

MINUTES OF THE MEETING HELD ON THURSDAY 13th FEBRUARY 2020 AT
8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mr S. Cope, Mr N Harris, Mrs V. Smith, Mr N. Timberlake, Mr P. Brown, Mrs K. Cheshire
Mrs S Henson - Clerk

APOLOGIES: Cllrs Mr R. Seymour, County Cllr Mr D. Hayday, District Cllr Mr I. McEnnis

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING TO ITEMS ON THE AGENDA – Cllr Timberlake declared a personal and pecuniary interest in the item relating to West Wycombe Community Library .

CONFIRMATION AND SIGNING OF MINUTES OF THE JANUARY MEETING

The Minutes for the January Parish Council meeting were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS IN THE PREVIOUS MINUTES

Clerk's Report

1. Clerk has submitted a response to the supplementary planning guidance on Air Quality . Clerk has spoken to the officer in charge and requested extra measuring filters to be installed once the new unitary authority is in place.
2. The last allotment plot has been allocated and paid for.

MEETING CLOSED FOR PUBLIC QUESTION TIME

MEETING REOPENED

271.1 Correspondence Received from 9th January – 13th February 2020

1. Website analysis for January – emailed.
2. Police and Crime Commissioner Newsletter – emailed
3. Request for permission to install a hardwood 4-seater memorial bench in the Pedestal Playing Field in memory of one of Downley Dynamos young players who died from sepsis recently. They would create a concrete base for it. Suggested site on the Cookshall Lane side parallel to the hedge between the two sets of trees. Friends have already raised £22,000 for UK Sepsis Trust.
4. Request from West Wycombe Village website for up to date information on the Parish Council. Clerk will update this once all the details of the new unitary authority have been finalised.
5. Notification that the last WDC Clerks meeting has been postponed until 25th February – Clerk will attend.
6. Information on the Woodland Trusts tree planting schemes – emailed
7. WDALC Minutes and agenda for meeting on 19th March – we will give our apologies as it is the date of Annual Parish Meeting
8. Notification from BT that prices are going up
9. Invoice from TBS Hygiene stating that from 1st March the price is going up from £3.50 per bin to £4 per bin. The Clerk contacted Pet Waste Solutions who quoted £119.16 per calendar month – this would work out at £380 more expensive than TBS Hygiene, we will therefore continue with our current company.
10. Accounts from West Wycombe Community library
11. Request from West Wycombe Preschool for any financial help we can give – Clerk has asked for accounts and had confirmation that they are a charity not a company. Accounts supplied.
12. Information about VE Day Small Grant scheme - £150 per project – passed to Chairman
13. Defibrillator deployment policy – criteria for providing a code number will change on 1st March - enclosed
14. My Bucks – emailed
15. WDC Adopted Local Plan and Supplementary Design Guidance – passed to Cllr Timberlake.
16. Election background information – enclosed
17. Parish Liaison Notes – emailed

18. Notification from Castle Water that both direct debits will stop until they produce a new annual account and adjust the direct debit accordingly.

271.2 Applications :

20/05069/FUL-Plant And Harvest Garden Centre, Chorley Road, West Wycombe -

Demolition/relocation of existing structures, alteration of the existing cottage, extension to provide a replacement dining area and WCs, construction of 3 x greenhouses, construction of education centre, new opening in the existing boundary wall, raising the boundary wall at the east end of the site, finials to existing gate piers, construction of covered ways and relocation and conversion of the gardeners' shed to create WCs & re-build section of damaged south wall & new gate. West Wycombe Parish Council has no objections to the plans submitted as this will improve the economic life of this community. We would like to see improvements made to the car park especially root protection zones for the trees.

Bledlow Household Recycling Centre, Wigans Lane – this Parish Council would support the proposed continuation of the use of the land as a Household Waste Recycling Site as it is far nearer to our parish and far easier to access. As we no longer have waste collection containers in the West Wycombe Garden Centre car park it is important to have this facility to prevent fly tipping within our parish.

Decisions

19/07595/FUL – 14 Copperfields, High Wycombe - Householder application for erection of single-storey extensions to front & rear of dwelling – permit

19/07497/FUL – 30 Portway Drive, West Wycombe - Householder application for construction of single-storey rear extension - permit

19/07950/FUL – 8 Beechwood Road, West Wycombe – householder application for construction of first floor side/rear extension –permit.

271.3 To consider a request to install a seat in memory of a member of Downey Dynamos Football Club on the Pedestal Plying Field

Downley Dynamos have made a request for permission to install a hardwood 4-seater memorial bench in the Pedestal Playing Field in memory of one of Downley Dynamos young players who died from sepsis recently. They would create a concrete base for it. Suggested site on the Cookshall Lane side parallel to the hedge between the two sets of trees. West Wycombe Estate has no objections. Friends have already raised £22,000 for UK Sepsis Trust. It was agreed that the installation can take place and we would ask that they are responsible for its ongoing maintenance and insurance.

They would also like to name the Pavilion 'The Oliver Darlington Sports Pavilion' and asked about extending the car park area in a cheaper way. We have no objection to the pavilion being named after Oliver as long as West Wycombe Estate has no objections. It was agreed that they could have a trial of car park grade matting to see how successful it would be. The Parish Council has no need to extend the car park as the surfaced area is quite sufficient for general everyday usage.

Cllr Timberlake left room.

271.4 To consider make donations to West Wycombe Community Library and to West Wycombe Pre School

The Library have submitted accounts and a copy of their bank statement and it was resolved to make a one-off donation of £500.

Cllr Timberlake returned to the room.

The Pre School submitted their latest compete set of accounts for 2018/2019. It was resolved to make a one-off donation of £200.

271.5 To discuss the management of the defibrillators

Ambulance services have changed the criteria for issuing code numbers for local defibrillators - most are now only issuing these if the caller is within 200m of the defibrillator however if the caller gives a postcode and says they know where a unit is then often they will issue the code. The recording of the functioning/maintenance of the defibrillators is changing in March – the British Heart Foundation will be taking this on as a national role called The Circuit.

We could issue cards to every household and business in the parish with the postcode of our defibrillators which could help in an emergency. It was resolved to investigate the cost of 700 fridge magnets giving the post codes of the three defibrillators in the parish. We would not proceed until we have further information from the British Heart Foundation.

271.6 To consider any highway issues including the latest on the Chorley Road MVAS units.

Chiltern District Council, after many emails, have now swept 95% of the pavements in the parish. Clerk has thanked them. We need to consider having moss removed on some pavement areas as they are extremely slippery and one resident slipped and landed on her back at the top of Portway Drive. It was resolved to ask Stillman Garden Services to provide a price for moss spraying with a highway's suitable chemical on several sites in the parish – Rosemary Close, Portway Drive, top of Cutty Alley.

Clerk is still in discussions over new West Wycombe entry gate signs – manufacturer isn't keen to just produce the signs and wants to include the gates. Clerk has asked for prices for both options.

The HS2 A4010 project within our parish is now complete although there is still some debris to be cleared away.

The Clerk has reported the damaged light by Ness Cottage as well as the badly positioned kerb stone near Brocklehursts.

The Clerk has requested that the gullies be emptied as the recent storms have blocked and filled them with debris.

The streetlights owned by the Parish Council have been repaired.

The Swarco technician has confirmed that the units are set at the plus 10%. We can modify this by downloading the software and changing the speed via the laptop.

Transport for Bucks have refunded £3,200 towards the cost of the Chorley Road speed reduction project.

271.7 To adopt a media policy

It was resolved to adopt the policy which had been modified after previous discussions and issued prior to the meeting. The Chairman signed off the document.

271.8 To discuss the March 7th litterpick

The Village Hall has been booked. Clerk will request rubbish to be picked up from the Village Hall on the 9th March. Litter pickers and high viz jackets will be issued to volunteers. Tea, cake and hand washing facilities will be available in the Village Hall from 10am -1pm. Posters will go up in the next few days and advertised on the various Facebook pages as well as in Contact.

271.9 To discuss the Annual Parish Meeting

The Clerk will issue invitations to local organisations and Sir Edward Dashwood during the coming week. Clerk will provide light refreshments. Chairman to write his report and Clerk will produce accounts.

271.10 To discuss the VE Day Commemorations

Cllr Cope has invited Sir Edward Dashwood to lead The Cry for Peace. The School will have their May Fair from 11am – 3.30pm. The Cry for Peace will be at 6.55, the Bells at St Lawrence Church will be rung at 7pm followed by the lighting of the Beacon. We have booked a piper. A trumpeter will play the Last Post. St Lawrence Church will provide a cash bar from 6pm. West Wycombe Chamber Choir has been asked if they would sing on the hill. Cllr Cope has written to all the businesses in the village asking them if they would like to create window displays and put bunting up on the front of their premises.

271.11 To discuss details of the allotment competition

It was agreed that we would offer three prizes of £50 worth of National Garden Scheme Vouchers for 1) the Best Full Size Allotment; 2) the Best Half Plot Allotment; 3) The Best Sustainable Allotment. We would judge on Saturday 13th June when the tenants could be present to explain the sustainable elements and practices they are utilising. Clerk will put together a competition sheet for consideration.

271.12 To discuss the Woodland Trust's tree planting scheme

As we are considering an environmental project this scheme may be of interest. It was agreed that we would apply for the Copse package once we have spoken to Chiltern Rangers and then Sir Edward Dashwood.

271.13 To discuss becoming .gov.uk when we change to the accessible website

It was resolved to change to .gov.uk when the website changes.

271.14 To approve the accounts for February 2020 signing of cheques - appendix 2

It was resolved to approve the accounts. See end of Minutes for list of payments.

271.15 Members Questions

Cllr Mrs Cheshire raised resident's concerns about the amount of dog faeces in the High Street.

Clerk will include a piece about this in the next issue of Contact.

Clerk reminded Councillors of the future election process.

Cllr Mrs Smith asked by a resident if we had any spare litterpickers to donate – as it would not be for use in our parish we would not be able to provide the equipment .

Cllr Mrs Smith had been asked if we could do anything about the dangerous bend on Loxboro Hill.

The hill is in Bledlow um Saunderton Parish and the resident was advised to contact them this in the next issue of Contact.

271.16 Date of next meeting

Thursday 12th March 2020 at 8pm in The Church Room, West Wycombe

Annual Parish Meeting – Thursday 19th March at 8pm in The Church Room, West Wycombe

Payments to be made in February 2020

Mrs S Henson	593.04	January salary
Bucks CC	221.30	February pension
HMRC - online	90.38	Tax and NI
Acorn Landscaping	199.81	10/12 highways grass cutting
TBS Hygiene	126.00	January collections
MH-P Internet	1440.00	Annual webmaster service
James Glasgow HandyMan	223.00	Cutty Alley barrier maintenance
Eros	115.20	Cherry picker hire for Christmas tree light dismantling
West Wycombe Community Library	500.00	Donation
West Wycombe Pre School	200.00	Donation
BT (dd)	156.84	Phone
Castle Water (dd)	45.30	Allotment water supply
Southern Electric (dd)	84.01	Street light energy
Total	3994.88	

Statement of Account as at 1st February 2020

Opening balance – 1 st January	39098.48
Less January cheques, dd's	5539.14
Plus refund from TfB – MVAS units	3200.00
Total	36759.34