

MINUTES OF THE MEETING HELD ON THURSDAY
9th FEBRUARY 2017 AT 8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mrs V. Smith, Mr N Harris, Mr S Cope, Mrs K. Cheshire, Mr N. Timberlake, Mr R. Seymour,
Mr P. Brown(from 8.30) Mrs S. Henson – Clerk District Cllr Mr I. McEnnis,
County Cllr Mr D Hayday

APOLOGIES: Dist Cllr Mrs Teesdale

0 members of the public

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING
TO ITEMS ON THE AGENDA.

Cllr Cope declared a personal interest in the item relating to Rosemary Close.

CONFIRMATION AND SIGNING OF MINUTES OF THE JANUARY MEETING

These were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS IN THE PREVIOUS MINUTES

1. The work on the allotment hedge has been completed.
2. The MVAS has been ordered.
3. Clerk has asked The Handyman for a price to carry out maintenance to the Pedestal Play equipment
4. Thames Water has been asked by WDC to deal with the water leak near the public toilets.
5. Clerk has reported light no3 Church Lane and light no 18 High Street as not working
6. Clerk has written to Pre School to congratulate them on their 'Outstanding' Ofsted.
7. Clerk has met the TfB LAT and gone around the parish with him raising issues and concerns.
8. As from 1st April the telephone number for Transport for Bucks will change to 01296 382416.

MEETING CLOSED FOR PUBLIC QUESTIONS
MEETING REOPENED

236.1 Correspondence Received from 12th January – 9th February 2017

1. Emails from a High Street resident about parking.
2. Permission request for Mr Yandell's memorial – fee paid by the PCC to the PC.
3. Application for temporary sign for the verge from the West Wycombe Pre School
4. Confirmation from the Pensions Regulator that they have received our declaration of compliance.
5. Confirmation from Barclays Bank that we can set up online banking for HMRC
6. Information Commissioner – Renewal of Data Protection registration – it was resolved to set up a Direct Debit as we will always have to pay this fee of £35. .
7. Website report
8. Email from Cllr Hayday about HGV's and parking in the parish – Clerk gave a full reply
9. My Bucks Newsletter
10. Chiltern Society Newsletter
11. HS2 Update – nothing relevant to this parish.
12. Highways Satisfaction Survey – Councillors asked to complete and submit
13. Email reporting unsocial activity in the Garden Centre Car Park – West Wycombe Estate has dealt with the matter.
14. Chilterns Conservation Board Newsletter
15. Notification that Staples are closing down their business account service.
16. Letter from Cllr McEnnis confirming a Ward Councillors donation of £500 for the MVAS

236.2 Planning
Decisions

16/08136/TPO-West Wycombe Park West Wycombe - Tree works as per Schedule – permit.

236.3 To agree to place an order for the work on the trees in Rosemary Close

Letter issued to all residents of Rosemary Close – only issue raised by residents at no 6 asking if the grass and trees in front of their house is included in the assessment – it is not an area devolved to us by BCC and the resident has been told it is private land. No

other comments. Clerk has provided a price for an extra tree on private land to be cut down. It was resolved to place the order with Complete Tree Services at a cost of £1510 plus VAT.

- 236.4 To report and consider any Highways issues including parking issues in in the High Street and application for a roadside sign for West Wycombe Pre School
 The Clerk has met with the LAT and reported Chorley Road water drainage issues, Chorley Road pavements, Toweridge Lane potholes; Portway Drive road surface; setts at Chorley Road junction and road surface on the short road at the junction; gully cover outside no 17 High Street; regular gully emptying in the High Street to reduce the risk of flooding during heavy rain.
 It was agreed to allow a sign for the West Wycombe Pre School to be placed on the Pedestal verge once per term for a period of two weeks.
 Leaflets have been placed on cars parking in the High Street and an article has been put in Contact and on the website to encourage safer and more considerate parking.
 We continue our longstanding partnership with the Neighbourhood Policing team who support us in our continuing efforts to improve the safety of our residents.
- 236.5 To approve the accounts for February 2017 and signing of cheques - appendix 2
 It was resolved to approve the accounts. See list at the end of the Minutes.
 We are still waiting for invoices for a fence post and a small amount of tree work.
 The Clerk issued the finalised budget for 2017/2018.
- 236.6 Members questions
 West Wycombe Events Team Quiz on 21st April and 7th July and Summer Fayre on 8th July
- 236.7 Date of next meeting: Thursday 9th March at 8.00pm in The Church Room.

The Chairman closed the meeting at 8.45pm

Cheques to be paid in February

Swarco	1207.87	30% deposit on MVAS
Mrs S Henson	509.50	January salary
Bucks CC	166.53	February pension
HMRC	70.20	Tax/NI
Acorn Landscaping	215.83	10/12 highways grass cutting
Mrs S Henson	9.00	January expenses
TBS Hygiene	81.00	December collections
TBS Hygiene	64.80	January collections
Stillman Garden Services	540.00	Allotment hedge
Southern Electricity dd	150.47	Street light energy
MH-P Internet	1440.00	Annual webmaster service
Staples	18.67	Stationery
Total	4473.87	

Statement of Account as at 1st February 2017

Opening balance – 1 st Jan	30464.36
Less January cheques	5797.69
Sub Total	24666.67
Deposit account	2629.84
Total	27296.51