

MINUTES OF THE MEETING HELD ON THURSDAY 11<sup>th</sup> APRIL 2019 AT  
8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mrs V. Smith, Mr N Harris, Mr S. Cope, Mrs K. Cheshire, Mr P. Brown (from 9pm)  
Mrs S Henson - Clerk

APOLOGIES:

Cllr R. Seymour, Mr P. Brown, County Cllr Mr D Hayday

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING TO ITEMS ON THE AGENDA: Cllr Harris declared a pecuniary interest in the planning application for 14 Copperfields due to National Trust covenant

CONFIRMATION AND SIGNING OF MINUTES OF THE MARCH MEETING

The Minutes for the March Parish Council meeting were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS IN THE PREVIOUS MINUTES

Clerks Report

1. The first bill has come in since the LED light conversions and it is £100 lower for the month.
2. Chairman and Clerk attended the Transport Focus Group meeting where the Parish information website and Fix My Street were discussed and the value of the Transport for Bucks contract.
3. The Clerk is still negotiating the burial ground waste bill. Not sure we will win.
4. The Clerk attended the Clerk's meeting where the latest position on unitary status was discussed.
5. The Chairman and Clerk attended the Rural Forum where rural 'poverty' was considered.
6. The end of the year bank balance is £25,636.06 and the Clerk has just claimed back a VAT refund of £4471.79.
7. The Clerk has placed the order for the planting of the three troughs. We will be using the new troughs not using weathered ones.
8. Transport for Bucks will be carrying out weed killer spraying in April; if this happens with suitable strength chemical then we will not need to do it.
9. Clerk has invited all local community organisations, the police, West Wycombe Estate and our County and District Councillors to the Annual Parish meeting.

MEETING CLOSED FOR PUBLIC QUESTION TIME

MEETING REOPENED

261.1 Correspondence Received from 14th March – 11<sup>th</sup> April 2019

1. Monthly website reports – emailed
2. Police and Crime Commissioners newsletter - emailed and on website.
3. Papers from the external auditors – PKF Littlejohn have arrived.
4. Notification that the SLCC are joining a task group to update ethical standards in local government.
5. WDALC agenda – we were unable to attend as we were at another meeting.
6. BCC information about the changes to waste recycling – sites, charges and hours – on website
7. Came & Company insurance documents – Clerk is looking at another policy with Hiscox as the sums covered are more in line with our size and financial commitments.
8. Downley Dynamos have advised us that they will be repairing some of the work areas and will arrange the repositioning of the big goal posts to give that area a chance for the grass to re-establish.
9. Notification from Bucks CC that the devolved services money - £2033.58, will in by 5<sup>th</sup> April.
10. Notification of the first half of the Precept being paid by WDC.
11. Letter from a resident of Portway Drive about the graffiti, fly tipping and broken fence in Cookshall Lane – Clerk has replied that Network Rail have been advised of the fly tipping and

- graffiti as both are on their property and that the fence will not be repaired as there are no livestock in the field and they have repaired it previously and someone has cut through it again.
12. Email from Sir Edward Dashwood about the recycling facilities and parking in the garden centre car park.

261.2 Planning

Applications

**19/05589/ADV -Pedestal Garage West Wycombe Road High Wycombe -Display of 4 x internally illuminated fascia signs, 1 x internally illuminated projecting sign & 1 non-illuminated totem sign** – West Wycombe Parish Council does not object to normal signage but we feel that the amount of proposed lit signage on a site adjacent to the Conservation Area and in the Green Belt is excessive. Concerned that the existing Customer Parking signs are to be removed. All cars connected with this business must be parked on site; the Parish Council will not allow customers or staff cars to be parked in our Play Area Car Park adjacent to Cookshall Lane as indicated in the applicant's original letter. It would also be poor traffic management for cars to be parked on any of the roads off the Pedestal Roundabout i.e. the A40 and the A4010 and Cookshall Lane which has to be kept clear for residents and large farm vehicles.

**19/05798/FUL | Householder application for construction of part single, part two storey rear extension** - 14 Copperfields High Wycombe Buckinghamshire HP12 4AN – we feel that this a very large extension which will have a detrimental and oppressive effect on the amenity land of the neighbouring property i.e. no 16.

Decisions

**19/05165/FUL –Chilterns, Cookshall Lane, High Wycombe** – householder application for single storey rear extension and front porch – permit

**19/05311/LBC – The Dower House, West Wycombe** - Listed building consent for structural repairs to the listed building including installation of a steel beam to the south wing roof, repairs and tie measures to walls and repairs/replacements to the pediment of the south wing gable – permit.

261.3 To discuss and decide on what actions to take from the Chorley Road feasibility study (Cllr Brown joined the meeting at this time)

Bucks County Council Safer Roads Officer gave the following information. 'There are approximately 45 safety camera housings located in Bucks, which were installed over 20 years ago at casualty sites. The police are responsible for loading these housings with cameras. However, I am aware that the Police are in the process of upgrading a number of camera housings to enable digital technology (as the old wet film is becoming outdated). Not all housings will be upgraded. As a result TVP and BCC are not considering any new installations. Although I appreciate that Chorley Road may suffer from speeding it does not have a particular injury collision history, 1 collision in 3 years involving a motorcyclist riding into a car reversing from his driveway; which means that it would not be a location that would be prioritised by TfB for safety improvements from a casualty reduction perspective.

Thames Valley Police are responsible for the enforcement of speed and an approach to their neighbourhood team with a request for additional mobile enforcement along Chorley Road might be an option.'

It was resolved to reject the three schemes proposed by Bucks County Council as we felt that they were not value for money and that they would not solve the problem for the straight section of the road. It was resolved to purchase two, possibly three, preferably solar, MYSID units. We will advise the LAF that we will not be using the £10,000 originally set aside for the possible schemes but we will ask if we would be allowed to have £5000 to be match funded and we will purchase two MYSIDs for Chorley Road.

261.4 To discuss and decide on the work required for the Park Farm Road trees

Complete Tree Services say that the trees in Park Farm Road can be pruned once they have finished blossoming, they can be mulched at the same time and the tree that has died can be removed and then stump ground. September would be a better time to replace the dead tree as watering would be an issue through the summer.

It was resolved to place an order in two parts.

261.5 To discuss any highways issues

Litter pickers and hoops have been purchased. Clerk will purchase tabards nearer the next time we plan a community litter pick.

Fly tipping in Cookshall Lane on Network Rail land has been reported.

Preparatory road surfacing has taken place in Portway Drive – micro surfacing will occur in the summer.

Un taxed vehicle in Portway drive has been reported and been contacted, however it has now been dumped in St Paul's Church Yard and has been reported again as being dumped on private land.

The local police team have been asked to monitor West Wycombe School parent parking.

Clerk has spoken to WDC Tree section who advised us that we will have to deal with the overhanging trees from Network Rail property under Common Law. They did suggest we write to the CEO quoting legislation and that they would be back charged.

261.6 To approve the accounts for April 2019 and signing of cheques - appendix 2

Clerk issued a copy of the end of year accounts for March 2019 prior to issuing them at the Annual Parish Meeting.

The internal audit will take place prior to the May meeting.

It was resolved to approve the accounts. See end of Minutes for list of payments.

261.7 Members questions

261.8 Date of next meeting

Annual Parish Meeting on 25<sup>th</sup> April 2019 at 8pm in The Church Room and 9<sup>th</sup> May 2019 at 8pm in The Church Room, West Wycombe

**Cheques for payment in April**

Mrs S Henson	551.88	March salary
Bucks CC	199.17	April pension
HMRC - online	63.20	Tax
Mrs S Henson	459.46	Mileage and expenses inc 30 litter picks/10 hoops
Acorn Landscaping	185.25	12/12 highways grass cutting
TBS Hygiene	97.20	March collections
BMKALC	208.44	Annual subscription
RBS	145.20	Allotment software support
John K Lawrence	929.75	4/4 burial ground maintenance
Southern Electric (dd)	81.57	Street light energy
<b>Total</b>	<b>2921.12</b>	

**Statement of Account as at 1<sup>st</sup> April 2019**

Opening balance – 1 <sup>st</sup> March	46589.72
Less March cheques and dd's	20953.66
<b>Total</b>	<b>25636.06</b>