



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
TO BE HELD ON THURSDAY 8th SEPTEMBER 2016 AT 8PM
IN THE CHURCH ROOM, WEST WYCOMBE**

MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND

AGENDA

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to items on the agenda
3. To confirm and sign the minutes of the previous meeting
4. Report on progress on items in the previous minutes

**MEETING CLOSED FOR PUBLIC QUESTIONS
MEETING RE-OPENED**

5. Correspondence – see Appendix 1
6. Planning Applications & decisions:
16/06731/FUL-West Wycombe Combined School Church Lane West Wycombe -
Construction of ramp to provide disabled access (retrospective)
7. To discuss options for Christmas tree lights
8. To report on the latest position on the HS2Ltd Assurance
9. To report any Highways issues and to receive information from Transport for Bucks
10. To resolve to adopt the updated Risk Assessment for the Pedestal Playing Field and to consider the purchase of replacement parts for the 'activity trail'
11. To receive the external auditors report on completion of the audit for 2015/2016
12. To begin the budget discussions for 2017/2018
13. To approve the accounts for August/September 2016 and signing of cheques - appendix 2
14. Members questions
15. Date of next meeting -Thursday 13th October 2016 at 8pm in The Church Room

SHARON L. HENSON, CLERK

1.9.2016

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU
Telephone: 01494 – 448048 Email: clerk@westwycombe.org.uk**

Correspondence Received from 14th July – 1st September 2016

1. Emails about the HS2Assurance
2. BMKALC Training programme for new Councillors – Cllr Brown booked into a session.
3. My Bucks Email Newsletter – circulated
4. Streamlining Local Government – Neil Gibson Interim Chief Executive of BCC and other BCC representatives will be attending our meeting at **7.30 on 10th November** to discuss the future with the Parish Council.
5. Chiltern Conservation Board newsletter – forwarded
6. Chiltern Society Newsletter – forwarded
7. Buckinghamshire Voluntary Sector consultation – forwarded
8. Thames Valley Police Neighbourhood Policing Priorities
9. Website monthly report – forwarded
10. Consultation on the draft Residential Design Guide Supplementary Planning Document – forwarded
11. Quote for replacement parts on the activity trail
12. Agenda for LAF – September 6th at 7pm Liston Hall, Marlow – passed to Chairman

Clerks Report

1. Clerk attended the Transport for Bucks meeting in Aylesbury
2. The work to clear and kill off self-set trees in Towerage Lane has been completed.
3. The Clerk met with another company (local) to discuss astroturf in front of the big goal
4. The Risk Assessment for the Pedestal Play Area has been updated- please study this prior to the meeting. Emailed (hard copy for Roger)
5. Clerk has negotiated new energy prices with SSE – slight increase, but lower than initially quoted
6. Two sample sets of lights for Christmas trees have been received and returned, still discussing our requirements.
7. The bus shelter in Bradenham Road was damaged – repair work undertaken and outside of the shelter has been painted.
8. Clerk asked West Wycombe Estate to cut back undergrowth near Gerrard Court – work completed
9. Clerk has asked the owners of Gerrard Court to remove some of the branches on trees coming over the fence and to cut back the front of the hedge – they are obtaining quotes.
10. One allotment has been re-allocated and we have been advised that another allotment will become vacant in September – we have a parish resident ready to take this over.
11. The external audit has been completed with absolutely no issues raised.
12. Annual Report printed and circulated to all residents of the parish as well as our County and District Councillors.
13. The Clerk has obtained agreement from the Parking Team at BCC to send parking wardens out to Church Lane at the beginning of the school term.

Appendix 2

Cheques paid in August

Mrs S Henson	509.50	July salary
Bucks CC	166.53	August pension
HMRC	70.20	Tax - July
Staples	18.33	Stationery
TBS Hygiene	60.00	June Collections
Acorn Landscaping	215.83	4/12 highways grass cutting
D.P. Green	252.00	Towerage Lane bank
Peter Gomme	350.00	Two cuts of the Pedestal
Southern Electricity dd	146.28	Street light energy
BT dd	123.44	Phone
Total	1912.11	

Cheques to be paid in September

Mrs S Henson	509.70	August salary
Bucks CC	166.53	September pension
HMRC	70.00	Tax – August
Mazars	240.00	External audit
BALC	31.84	Cllr Brown training
Thames Water	5.10	Burial ground water
Thames Water	27.07	Allotment water
Chiltern Society	30.00	Annual subscription
James Glasgow	250.00	Repair to bus shelter and paint outside
South Bucks Business	199.00	675 copies of Annual Report
Mrs S Henson	25.40	July/August expenses
Acorn Landscaping	215.83	5/12 highways grass cutting
TBS Hygiene	69.60	July collections plus balance from June
Peter Gomme	350.00	Two cuts of the Pedestal
Acorn Landscaping	45.00	Cutting back branches at pelican crossing
Southern Electricity dd	19.63	Feeder pillar
Southern Electricity dd	19.63	Feeder pillar
Southern Electricity dd	140.00	Street light energy (estimated)
Total	2459.33	

Statement of Account as at 1st September 2016

Opening balance – 1 st July	26872.27
Less July/August cheques	6125.98
Sub Total	20746.29
Deposit account	2629.18
Total	23375.47

Invoices in red not received but expected. Still waiting for invoices from Mr Stocks, The Tree People and TSB for the extra dog bin.

Balance of precept, £20,250 is due in around 24th September