

MINUTES OF THE MEETING HELD ON THURSDAY
14th JULY 2016 AT 8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mrs V. Smith, Mr N Harris, Mr R. Seymour, Mr S Cope, Mrs K. Cheshire, Mr P. Brown
Mrs S. Henson – Clerk

APOLOGIES: Cllr Mr N. Timberlake, County Cllr Mr D. Hayday

2 members of the public

To Co-opt a Parish Councillor and signing the Declaration of Acceptance

Mr Paul Brown of Chorley Road was co-opted as a Parish Councillor and duly signed the Declaration of Acceptance.

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING TO ITEMS ON THE AGENDA – Cllr Harris declared a pecuniary interest in the item relating to the planning application for 50-51 High Street and the Hellfire Caves

CONFIRMATION AND SIGNING OF MINUTES OF THE JUNE MEETING

These were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS IN THE PREVIOUS MINUTES

Clerks Report

1. Chairman attended the NAG
2. Chairman and Clerk attended the Planning Forum
3. Chairman, Clerk and Cllr Harris attended the Rural Forum Farm Walk at Berkshire College of Agriculture
4. Cllrs Mrs Cheshire and Mr Harris attended the Local Plan meeting at WDC
5. Clerk attended the Clerks meeting at WDC
6. The work to re create grips and a soak away in Towerage Lane has been completed.
7. Clerk has asked for a price to deal with the bank at the Sands end of Toweridge Lane as all the self-set trees have regrown.
8. The new seat has been installed at the Pedestal Play Area and the old seat has been removed.
9. The Clerk met with a company recommended by WDC to discuss AstroTurf in front of the big goal on the Pedestal Playing Field.
10. The Risk Assessments for the Parish and the Pedestal Play Area have been produced
11. The Pedestal Play Area Inspection report was circulated to Councillors.
12. Clerk is currently negotiating energy prices through a broker – apparently the company we use – SSE - is normally the cheapest – our contract runs out at the end of August and we have to notify them by 1st August if we do not intend to renew.
13. Clerk reported and had Transport for Bucks clear fly tipping in Towerage Lane

MEETING CLOSED FOR PUBLIC QUESTIONS

MEETING REOPENED

230.1 Correspondence Received from 9th June – 14th July 2016

1. Letter from the residents of 50 High Street (The Post Office) in relation to the current planning application. Clerk has obtained an extension to the response date to the 15th July.
2. Email from one of the prospective Parish Councillor candidates withdrawing from the process.
3. Decision notice on Mede Cottage – refused
4. Quotes for AstroTurf
5. Quote for Christmas tree netting lights
6. Email from Mr J Stevens about the assurance on banning HGV construction traffic coming through West Wycombe High Street – HS2 are trying to backslide – BCC will expect them to re-issue the document taking into consideration the letter sent to WDC the night before the select committee hearing in which they removed the route.
7. Email from a resident of Park Farm Road advising the Parish Council that TPO's have been applied to trees on the curtilage of Mede Cottage.

8. Request for Councillors to complete the BALC survey on Unitary authority plans.
9. Newsletter from Chilterns Conservation Board
10. Email with photographs from resident of Chorley Road about the work at 62 Chorley Road – passed to planning enforcement who has enforced the correct plans.
11. Chiltern Society Newsletter
12. MH-P Internet –changes to terms and conditions – the only thing that affects us is that the £60 annual hosting fee has increased to £90 per annum – there has been no price rise since 2005.
13. Planning enforcement email about 316 West Wycombe Road – the reduced hedge height has been brought to the owners attention and also suggesting that the local person who has issues over the operating times in relation to the planning conditions keeps a diary of evidence.
14. Police and Crime Commissioner online survey seeking views on policing in the Thames Valley.
15. Announcement of new ASB Officer based at Wycombe District Council – Michelle Harvey
16. Transport for Bucks local road works programme
17. Email from resident raising concerns about the Bradenham Road ditch – passed to Transport for Bucks – riparian owners responsibility but is included in the BCC flood management plan being created following the major flooding two years ago.
18. Email from BCC stating that the double yellow line work in Church Lane, will, weather depending, be happening, possibly, overnight, midweek 13th July. The lines are now painted. Clerk will write to the school advising them that they are in place. The National Trust has quotes for the work on the top triangle near Farthing Cottage.
19. WDALC Minutes
20. Notification from an allotment holder that they will be giving up their allotment in September.
21. Prices from energy broker for electricity to our street lights and feeder pillars.
22. Chiltern Society Newsletter

230.2 Planning

Applications

16/06702/FUL-3 Beechwood Road, High Wycombe -Householder application for construction of two storey rear extension, new front porch and alterations to existing parking area to front – no objection.

16/06507/LBC -50 - 51 High Street, West Wycombe -Listed building application to remove an existing internal door and frame within a party wall between The Post Office and The Plough and to infill the subsequent opening, improve the fire integrity of the ground floor lobby to the Post Office and replace the existing modern internal boarded door and adjacent partition - we strongly object to this application on the grounds that we believe that this is a common corridor which has provided a safe fire exit and provided access for the normal movement of furniture, wheelchairs and stretchers, in other words the needs and safety of daily life for the residents of 50 High Street for the last 26 years. We are bemused that the National Trust should want to take this action when they originally installed the door 26 years ago. We firmly believe that this should go to committee and a full site visit should take place as it would help to clarify the position.

16/06877/CTREE – Hellfire Caves, Church Lane, West Wycombe - 20% reduction of apical growth (up to 2 metres) of T3 Lime to help alleviate strain on potentially weak unions, and remove epicormic growth; reduce apical crown of T4 Lime by up to 4 metres (30%) to reduce likelihood of failure and reduce lateral growth to match apical profile – no objection.

Decisions

16/06122/FUL -14 Bradenham Road, West Wycombe -Householder application for construction of part two storey, part single storey side / rear extension and erection of canopy over existing front door – permit

16/06002/FUL – Mede Cottage, Park Farm Road – erection of 1 x 4 bed dwelling with associated parking and creation of new parking for Mede Cottage – refused

16/06536/FUL-37 Copperfields High Wycombe -Householder application for construction of single storey rear extension and associated steps – permit

- 230.3 To receive the Pedestal Play Area Inspection report
The Clerk had issued the report to Councillors prior to the meeting. The damaged seat has been removed and replaced with a new enviropol seat. All other issues raised by the inspector were considered low risk. We need to monitor the timber in the play equipment: Clerk will remind grass cutting contractor about strimming near the wood; other issues raised are caused by changes in BS manufacturing standards. The Clerk will investigate the costs of replacing the chains and fitting a guard on the top of the slide. The Inspector said the area was not easy for disabled access – we do not believe we can change that scenario as the equipment was deliberately set to the back of the field and as far away from the A4010 as possible. We will need to consider creating a reserve for replacement/repair of the equipment.
- 230.4 To discuss the possibility of laying AstroTurf on a section of the Pedestal Play Area
The Clerk has obtained two quotes for installing AstroTurf in the goal area. The prices ranged from £5110 to £8734. Councillors felt that it was too expensive but there may be a way we could reduce the wear by installing a second set of sockets in another area and then re-seed the original area. We will make contact with Downley Dynamos. The Clerk was authorised to purchase another set of sockets and arrange the re-seeding if this is a viable option.
- 230.5 To discuss clearing the bank at Towerage Lane (Sands)
D.P. Green who carried out the grip work and cleared the Sands end of Towerage Lane has supplied a price of £210 to cut back now and then clear all the tree stumps and then £40 -£50 per time to cut on a twice/three times annual basis. It was resolved to proceed with the work.
- 230.6 To discuss options for Christmas tree lights
The Clerk obtained a price for netting lights to create cones over the two growing trees – the supplier recommended two nets for each tree at a total cost of £340 plus carriage. These can be used as the trees grow and will have a long life. We may need to order extra connectors and transformer boxes. Clerk will ascertain whether each net can be linked together and what is the maximum number which can be linked together.
- 230.7 To report any Highways issues and to receive information from Transport for Bucks
Energy prices have increased in the last two years but we were on a fixed contract which Ends 31st August. We have the prices from SSE from 1st September and the broker can provide a lower price with the same contractor. They pointed out that we were using the cheapest supplier already. It was resolved to give Clerk the authority to sign the new contract with SSE through the broker.
Clerk has listed all outstanding issues with Transport for Bucks and is working with them to sort out such issues as potholes, ditches, drains and the bus cage in the West Wycombe Road.
Drains along Chorley Road are blocked.
- 230.8 To resolve to adopt a Grievance Policy and to adopt and update Risk Assessments for the Parish and the Pedestal Playing Field
The Clerk had issued a copy of all documents prior to the meeting. It was resolved to Adopt the Parish Risk Assessment and the Grievance Policy and add the extra play equipment to the Pedestal Play Area Risk Assessment.
- 230.9 To approve the accounts for July 2016 and signing of cheques - appendix 2
Currently still waiting for invoices from Mr Stocks, TBS for the extra dog bin and The Tree People.
The Clerk had issued the budget against expenditure for the first 4 months to all Councillors prior to the meeting
Clerk was given authority to pay invoices received in August. All salary, pension and HMRC cheques for August were signed at the meeting.
It was resolved to approve the accounts for July. See end of Minutes.

230.10 Members questions

None raised.

230.11 Date of next meeting -Thursday 8th September 2016 at 8pm in The Church Room

The Chairman closed the meeting at 9.45pm

Cheques to be paid in July 2016

Mrs S Henson	509.70	June salary
Bucks CC	166.53	July pension
HMRC	70.00	Tax – June
TBS Hygiene	60.00	May Collections
Acorn Landscaping	215.83	3/12 highways grass cutting
Staples	15.31	Copying plus balance of 31p from last statement
John K Lawrence	874.00	Burial ground
Mrs S Henson	38.00	Expenses for June
D.P. Green	396.00	Toweridge Lane grips
SSE Contracting Ltd	762.90	Street lighting maintenance
WDC	72.00	Pedestal Play Area Inspection
Glasdon	535.75	New seat for Pedestal Play Area
BMKALC	6.00	2 copies of Good Councillor Guide
Peter Gomme	350.00	Two cuts of the Pedestal
Southern Electricity dd	141.85	Street light energy
Total	4213.87	

Cheques to be paid in August

Mrs S Henson	509.50	July salary
Bucks CC	166.53	August pension
HMRC	70.20	Tax - July
Total	746.23	

Statement of Account as at 1st July 2016

Opening balance – 1 st June	28705.80
Less June cheques	1833.53
Sub Total	26872.27
Deposit account	2629.18
Total	29501.45