

MINUTES OF THE MEETING HELD ON THURSDAY  
10<sup>th</sup> JULY 2014 AT 8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mrs V. Smith, Mr N. Harris, Mr R. Seymour, Mrs K. Cheshire, Mrs L. Cook,  
County Cllr D Hayday  
Mrs S. Henson – Clerk

2 members of the public

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM:

Cllrs Mr F. Downes, Mr N. Timberlake

Dist Cllr Mrs J. Teesdale

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING  
TO ITEMS ON THE AGENDA: Cllr Harris declared a pecuniary interest in the planning  
application for tree works in West Wycombe Park

The Clerk granted dispensation to Cllrs Smith, Harris, Seymour and Cheshire on item 208.7as  
they are all volunteers on the Community Groups.

CONFIRMATION AND SIGNING OF MINUTES OF THE JUNE MEETING AND THE ANNUAL  
PARISH MEETING

These were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES AND CLERK'S REPORT

1. Cllr Mrs Smith and the Clerk attended the WDALC meeting
2. The Clerk attended a meeting at WDC on BCC's plan for devolved services
3. Cllr Mrs Cheshire attended the WDALC Training on Planning
4. Cllr Mrs Cheshire attended the Chiltern Society meeting on Access for All.

MEETING CLOSED FOR PUBLIC QUESTIONS

MEETING REOPENED

208.1 Correspondence Received from 13th June – 10th July 2014

1. Chilterns Conservation Board –June Newsletter
2. Letter Winkworth Sherwood on behalf of the Select Committee for HS 2 with the initial timetables and instructions – starting from the Birmingham end.
3. BCC update on HS2
4. Email from the Under 7 manager of Downley Dynamos in response to our proposed non-exclusive agreement – issued to Councillors
5. WDC Emergency Plan v6
6. BCC LAF agenda
7. WDALC agenda – issued to Cllr Mrs Smith
8. BCC advice that new discretions need to be added to the Pensions Policy – all of them would cost the Parish Council money so once again we would not adopt any of them.
9. Emails from BCC re grass cutting – only the threat of back charging BCC got it cut.
10. Email from BCC confirming the Bradenham Road VAS has now been repaired
11. Emails re the forthcoming road surface treatment – on website
12. Email from Cllr Hayday stating that it will probably be 2017 before the High Street will be resurfaced.
13. Emails about the Rent a Van site- planning are making a site visit
14. Email about the Broadband Updates – on website
15. A vague update about the Church Lane parking project
16. Price of £500 from The Handyman to rub down and oil 5 noticeboards.
17. Request to renew our electricity contract with Southern Electric for the feeder pillars – Clerk is negotiating a price for all our electricity.
18. BCC training session on 17<sup>th</sup> July for Select Committee on HS2 – Clerk will attend
19. Concern raised by a local resident about 351 West Wycombe Road which has become a house of multiple occupation and does not have appropriate waste bins and they are constantly left on the pavement. Clerk will contact WDC.

## 208.2 Planning

### Applications

**14/06720/TPO-West Wycombe Park - Adjacent Copperfields West Wycombe**-Fell to above fork Sycamore T6429; reduce Horse Chestnut T5101 to 5 metre ecostump; fell Horse Chestnut T6431; fell Horse Chestnut T5104; fell Horse Chestnut T5959 to 4 metres; reduce Horse Chestnut T5097 to ecostump at fork; fell rear stem of Horse Chestnut T5098 to fork; remove major deadwood and reduce apical and lateral growth by 10% (approximately 1 metre) from Sycamore A; remove major deadwood and reduce apical and lateral growth by 10% (approximately 1 metre) from Sycamore B; remove major deadwood and reduce apical and lateral growth by 10% (approximately 1 metre) and remove to source 3x lower laterals adjacent to 72 Copperfields plus 2x lower laterals adjacent to fence to clear roof and building from Sycamore C; remove to source on main trunk 4x lower laterals from Sycamore D – no objection.

**14/06540/FUL-367 West Wycombe Road, High Wycombe** -Change of use of existing house of multiple occupation to 1x 6 bed residential unit, construction of two storey side/rear extension to main dwelling and conversion of lower ground floor to create 2 x bedsits – this Parish Council strongly objects to this application as it is an over development of the site; there is insufficient parking for the potential number of cars in an 8 bedroom property; it is unclear how many people could be living in this property but we feel there are insufficient toilets and bathrooms. We also have strong concerns about the handling of waste products and recycling as no mention is made of a bin store.

**14/06520/LBC-George And Dragon High Street West Wycombe** -Listed Building application for reduction on height of internal partition to dado level and introduce oak posts where existing partition has been removed - no objection.

### Decisions

**444 West Wycombe Road** – construction of part two storey, part first floor rear extension and porch to side – permit.

**14/06027/FUL-76 Chorley Road West Wycombe** -Householder application for construction of a rear conservatory – permit

**14/05927/FUL-71 Bradenham Road West Wycombe** -Householder application for construction of a detached garage to front (part retrospective) – permit

**14/05657/FUL & 05658/LBC – Black Boy Cottage, High Street, West Wycombe** – Householder and Listed building application for raising the surface level of the roofs by 110mm during re-roofing works to accommodate additional thermal insulation - permit

## 208.3 To report and discuss any highways issues including cleaning of road signs and lighting columns; grass cutting

West Wycombe Estate has cut the yew trees in the car park; the hedge along Chorley Road is to be inspected by them. In future they suggest we cut it when the allotment hedge is cut and then charge them.

Clerk has asked BCC to investigate ownership of the land beyond Gerrard Court as all the trees and shrubs are growing over the pavement – BCC will clear the pavement element.

Clerk has asked for prices for cleaning our street signs and the black lighting columns. Chairman and Clerk agreed to place an order for 10 'Clear Up' signs which we can put on wooden stakes and keep moving around. Clerk has also ordered another 100 self-adhesive signs to go on all our lighting columns to encourage dog owners 'to pick up'. Mr Brooks has quoted a price of £350 to carry out a cut of all the necessary grass in our parish. The Clerk will order a cut.

## 208.4 To discuss the Pedestal Playing Field

The suggested non-exclusive agreement was sent to the Under 7 Manager of Downley Dynamos however he asked for: no fee to be charged; to revise the nights for training and to add the clause 'during the spring and summer months when there is enough light' instead of the May/June proposal suggested; to allow for a compost heap to be created by the side of the pavilion. Councillors resolved to keep to the suggested annual fee; to allow the training nights to be changed to Monday and Tuesday from 6 – 8pm for the summer term only; not to allow a compost heap. Councillors also wanted to have a site meeting to slightly modify the positioning of a pitch particularly if a large pitch was

going to be marked up. We will supply a spare set of keys to the Chairman of Downley Dynamos.

208.5 To discuss allotment fees

It was resolved to increase the fees to help cover the cost of supplying water. £20 for a whole plot and £10 for a half plot

208.6 To agree to pay for the preparation and painting of 5 noticeboards, 4 village entry gates and the handrail by Farthing Cottage

The price for the noticeboards was good at £500 for rubbing down and treating with oil. We also asked that he clean and paint the entry gates and the handrail. It was resolved to proceed with all the work.

208.7 To consider making donations to i) West Wycombe Community Association; ii) West Wycombe Pre-School; iii) West Wycombe Community Library

It was agreed to defer this subject until later in the year.

208.8 To discuss tidying of the Church Lane garden

The Clerk has asked for a price for the side garden in Church Lane to be tidied up after consultation with the National Trust. A discussion also took place about better use of the triangle at the top of Church Lane for car parking.

208.9 To discuss the Christmas Tree

It was resolved to delay the planned tree for the Chorley Road junction until 2015. It was resolved to purchase a tree for the Village Hall. Cllr Harris will provide costs.

208.10 To discuss new discretions in relation to the Local Government Pension Scheme 2014

It was resolved not to grant any of the five extra optional discretions and a new policy was signed.

208.11 To approve the accounts for July/August 2014 and signing of cheques – appendix 2

Peter Gomme will issue invoices between the July meeting and September meeting and it was agreed that these would be paid between meetings. The Clerk issued spreadsheets showing the expenditure against budget for the first quarter. See itemised list at the end of the Minutes. It was resolved to approve the accounts.

208.12 Members questions

None asked.

208.13 Date of next meeting – Thursday 11<sup>th</sup> September at 8pm, The Church Room

Cllr Mrs Smith will not be in attendance.

The Chairman closed the meeting at 10.00pm

Accounts to be paid in July 2014

Mrs S. Henson S/O	517.99	June salary
Mrs S Henson	29.13	Balance of salary
Bucks County Council	160.06	Pension – July
HMRC	4.00	Tax
Peter Gomme	350.00	Pedestal Playing Field
Southern Electric (dd)	143.15	Energy (street lights)
Staples	31.99	Photocopying and labels
Lawrence Garden Services	878.40	first quarter burial ground maintenance
Mrs J.P.Smith	100.00	Chairman's allowance
Chilterns Conservation Board	100.00	Donation
Stocksigns	92.33	10 dog 'clean up' signs
Francis Carne Associates	32.58	100 Self-adhesive 'clear up' signs
Southern Electric Contracting	857.14	Lighting maintenance and repairs
<b>Total</b>	<b>3296.77</b>	

**Statement of Account as at 30<sup>th</sup> June**

Opening balance – 1 <sup>st</sup> June	25185.15
Less June cheques	2009.46
<b>Sub Total</b>	<b>23175.69</b>
Bank of Ireland	1133.51
Deposit account	1134.17
<b>Total</b>	<b>25443.37</b>