

MINUTES OF THE MEETING HELD ON THURSDAY
9th APRIL 2015 AT 8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mrs V. Smith, Mr N Harris, Mrs K. Cheshire, Mrs L. Cook, Mr N. Timberlake,
Mrs S. Henson – Clerk Cllr Mrs J. Teesdale
5 member of the public

APOLOGIES FOR ABSENCE: Cllrs R. Seymour, County Cllr Mr D Hayday,
District Cllr Mr I. McEnnis

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING
TO ITEMS ON THE AGENDA

Cllrs Mrs Cheshire and Mrs Cook declared a personal interest in the item relating to the planning application for 482 West Wycombe Road.

CONFIRMATION AND SIGNING OF MINUTES OF THE MARCH MEETING

These were agreed by those Councillors present and signed by the Chairman.

Clerks Report

1. WDC Environmental Health have advised us that we cannot put poison down for the rats at The Pedestal as the dead animals could be picked up by children, red kites, wildlife and dogs in such a large open space. Rubbish from the Network Rail area is a problem. Clerk will contact Network Rail
2. Chairman and Clerk attended WDALC Legal training session which was very informative and gave us a good contact with a firm of solicitors should we need legal advice.
3. Chairman and Clerk attend the Rural Forum
4. Chairman and Clerk attendee the WDALC meeting
5. Clerk attended the Clerks meeting at WDC where the election process was explained; the Womens Tour of Britain cycle race – 21st June starting in Marlow at 11am going through the Hambleden Valley to Stokenchurch and down to West Wycombe before going to Bledlow Ridge – rolling road blocks will be implemented.
6. The new picnic bench has been delivered and is almost in the correct place – it is insured.
7. We are still waiting for the fee and application for the allotment by the roadside hedge.
8. St Lawrence Church are discussing the defibrillator which is ready for delivery.
9. The first defibrillator has been delivered and installed. Cllr Cheshire will be the Guardian and submit fortnightly reports.
10. Two sets of ashes have been buried in an existing plot – this was carried out privately but with the Clerk in attendance.
11. The Clerk has briefed Acorn Landscaping on the verge grass cutting requirements.
12. The VAT has been claimed - £3997.79 which means we will start the year with £13,582.11 in the bank. The RFO has estimated a balance of £14,000 when preparing the budget in November. The accounts for the year ending 31st March were issued prior to the meeting.

MEETING CLOSED FOR PUBLIC QUESTIONS

MEETING REOPENED

216.1 Correspondence Received from 12th March – 9th April 2015

1. DCLG Guidelines on the Audit and Accountability framework – issued to Councillors
2. Information on concrete table tennis tables – issued to Councillors
3. BCC Notification of road closures in the Wycombe area – West Wycombe High Street Will be closed for 6 nights at some point during May/June – issued to Councillors and on website.
4. Certificate for the Local Council Award Scheme – Foundation level
5. RBS- notification of an update to the finance package
6. WDC Emails about the election process – issued to Councillors and anyone asking for Nomination papers.
7. Emails from BCC about the delay on the double yellow line scheme for Church Lane.

8. Emails from County Cllr Hayday about Transport for Bucks work planned for our parish and the reasons delay – work load and weather conditions.
9. BCC Devolution Agreement – advising parishes that it will be modified – we now have a correct grass cutting map and an agreement to be paid a further £224.88 for undertaking this work.
Councillors have to consider whether they want to sign the agreement and understand that an addendum will be sent; to wait for a revised agreement; whether to start work on the contract; whether to wait until the signed contract have been issued. It was decided that we would wait for the revised agreement however we will start on grass cutting.
10. Email from a local resident about recent filming work at The Church Rooms – after speaking to school parents and the church Councillors were satisfied with the way the film company had worked although we were advised that they had not obtained a licence for the work from Bucks CC
11. NALC Star Councils Award – issued to Councillors
12. Workshop in Winslow on 21st April on the subject of Parishes Engaging with Young People – issued to Councillors.
13. Notes on NAG meeting – issued to Councillors
14. WDALC Minutes
15. Emails from the School Travel Plan Group asking for help over poor parking by parents
16. Email from a local resident about the litter along the Bradenham Road – the Chairman replied to the resident explaining the situation that we do not have a litter picking system and litter clearance is carried out by WDC to comply with Health and Safety requirements.

216.2 Planning

Applications

15/05811/FUL-60 Chorley Road, West Wycombe -Householder application for construction of single storey front extension and part single, part two storey rear extension and relocation of oil storage tank – no objection

15/05693/FUL -482 West Wycombe, Road High Wycombe -Householder application for construction of part two storey, part single storey side/rear extension, alterations to roof in connection with loft conversion and associated external alterations – we object on the grounds of over development of the site and the large volume of velux windows shown on the side of the building and believe that the design is not sympathetic with this Victorian house and the street scene.

15/05595/FUL -316 West Wycombe Road, High Wycombe -Change of use of part of land to form turning area (Part retrospective) – we consider this to be an abuse of process. We would ask that the application is refused and is not considered until a full restitution of the retrospective element is made.

Bucks County Council/CC/12/15 – Proposed boundary wall on the western boundary of **321 West Wycombe Road** with associated landscaping – no objection as we are pleased to have the boundary wall reinstated.

Decisions

15/05281/CTREE-Church Lane West Wycombe -Crown lift T1 Beech to clear footway and adjacent garden wall; fell T2 Lime; fell T3 Sycamore; reduce T4 Yew by 30% to live / healthy wood – not to make a TPO

15/05261/CTREE -Lace Makers Cottage High Street West Wycombe-Fell T1 Ash- not to make a TPO

15/05049/FUL -52 Chorley Road West Wycombe - Householder application for construction of single storey rear extension – refused

216.3 To agree to purchase 7 x £10 book vouchers for West Wycombe School's speeding poster competition

It was resolved to purchase vouchers and give to the Chairman as she has been asked to judge the competition.

216.4 To agree to add Cllr Harris on the bank signature mandate

It was resolved to add Cllr Neil Harris to the bank signature mandate.

216.5 To discuss planting the deodara trees

The trees are to be delivered in the next week and will be planted as soon as possible

216.6 To consider purchasing one more piece of equipment for the Pedestal Playing Field

To consider at a later date.

216.7 To report and discuss any highways issues including placing a verge grass cutting contract with Acorn Landscapes ; current plans for the roads in our parish

It was resolved to place an order with Acorn Landscaping for the year 2015/2016 to undertake six cuts within the growing season at a cost of £2158 plus VAT.

BCC Notification of road closures in the Wycombe area – West Wycombe High Street will be closed for 6 nights at some point during May/June.

Category 1 potholes have been repaired.

Non-functioning street lights have been reported.

Bucks County Council are still working on the double yellow scheme and the revised parking regulations but the volume of work and weather is delaying the process.

216.8 To approve the accounts for the year ending 31st March 2015

It was resolved to approve, accept and sign the accounts presented by the Clerk/RFO and to complete the first section of the external audit form.

216.9 To discuss the Annual Parish Meeting

The Clerk invited the suggested guest list and the majority of organisations will be attending. Clerk will purchase refreshments. Cllr Mrs Cook will order and collect glasses.

Councillors were reminded that it was a 7.30 start on 30th April.

216.10 To approve the accounts for April 2015 and signing of cheques – appendix 2

It was resolved to approve the accounts – list shown at the end of the Minutes.

216.11 Members questions

Cllr Harris suggested we consider purchasing a lidded litter bin for the Pedestal Playing Field as the current bin is being overfilled and is too heavy to lift for emptying.

Cllr Mrs Smith was able to confirm that all those people who had stood as a Parish Councillor have been elected. She thanked Cllr Mrs Cook for her hard work during her time as a Parish Councillor as she had decided not stand for re election.

216.12 Date of next meeting – Annual Parish Meeting -Thursday 30th April 2015 at 7.30pm, The Church Room ; Annual Parish Council Meeting and May Parish Council Meeting – 14th May at 8pm in The Church Room

Cheques to be paid in April 2015

Mrs S. Henson S/O	517.99	March salary
Mrs S Henson	87.04	Balance of salary plus one off payment of £43(NALC pay rise)
Bucks County Council	162.95	Pension – March
TBS Hygiene Ltd	719.76	Dog bin collection for February/ new bins
Southern Electric dd	141.74	Energy (street lights)
Staples	21.92	Stationery
Peter Gomme	200.00	Harrow and roll Pedestal Playing Field
John K Lawrence	936.50	4/4 maintenance; supply/lay turf on 4 graves
Mrs S Henson	68.60	Expenses Dec 2014 – March 2015
Southern Electric Contracting	763.40	Lighting maintenance
Total	3619.90	

Statement of Account as at 31st March 2015

Opening balance – 1 st March	15816.92
Less March cheques	8880.41
Plus allotment rents	20.00
Plus bank adjustment on cheque 792	0.30
Sub Total	6956.81
Bank of Ireland	0.00
Deposit account	2627.51
Total	9584.32