

MINUTES OF THE MEETING HELD ON THURSDAY  
9th JULY 2015 AT 8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mrs V. Smith, Mrs K. Cheshire, Mr R Seymour, Mr N. Timberlake, Mr S Cope, Mr N Harris  
Mrs S. Henson – Clerk

0 members of the public

APOLOGIES FOR ABSENCE: Cllr Mr M Hogan, County Cllr Mr D Hayday, Dist Cllr Mrs Teesdale

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING TO ITEMS ON THE AGENDA:

Cllr Mrs Smith declared a private interest in the item relating to Meads Yard.

Cllr Harris declared a pecuniary interest in the planning applications for Floras Temple and Cave Cottage.

CONFIRMATION AND SIGNING OF MINUTES OF THE JUNE MEETING

These were agreed by those Councillors present and signed by the Chairman.

Clerks Report

1. The Clerk attended the WDALC meeting
2. The Clerk and Cllr Cope attended the Standards meeting.
3. The Chairman and Clerk attended Planning training
4. The Chairman attended the West Wycombe Business Group meeting and gave a short report to Councillors.
5. The Chairman and Clerk attended the Local Area Forum and gave a short report.
6. The Chairman and Clerk attended the HS2 meeting where the presentation to the Select Committee was reviewed. Clerk now has to take some photos and write a statement. Proposed meeting with the National Trust to work on the West Wycombe witness statement.
7. The Clerk has added the defibrillator and litter bins to the insurance. The Church Warden has been advised that they will have to insure the other defibrillator.
8. The new Pedestal Play Area sign has been ordered and artwork for special smaller signs relating to dogs has been received and approved.
9. Annual Report is ready to print and will go out with the September issue of Contact – the July/August issue was earlier than normal.
10. The Chairman and Clerk decided that we should offer the Burial Ground Car Park for the recent work and Cllrs Mrs Smith and Harris delivered notices to every house in the High Street. Bucks CC also issued maps showing where people could park overnight. BCC officers have also worked with the public houses in the High Street.
11. The Clerk has had responses from everyone who was written to regarding trees and overhanging brambles. Some minimal work has been undertaken and the Clerk is pursuing the landlord of the former BRS depot on West Wycombe Road.
12. The grass in the top field of the Burial Ground has been cut.

MEETING CLOSED FOR PUBLIC QUESTIONS

MEETING REOPENED

219.1 Correspondence Received from 11<sup>th</sup> June – 9th July 2015

1. Emails from BCC re the Devolution agreement – signed copy returned.
2. Transport for Bucks Newsletter about solar powered bus departure displays – Parish Councils can buy them for £5,500 each.
3. A long sequence of email between Cllr Hayday, the Clerk and a village resident about the current resurfacing work.
4. Quote from The Handyman for erecting the sign at The Pedestal - £135 - £100 cheaper than supplier and has placed the order with him.
5. Quote and artwork to create custom made signs re dogs on the Pedestal for the gates - £147.42 for 4 signs. The price was accepted and the order will be placed.

6. Letter from WDC Planning Enforcement confirming they are investigating 316 West Wycombe Road's additional garage style building.
7. Copy emails from resident of Park Farm Road about a light which has been knocked down. Parish Council supported their request for a heritage style light due to the unique street scene.
8. Cllrs Hogan and Cope attended the training for new Parish Councillors
9. WDC Pedestal Play Area Inspection report.

## 219.2 Planning

### Applications

**15/06578/FUL-62 Chorley Road, West Wycombe** -Householder application for construction of box dormer to rear with Juliette balcony, insertion of window to side elevation at first floor and insertion of 3 x rooflights to front roofslope in connection with conversion of loft to provide additional habitable living accommodation (part retrospective) – we object to the front rooflights as these would not be in keeping with the street scene; a third floor Juliette balcony disturbs the balance of the building.

**15/06751/TPO – Floras Temple, Park Farm Rd, West Wycombe** – fell cypress T1,T2,T3 – no objection.

**15/06739/CTREE – Cave Cottage, Church Lane, West Wycombe** – thin reduce T1 yew tree by 15% removing up to 1 metre apical growth and 1.5metres lateral growth to form more compact crown, remove major deadwood and crown lift to 3 metres from ground level – no objection.

**15/06736/FUL -22 Copperfields High Wycombe** -Householder application for partial re-build of existing rear extension with brick replacement & tiled roof, single storey front extension with catslide roof & insertion of a new dormer – No objection as long as the National Trust is consulted due to their covenants on Copperfields.

### Decisions

**15/06148/FUL -6 Beechwood Road, High Wycombe** -Householder application for construction of first floor rear extension – refused

**15/05693/FUL -482 West Wycombe, Road High Wycombe** -Householder application for construction of part two storey, part single storey side/rear extension, alterations to roof in connection with loft conversion and associated external alterations –permit

**15/06233/FUL -Silver Birches, Church Lane, West Wycombe** -Householder application for replacement of existing single glazed casement windows and patio doors with double glazed handmade timber sliding sash windows and patio doors, resurfacing of driveway comprising removal of existing broken concrete flags and replacement with reclaimed stone setts and replacement of concrete paving slab steps and walkway with clay brick pavers – permit

## 219.3 To discuss making a donation to the West Wycombe Events Team

The West Wycombe Events team thanked the Parish Council but they reported that at the current time a donation towards the Summer Fayre was not needed.

## 219.4 To discuss Meads Yard

John Lee have re quoted Meads Yard taking into account the differing land owners – the split is now £5385 for the section owned by the National Trust and £3175 for drive from Church Lane to the public toilets. The Clerk will now write to the appropriate landowners with these prices and offering to co-ordinate a repair project but that they would all need to fund it. Landowners – National Trust, West Wycombe Estate, Lacemakers Cottage, The Pavilion, Wycombe District Council.

The Public Toilets are currently being closed at 6.15 and we are under the impression that Wettons should not be closing it until 9pm.The clerk will contact WDC.

## 219.5 To discuss the Pedestal Playing Field entry system

The Clerk had to attend the Pedestal Play Area at 8.15pm on Sunday night to open up all the gates for an ambulance. Clerk has contacted the police who has ensured that the emergency services have the padlock number for all 4 padlocks on the gates and barriers for when the office is not manned.

The Clerk reported that the Play Area Inspection report had come through since producing the agenda. Due to the importance of maintaining safety for our children and

users of the Pedestal Play Area the Clerk was given permission to obtain a quote for all the very low risk or low risk repairs. The goal post will be on the September agenda. The Clerk will invoice Downley Dynamos in September. Cllr Cope took a copy of the report in order to monitor the equipment as per the Inspector's suggestion.

219.6 To discuss giving recognition to two children of the parish

Two children of the parish, by their prompt actions, saved a local man's life. The Clerk has the name of the children but so far has not been able to make contact with them. They are not known at West Wycombe School or known to our Councillor with school age children. It was resolved to make an award and a gift of £25 book voucher for each child and a small presentation.

219.7 To report and discuss highways issues including whether to make a bid to the LAF

The resurfacing and lining work in West Wycombe High Street went perfectly to schedule and we are very pleased with the work.

The Clerk reported concerns about the trees/shrubs by the park wall next to Gerrard Court. The Clerk will send the Gerrard Court ownership documents to West Wycombe Estate to see if we can ascertain ownership and management of this piece of land.

The tree near the bottom of Church Lane needs trimming back – National Trust.

Rubbish bags are being left near the litter bins.

Greater hogweed is growing in St Paul's Church grounds and contact with the skin from the sap will cause severe skin irritation. Clerk will put a piece on the website.

It was resolved not to make a bid to the LAF for work in this parish as the previous bid still has not been progressed by Bucks CC.

The LAF has asked if our parish would like to develop a scheme to develop community transport for the rural communities in our LAF. Our Parish does not wish to do this but would support those who do have a viable scheme.

219.8 To approve the accounts for July 2015 and signing of cheques – appendix 2

It was resolved to approve the accounts. List shown at the end of the Minutes.

The Clerk was given approval to have cheques signed and invoices approved by Cllrs Mrs Smith, Harris and Seymour during the Summer break.

219.9 Members questions

High Wycombe Society has asked if they could borrow our litter pickers. Cllr Timberlake was given relevant permission.

The day time Arriva 40 bus will cease on 27<sup>th</sup> June.

219.10 Date of next meeting – Thursday 10<sup>th</sup> September at 8pm in The Church Room

**Cheques to be paid in July 2015**

Mrs S. Henson S/O	517.99	June salary
Mrs S Henson	45.04	Balance of June salary
Bucks County Council	162.95	Pension – July
Staples	42.26	Stationery/copying
Acorn Landscaping	215.83	3/12 – highways grass cutting
Mrs S Henson	103.98	Expenses May/June incl print cartridge
John K Lawrence	856.50	¼ burial ground maint & lawn treatment
Southern Electric d/d	141.74	Energy (street lights)
SSE Contracting	762.90	Street lighting maintenance
WDC	76.80	Pedestal Play Area ROSPA Inspection
TBS Hygiene Ltd	60.00	Dog bin collection for May – 5 weeks
Peter Gomme	350.00	Two cuts of Pedestal

**Total 3335.99**

**Statement of Account as at 30<sup>th</sup> June 2015**

Opening balance – 1 <sup>st</sup> June	24135.91
Less June cheques	2198.18
<b>Sub Total</b>	<b>21937.73</b>
Deposit account	2627.86
<b>Total</b>	<b>24565.59</b>