continue with the Local Council Award Scheme
13. To approve the accounts for August/September 2015 and signing of cheques; to receive the expenditure against budget up to 31st July; to begin the budget process for 2016/2017. – appendix 2
14. To receive the External Auditors report
15. Members questions
16. Date of next meeting – Thursday 8th October 2015 at 8pm in The Church Room

SHARON L. HENSON, CLERK

3.9.2015

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU
Telephone: 01494 – 448048 Email: clerk@westwycombe.org.uk**

Correspondence Received from 9th July – 3rd September 2015

1. Letter from WDC Planning Enforcement confirming that there is no action to take re 316 West Wycombe Road's additional building and operation times.
2. WDC Community Infrastructure Levy – asking for ideas for projects
3. WDC Gambling Act 2005 – Policy Statement Review – it will remain largely unchanged.
4. Letter from Fido & Associates confirming that they have cleared the trees near the pelican crossing.
5. Emails from residents of Park Farm Road and BCC about the street light – an acceptable replacement has been ordered.
6. Letter from a resident confirming that her children will attend out meeting on 10th September to receive book vouchers and certificates as a thank you for their prompt action on 28th June.
7. Revised plan from BCC for the parking scheme in Church Lane – now out to the first stage of consultation.
8. Notification of appeal against WDC planning decision on 6 Beechwood Road
9. Request for weeds to be cleared from the Bradenham Road pavement – Clerk has spoken to the land owner and has also asked BCC when the final cut is due.
10. WDALC Budget Training Course -3 Sept – Clerk will attend
11. Chilterns Conservation Board newsletter – forwarded
12. BCC Transport Plan Consultation – forwarded
13. Notification of BCC Roads Workshop at Adams Park on 9th October 9am – forwarded
14. Chilterns Dial-a-Ride appeal for financial support
15. Mazars – return of the external audit – no queries raised – put on the website and noticeboards

Clerks Report

1. The Chairman attended the West Wycombe Business Group meeting and will report at the meeting.
2. The Chairman attended the NAG
3. The Chairman and Clerk attended two HS2 meetings where the presentation to the Select Committee was reviewed and practiced. Have to make a sound recording to complete the presentation
4. The new Pedestal Play Area sign has been installed as have all the dog signs on the gates and access points. All the repairs have been carried out as per the Play Inspection report and a new litter bin has been installed. The stiles into the crop field need to be repaired; the stile into Cookshall Lane will also be repaired. The top of the hedge has been cut.
5. The National Trust has agreed in principal to carry out repairs to Meads Yard. Clerk has written to the other landowners for the drive leading to Meads Yard asking if they would pay for repairs to that section.
6. Annual Report has been issued with the September issue of Contact.
7. West Wycombe Estate are looking at the group of trees near Gerrard Court and the trees around the Pedestal sheep field which are growing over the bus shelter, road signs and restricting visibility.

Appendix 2

Cheques paid in August 2015

| | | |
|----------------------|--------|--|
| Mrs S. Henson S/O | 517.99 | July salary |
| Mrs S Henson | 45.04 | Balance of July salary |
| Bucks County Council | 162.95 | Pension – August |
| Signs Scott | 597.00 | Large Pedestal sign |
| Acorn Landscaping | 215.83 | 4/12 – highways grass cutting |
| Elizabeth Stillman | 245.00 | Clearing area/planting Christmas tree by |
| village hall | | |
| Stocksigns | 99.91 | 4 dog signs for Pedestal |

| | | |
|-----------------------|----------------|------------------------|
| Staples | 22.45 | Stationery/copying |
| Mrs S Henson | 31.05 | Expenses July |
| TBS Hygiene | 48.00 | June dog collections |
| Southern Electric d/d | 155.38 | Energy (street lights) |
| BT d/d | 366.95 | Telephone |
| Total | 2262.55 | |

Statement of Account as at 31st August 2015

| | |
|--|-----------------|
| Opening balance – 1 st July | 21937.73 |
| Less July/August cheques | 5843.54 |
| Plus burial fee | 300.00 |
| Plus BCC devolved funds | 1069.50 |
| Sub Total | 17463.69 |
| Deposit account | 2627.86 |
| Total | 20091.55 |

Cheques to be paid in September 2015

| | | |
|----------------------------|----------------|--|
| WDALC | 15.00 | Budget training |
| Acorn Landscaping | 215.83 | 5/12 highways grass cutting |
| South Bucks Business Prods | 185.00 | Annual Report |
| The Handyman | 377.00 | Erect Pedestal sign/Pedestal play area repairs |
| Glasdon | 1.93 | Spare litter bin key |
| Thames Water | 44.29 | Allotment water |
| Thames Water | 4.96 | Burial Ground water |
| Mazars | 240.00 | External audit |
| The Post Office | 108.00 | 200 x second class stamps (54p) |
| The Chiltern Society | 25.00 | Annual subscription |
| Mrs S Henson | 67.45 | Book vouchers and expenses for August |
| St Lawrence PCC | 240.00 | Annual Church Room hire |
| Mrs S Henson | 45.04 | Balance of August salary |
| Bucks CC | 162.95 | September pension |
| Mrs S Henson | 517.99 | August salary |
| Southern Electricity dd | 42.29 | Feeder pillars energy |
| Southern Electricity dd | 137.20 | Street light energy |
| Total | 2429.93 | |

We are expecting a bill from Peter Gomme as he has not submitted anything since July but to date this has not been received.