

MINUTES OF THE MEETING HELD ON THURSDAY  
10th MARCH 2016 AT 8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mrs V. Smith, Mr N Harris, Mrs K. Cheshire, Mr S Cope, Mr N. Timberlake,  
Mrs S. Henson – Clerk

APOLOGIES: Cllr Mr R. Seymour

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING  
TO ITEMS ON THE AGENDA

Cllr Harris declared a pecuniary interest in the item relating to the Church Lane garden.

CONFIRMATION AND SIGNING OF MINUTES OF THE FEBRUARY MEETING

These were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS IN THE PREVIOUS MINUTES

Clerks Report

1. Chairman and Clerk have a meeting on HS2 on 14<sup>th</sup> March to discuss the projects for the £480,00 for our group.
2. A resident from Church Lane has expressed an interest in becoming a Parish Councillor but has subsequently withdrawn his application.
3. Clerk has reported the broken Chorley Road sign to Transport for Bucks.
4. Site visit for the table tennis table took place, the Clerk placed the order and it is installed.
5. Chairman and Clerk attended the LAF at Frieth Village Hall.
6. Clerk met Elizabeth Stillman to discuss the Church Lane garden.
7. Complete Tree Services plan to undertake the tree works in the Burial Ground on 8<sup>th</sup> April. Clerk and friend have cleared the shelter belt of debris and added it to the bonfire created by Lawrence Garden Services who have now completely cleared the fallen tree in the top field. Snowdrops have also been planted in the shelter belt.
8. Clerk has negotiated a reduced water bill from Thames Water as they were charging for waste water which we do not have. Reduced from £88.31 to £25.45
9. First BT bill has come through and there is a reduction, however it only covered one month on the new contract so a greatly reduced bill is expected next time.
10. Clerk has submitted meter readings for the feeder pillars
11. Clerk will be making the VAT claim once the March accounts have been approved.
12. The Pedestal Playing Field grass could need a large amount of work on it once we start the growing season due to the extremely wet winter and being used for football pitches.
13. The clearance of the verge at Towerage Lane has been completed to a very high standard.
14. All Transport for Bucks work reported at the February meeting has been submitted.
15. Clean for the Queen on Saturday 5<sup>th</sup> March was a great success with 47 bags of rubbish collected by 30 volunteers. WDC collected all the bags from the Garden Centre. Cllr Cope was thanked for organising the event.
16. Thames Water is repairing the water main for Milton Keynes in Chorley Road.
17. Network rail carried a very good job of covering all the graffiti on the railway bridge, however within a week it had been re graffitied with offensive language. Clerk has re – reported it to British Transport Police.

MEETING CLOSED FOR PUBLIC QUESTIONS

MEETING REOPENED

226.1 Correspondence Received from 12<sup>th</sup> February – 10<sup>th</sup> March 2016

1. Email response from WDC planning Dept re 316 West Wycombe Road – diary would need to be kept to make a complaint about the hours of operation. Further email from West Wycombe resident on receipt of the response.
2. Email from West Wycombe resident about speeding along Chorley Road – PC O'Driscoll has put up signs relating to speed checks and plans to leaflet residents of Chorley Road to gain volunteers for a Speedwatch session – forwarded to Councillors

3. Review of Bucks CC LAFs and new date for Autumn meeting – 6<sup>th</sup> September.
4. My Bucks Newsletter – forwarded to Councillors
5. Website monthly report – forwarded to Councillors
6. Chiltern Society Spring magazine – link forwarded to Councillors
7. Notes of the November NAG meeting – forwarded to Councillors
8. Rural Planning Consultation – request from WDC to complete the survey by 21<sup>st</sup> April.
9. WDC Chairman's reception – invitation to Chairman on 30<sup>th</sup> March.
10. WDALC Meeting agenda – 17<sup>th</sup> March – 7.30pm
11. Rural Forum agenda – 17<sup>th</sup> March – 5pm
12. Bucks Green Belt Seminar – 17<sup>th</sup> March – 7.30pm
13. BCC HS 2 update – forwarded to Councillors
14. Email from West Wycombe Village websites asking for information on the Parish Council for their website update. Clerk will submit a link.

## 226.2 Planning

### Applications

**16/05555/FUL-The Langdales Park Farm Road High Wycombe** -Householder application for erection of part two storey/part single storey rear extension & replacement of flat to existing dormer with pitched roof – no objection as long as any comments from the neighbouring properties are taken into account.

**16/05525/FUL-62 Chorley Road West Wycombe** -Householder application for construction of single storey front porch extension, single storey rear extension and insertion of front rooflight & 2 x rear dormer windows in connection with conversion of loft to provide additional habitable living accommodation – we find this difficult to comment upon as the drawings are inadequate and do not show current and proposed views. We object to the front rooflight as this is incongruous with the current street scene.

**16/05433/FUL-140 Chorley Road West Wycombe** -Householder application for construction of single storey side / rear extension following demolition of existing garage – no objection.

**16/05394/FUL-460 West Wycombe Road High Wycombe** -Householder application for erection of part two storey, part single storey side & rear extension & alterations, creation of new hardstanding, access steps & retaining walls to front, new retaining walls & steps to rear garden (alternative scheme to pp 15/07772/FUL) – we continue to object on the grounds that this an overdevelopment of the site with a 4 bedroomed property and only 2 parking spaces off an already congested road which would necessitate reversing onto the main road .We would not want any further pavement parking which would seem inevitable.

### Decisions

**15/08322/FUL amended plans -St Lawrence Church Of England Church, Church Lane, West Wycombe** -Application for construction of single storey extension to North / West elevation, incorporating 2 x rooflights and restoration of historic window to Ground floor of North elevation – permit.

## 226.3 To discuss updating the Emergency Plan

It was agreed that the working party meet at 7.30pm on 6<sup>th</sup> April. Clerk will book a room.

## 226.4 To discuss arranging an allotment holder's meeting and the Annual Parish Meeting

It was agreed to hold a meeting for all allotment holders in May.

Annual Parish Meeting - Cllr Harris will represent the National Trust, Cllr Mrs Cheshire will represent the Events Committee, Cllr Timberlake will ask someone from the Library to give a report on the library. Clerk will invite the school, pre-school, St Lawrence Church, West Wycombe Estate, Thames Valley Police NAG. Clerk will organise refreshments.

## 226.5 To consider placing an order for work on the Church Lane side garden

It was agreed to delay the decision until an annual maintenance price was available.

## 226.6 To report any Highways issues including the Church Lane parking scheme, Speedwatch and whether Ringway Jacobs are offering Bucks CC Best Value

It was agreed that we would pursue the scheme as only two residents had objected and our request was made as we want to ensure the safety of the school children, provide safe and clear access for emergency vehicles, hurses, waste collection vehicles, oil

delivery vehicles and the many visitors to West Wycombe Caves and St Lawrence Church with the Golden Ball and the National Trust Hill.

Councillors would be prepared to help with Speedwatch.

Clerk will write to Cllr Mark Shaw at Bucks CC about our opinion on the operation of Ringway Jacob covering: the date of cut off point for re tendering; the outcome of the review; concern over disproportionate rise in the cost of projects; Best Value; last minute costing which would indicate little planning/thought.

226.7 To discuss the WDC Reserve Sites document and the Rural Planning Review

Councillors studied the two documents however in both cases they did not feel they were qualified to make further comment as they related to areas beyond our parish and remit.

226.8 To consider raising the Clerks salary by 1 point

The Clerk is currently on Spinal Column Point 37 and there is one final point to the top of her LC2 Scale. This will increase the Clerks salary by £17.64 per calendar month. It was resolved to increase the Clerks salary by 1 point.

226.9 To approve the accounts for March 2016 and signing of cheques – appendix 2

The Clerk reported that the VAT refund for 2015/2016 would amount to £2828.73. It was resolved to approve the accounts. See end of Minutes.

226.10 Members questions

Cllr Cope asked if there was any way the Parish Council could have helped with keeping the West Wycombe Post office open. The Chairman had asked if there was any way we could help and were advised that there was nothing we could do. Councillors stated that if there had been anything we could do, the Parish Council would have investigated the situation and carried out a consultation of the residents of the parish.

226.11 Date of next meeting

Thursday 14<sup>th</sup> April 2016 at 8pm in The Church Room, West Wycombe.

Cheques to be paid in March 2015

Mrs S Henson s/o	517.99	February salary
Mrs S Henson	52.64	Balance of February salary
Bucks CC	162.95	February pension
Mrs S Henson	22.11	Expenses for February
Acorn Landscaping	215.83	11/12 highways grass cutting
Shaw & Sons	91.19	New Minute book
Thames Water	25.45	Allotment water supply
Thames Water	5.28	Burial Ground water supply
South Bucks Business Prods	12.00	Clean for Queen posters and leaflets
MHP Internet Ltd	1440.00	Annual website webmaster service
Daniel P Green	504.00	Toweridge Lane clearance
WDALC	10.00	Subscription
Mrs S Henson	10.00	Cash for heating Church Room
Concrete Sports Ltd	2814.00	Table tennis table and installation
British Telecom dd	217.08	Phone (in February accounts as dd on 24 <sup>th</sup> Feb)
Southern Electric dd	19.93	Feeder pillar energy – this could be reduced
Southern Electric dd	22.80	Feeder pillar energy – this could be reduced
Southern Electricity dd	137.20	Street light energy
<b>Total</b>	<b>6280.45</b>	

Statement of Account as at 1<sup>st</sup> March 2016

Opening balance – 1 <sup>st</sup> February	17452.14
Less February cheques	2218.39
Plus Podesta Memorial fee	90.00
<b>Sub Total</b>	<b>15323.75</b>
Savings account	2628.52
<b>Total</b>	<b>17952.27</b>