

MINUTES OF THE MEETING HELD ON THURSDAY 12th APRIL 2018 AT
8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mrs V. Smith, Mr N Harris, Mr N. Timberlake, Mrs K. Cheshire Mrs S Henso - Clerk

APOLOGIES: Cllrs Mr R. Seymour, Mr S. Cope, Mr P. Brown, County Councillor Mr D Hayday,
District Cllr Mr I McEnnis

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING
TO ITEMS ON THE AGENDA: None declared

CONFIRMATION AND SIGNING OF MINUTES OF THE MARCH MEETING

The Minutes for the March Parish Council meeting were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS IN THE PREVIOUS MINUTES

Clerks report

1. HAGS have started the maintenance work on the play area during the week beginning 9th April
2. The litter pick took place despite the snow fall and bitterly cold weather. WDC removed the bags collected.
3. The Chairman and Clerk attended the Transport Focus Group meeting
4. The Chairman and Clerk attended the Rural Forum
5. The Chairman attended the WDALC meeting
6. Clerk and Cllr Timberlake attended the meeting with BCC and the NT on 15th March in connection with the bid for making the A40 from Studley Green to the Pedestal safer.
7. Clerk and Cllr Timberlake attended the WDC Clerks meeting where the Secretary of States statement on the unitary issue was discussed.
8. Some of the lights in the side roads have been converted to LED lighting by BCC
9. PC Danny O'Driscoll has visited residents of Copperfields over the neighbour's dispute over parking.
10. The February electricity bill is still in dispute. The Direct Debit for March has been reinstated.
11. Clerk has made a VAT claim for £3098.56
12. Clerk has prepared the majority of the documents for the audit. Books will go to the Internal Auditor after the April meeting and the report will be issued for the May meeting.
13. The funds for Devolved services from Bucks CC have been paid into the account - £2033.58 – this is the last year of the contract. Not sure what will happen in the future –no money likely but unitary could change everything.

MEETING CLOSED

MEETING REOPENED

250.1 Correspondence Received from 8th March - 12th April 2018

1. Monthly website report – emailed
2. Chilterns Conservation Board newsletter – emailed
3. Chiltern Society Newsletter - emailed
4. Stakeholder Focus Group on Transport Minutes from the meeting held on 14th March
5. Rural Forum Minutes from the meeting held on 15th March. Farm Walk – 21st June
6. Letter from BCC asking us to confirm our intention to match find the Chorley Road speed survey
7. Request from West Wycombe Community Association to confirm our intention of the £2000 donation made to them was for the maintenance of the Village Hall.
8. WDALC Agenda for meeting held on 22nd March
9. Email about the Silent Soldier project – the project is currently under review!
10. Email from a Copperfields residents stating that the parking issues from last year have resumed – Clerk has asked local police team to visit.

11. Email from a West Wycombe resident complaining that the Bradenham Road pavement was blocked by Downley Dynamos football cars – Clerk has passed this on to the Club who have plans to extend the car park and put signs up on match days.
12. HS2 Update – forwarded
13. Email from a Bradenham Road resident about Network Rail fly tipping – reported to Network Rail and WDC
14. Email from the Police and Crime Commissioner Newsletter – forwarded
15. Report from Cllr Cope of damage to one piece of play equipment – Handyman will quote on repair or replacement. Some of the damage may be dealt with by HAGS – Clerk will wait and see what they do before ordering replacements.
16. SLCC latest GDPR information – still no decision by the Information Commissioner re Data Protection Officer. We may have to employ a company to undertake this role.
17. Notification of the BCC pension increase for 2018/2019.
18. Email asking if we want roadside spraying - £275 per time including a repeat after 10 days where cars are parked – we will ask him to carry out the work once the weather improves and it is drier.
19. Email from WDALC asking for our view on the unitary status statement – Clerk has responded.
20. Email from TfB about survey work being undertaken on the large concrete wall by the walk way at Chapel Lane –on website
21. New Standing Orders produced by NALC – May agenda

250.2 Planning

Applications

18/05695/FUL -316 West Wycombe Road, High Wycombe-Demolition of existing building and erection of replacement building for vehicle maintenance, together with closure of existing access from West Wycombe Road, boundary fencing, bin storage and use of land in connection motor vehicle rental business – we strongly object as this is a very significant development of the site. We have continuously objected to the planning applications submitted for this site and our concerns have been ignored and the applicant has run rings around the planning system ignoring planning conditions and Enforcement Notices or at subsequent applications officers seem to ignore or waive previous conditions. See Officer Report for planning application 10/05257/FUL retrospective. **This application must have a site visit and be brought to committee.**

The proposed metal clad structure is totally out of keeping with the surrounding area and neighbouring properties and its size and visual appearance will be too dominant for the residential area. The proposed building, in comparison to the current structure, is a very large metal clad building – more than three times the size of the existing building from 33sqm to 92.7sqm and in no way does it preserve the character of the area. It would appear that he intends to extend the business into the land currently adjacent to the flats at 314 West Wycombe Road, which, as it is not apparent how vehicles would move within the site, means there would be more lorry and vehicle movements at the current flats access, once again at a dangerous point on the West Wycombe Road. It is hazardous now with people renting the vehicles pulling into the wrong lane to cross into the site. A previous planning condition stated that the entrance to 314 should be closed up and we cannot see how access to the bin store is proposed. We also have concerns over noise pollution with mechanics working at anti social hours and concerns over environmental pollution caused by waste oil/diesel and old engines etc.

The original application in 2009 was for a 14 vehicle site which we were led to believe would be cars and a condition was placed that it should be used only for the storage of motor vehicles and that no mechanical work should be undertaken whilst parked on the land – we now have more than 40 vehicles on site and these are large vehicles- lorries and big vans and maintenance has always been carried out on site.

The site has now expanded onto the adjacent Network Rail land. His signage is getting larger and he is now using a large lorry parked in such a way that the whole of the side of it is being used to advertise the business. Our residents who live opposite are horrified at the way their outlook has changed ever since Rent a Van moved in. From an open grassed area with a tiny BT repeater station we now have this commercial vehicle depot at a very sensitive and busy

road junction. The company's expansion is completely changing the character of this part of the West Wycombe Road which is essentially a residential road. The number of large vehicles seem to increase on a weekly basis. The only other commercial section in our parish is the old railway station and yard but this is carefully screened by wooden fencing and trees and has very little visual impact on our residents or those people approaching the town centre.

Decisions

18/05203/TPO-West Wycombe Conservation Area West Wycombe Park-Tree works as per schedule – permit

18/05160/FUL-21 Copperfields High Wycombe -Householder application for part conversion of existing double garage into living accommodation with associated fenestration alterations, construction of front dormer, insertion of roof lights in connection with loft conversion and alterations to front and side elevations – permit

17/08476/CLE-337A-F West Wycombe Road -Certificate of lawfulness for existing use as six self-contained residential units – grant consent

250.3 To confirm that the donation of £2000 made to West Wycombe Community Association can be used in any way necessary for the maintenance of the Village Hall

It was resolved to confirm that the Parish Council intended the donation to be used in any way necessary to maintain the Village Hall, with the initial project being the roof insulation which required a 'walkway' created in the loft space to allow safe access for the insulation work. The donation can be used for the £850 cost of this with any balance being used for general maintenance e.g. maintenance of the hall floor, heating etc.

250.4 To consider a request from the Chilterns Conservation Board for a further donation towards the Hillfort project.

It was resolved to make a donation of £100.

250.5 To confirm that the Parish Council has agreed to match fund the sum of £2643 to Bucks County Council for the Chorley Road Traffic Calming Feasibility study

It was resolved to confirm that West Wycombe Parish Council will match fund to the sum of £2643.

250.6 To discuss the Silent Soldier campaign and the World War 1 Centenary

Currently no further information is available. There will be a Village Commemorative Evening on the 27th October to which the Parish Council will make a donation by paying for the entertainment element - £250.

250.7 To discuss the latest statement on Unitary status

It was resolved that the Parish Council would make a response to Sajid Javid's 'minded to' statement to create a single unitary authority when we opted for a two unitary authority status. Our original decision was based upon the size of the county; the vast difference in needs and economic environment between the north and south of the county; Wycombe District Council have developed their assets and are in a strong financial position giving our district an acceptable council tax level and good service whilst reducing their overheads; we are respected and listened to by WDC whereas Bucks CC have not provided us with a good service and we are just a place name to them with little or no knowledge of our community. Our best interests will not be represented by a single unitary authority.

250.8 To discuss a response to the Bucks County Council's freight policy

Cllr Timberlake had studied the document and produced a paper for Councillors. It was resolved to respond to the Cabinet member as our meeting was after the end of the consultation date.

We are concerned that there are only 4 designated truck stops in the County one of which is on the A40, two miles from the start of our parish. This encourages large lorries through our parish which consists of a National Trust village with houses directly onto the pavements.

We have a lorry pinch point on the A40 in our village and constant traffic jams as we can only allow single file traffic

The A40 is marked as a main distributor route which means that they want to push more lorries through our community and the sat nav manufacturers will be encouraged to use these routes.

250.9 To discuss a response to the Bucks County Council's mineral and waste policy

The Clerk and Cllr Timberlake had studied the document and will formulate a response however it appears that the consultation is only there to confirm the legality of the process.

250.10 To confirm that the Clerk's increase to SCP38 agreed in March 2016 is implemented

Councillors resolved to confirm the implementation.

250.11 To discuss any highways issues

The Clerk reported that the potholes by the Caves and the road surface at the Chorley Road triangle had been reported, as had the flooded drain outside no 17 High Street and the damaged control box at The Pedestal Roundabout.

Councillors resolved to continue with the arrangement with the Chiltern Society to have certain footpaths cleared by their volunteers and to charge the pariah council for this service at the end of the financial year.

Cllr Harris will make contact with DP Green re the grips in Church Lane.

Street lights have all been reported - the ones still not working were reported in October 2017

250.12 To receive an update on GDPR and the Data Control Officer

The SLCC are still stating that no final decision has been made by the Information Commissioners office regarding the appointment of Data Protection Officers for small parish councils. The Clerk is about to produce an audit of our data and send letters and emails to our allotment tenants and relatives who have exclusive grants for burials.

250.13 To receive the accounts for the year ending 31 March 2018 and to approve the accounts for April 2018 and signing of cheques - appendix 2

It was resolved to send the year end accounts to the internal auditor.

It was resolved to approve the monthly accounts – See end of Minutes.

250.14 Members Questions

Councillors were asked to produce reports relating their difference organisations for the Annual Parish Meeting.

250.15 Date of next meeting and the Annual Parish Council Meeting and the Annual Parish Meeting

Thursday 10th May and the Annual Parish Meeting on Thursday 24th May 2018 at 8pm in The Church Room.

Cheques to be paid in April 2018

Mrs S Henson	526.43	March salary
Bucks CC	181.97	April pension
HMRC - online	64.50	Tax
Mrs S Henson	344.36	March exp incl 200 stamps, cartridges
Acorn Landscaping	179.86	12/12 highways grass cutting
Acorn Landscaping	25.00	Digging ashes plot
TBS Hygiene	97.20	March collections
BMKALC	207.45	Annual subscription
RBS Ltd	142.80	Annual software support – allotments
Chiltern Society	174.58	Annual footpath clearance
John K Lawrence	969.75	Final quarter burial ground maintenance
SSE	83.48	Lighting repair
Chilterns Conservation Board	100.00	Donation to hillforts project
Southern Electricity dd	170.35	Energy
Total	3267.73	

Statement of Account as at 1st April 2018

Opening balance – 1 st March	32314.30
Less March cheques	3303.69
Plus ashes fee and digging plot	160.00
Total	29170.61