

MINUTES OF THE MEETING HELD ON THURSDAY  
8<sup>th</sup> MAY 2014 AT 8.45 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mrs V. Smith, Mr N. Harris, Mr R. Seymour, Mrs K. Cheshire,  
Mrs L. Cook, Mr N. Timberlake Mrs S. Henson – Clerk

2 members of the public

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM: Cllr F. Downes,  
County Cllr D Hayday, District Cllrs Mr I McEnnis, Mrs Teesdale

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING  
TO ITEMS ON THE AGENDA: Cllr Mrs Cook declared a personal interest in the planning  
application for 71 Bradenham and Cllr Seymour declared a personal interest in the planning  
application for 76 Chorley Road.

The Clerk granted a dispensation to all Councillors in relation to item 206.4 relating to the  
donation

CONFIRMATION AND SIGNING OF MINUTES OF THE APRIL MEETING

These were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES AND CLERK'S REPORT

1. The April Minutes had to be modified in relation to the HS2 element – the resolution had to be stated in a certain way. The sense and meaning are exactly the same – just more legal jargon. A copy of these has to be submitted with the HS2Petition.
2. Both car parks have had all the work completed. Work on the water installation is on-going.
3. The new seat has been installed and the most severely damaged one has been removed. Cllr Harris and the Clerk have started discussions on the 'log seat'.
4. All the paperwork has been issued to The Chiltern Society re the maintenance works on the three footpaths in our parish.
5. Work to clear Cutty Alley has been carried out.
6. Downley Dynamos carried out some maintenance work on the pitch during the Easter holidays and asked us not cut the grass. Elizabeth Stillman has given a price of £80 for the front and side boundaries to be sprayed with weed killer as well as the few plants trying to force themselves through the road planings. An order will be placed for the work to be undertaken.
7. The HS2 Petition has been prepared and sent to Councillors via email. It is planned to deliver this to parliament on 14<sup>th</sup> May.
8. Clerk will be on holiday from 16<sup>th</sup> May and will resume work on Wednesday 4<sup>th</sup> June.

MEETING CLOSED FOR PUBLIC QUESTIONS

MEETING REOPENED

206.1 Correspondence Received from 10th April – 8<sup>th</sup> May 2014

1. Chilterns Conservation Board – April Newsletter
2. AON Insurance renewal – Clerk has made additions and changes – now discount for being a Quality Council - £1866.05
3. WDC Play Area questionnaire
4. Confirmation of receipt of our request for negotiation with HS2
5. Scottish and Southern Contracting – contract for street lighting – last year the Clerk queried their prices and this year they have come down – currently £754.71 per quarter – new contract £636.17.
6. Comments from WDC re our Parish Plan - need to make a modification
7. WDC Precept (£18,500) and Council tax Support grant (£1771.09) - £20271
8. VAT refund - £4005.78
9. WDC Parish Clerks Resilience Meeting to discuss the recent flooding – 29<sup>th</sup> April
10. BCC News on how Transport for Bucks plans to function in the future – on website and circulated to all Councillors.
11. BCC notification of Bottom Road being closed for repair work.

12. Invitation from BCC to attend a meeting on 27<sup>th</sup> May 6 – 9pm at Green Park to discuss devolution of services. Cllrs Mrs Smith, Mr Timberlake, Mr Seymour, and the Clerk will attend.
13. Reply from a member of the public outside the parish about being buried in our burial ground.
14. Invitation from Chilterns Conservation Board for a Parish Council member to fill a casual vacancy.
15. BCC LAF change of date – 23<sup>rd</sup> June and asking about other priorities/initiatives
16. Emails from two residents of the village about parking
17. Policing update for our area
18. Matters Arising Newsletter from BMKALC
19. Minute of the West Wycombe Events Committee meeting
20. Minutes of the latest NAG meeting
21. Information from NFU via BMKALC about ditch clearing
22. Chiltern Society email newsletter
23. WDC Planning Forum -26<sup>th</sup> June, 6.15 for 6.30 start

#### 206.2 Planning

**14/06027/FUL-76 Chorley Road West Wycombe** -Householder application for construction of a rear conservatory – no objection.

**14/05927/FUL-71 Bradenham Road West Wycombe** -Householder application for construction of detached garage to front (part retrospective) – no objection

#### Decisions

**14/05491/FUL -367 West Wycombe Road High Wycombe** -Construction of two storey side/rear extension to create additional 3 bedrooms for existing HMO (9 bedrooms in total) and conversion of lower ground floor to create 2 x bedsits- refused

**14/05600/CTREE – land at junction of Oxford Road and Chorley Road** – fell sorbus and replace with new specimen tree (cedar atlantica) – not to make a TPO

**14/05570/FUL& amended plans -15 Copperfields, High Wycombe** -Householder application for construction of single storey front extension\* and tiled canopy over front door – amended \* with catslide roof – permit

**13/06873/Adv – 316 West Wycombe Road** – appeal granted for 3 non illuminated hoarding signs.

#### 206.3 To report and discuss any highways issues

BCC has ordered the 45 minutes sign – it should be replaced soon.

All potholes have been reported as well as all the faulty lights and VAS signs. We are due to be jet patched to get the High Street road surface sorted out. The Clerk has chased several times on the granite kerb stone which has been out of place for several weeks.

National Trust will get the grass cut on the triangles at the top of Church Lane and at the Chorley Road junction on a regular basis.

#### 206.4 To agree to make a donation of £500 to the West Wycombe Events Committee for the Fete It was resolved to make the donation of £500.

#### 206.5 To agree to renew the street lighting contract for the period 1<sup>st</sup> April 2014 – 31<sup>st</sup> March 2017 with Scottish and Southern Contracting

It was resolved to give permission for the Clerk to sign the agreement for the next 3 years.

#### 206.6 To monitor progress on the Christmas tree project

The planning application has been permitted without a TPO being placed. A paper is to be presented to the National Trust as to what actually happens on the site.

#### 206.7 To approve the payment of a £75 honorarium to the Internal Auditor

It was resolved to approve the payment of £75 to the Internal Auditor.

#### 206.8 To complete the External Audit Statement and to consider and complete the Annual Governance Statement and to receive the Internal Auditors report

The Chairman read out the statements and they were all answered in the affirmative. There were no issues raised by the Internal Auditor and the report was accepted.

#### 206.9 To approve the accounts for May 2014 and signing of cheques – appendix 2

It was resolved to approve the accounts and payments. See end of Minutes

206.10 Members questions

None.

206.11 Date of next meeting – Thursday 12<sup>th</sup> June at 8pm, The Church Room

The Chairman closed the meeting at 9.45pm

Accounts to be paid in May 2014

Mrs S. Henson S/O	517.99	April salary
Mrs S Henson	21.53	Balance of salary
Bucks County Council	160.06	Pension – May
HMRC	4.00	Tax
Mrs Henson	382.36	Expenses incl printer ink
Staples	27.97	Stationery
Peter Gomme	175.00	Pedestal Playing Field
AON UK Ltd	1866.05	Annual insurance
Hawes Plant	865.86	Rolling road planings and trench digging
GBS:reHoC: Administration	20.00	HS2 parliamentary petition fee
Southern Electric (dd)	147.99	Energy (street lights)
Elizabeth Stillman	25.00	Cutty Alley
RBS Software	130.80	Annual accounts support
<b>Total</b>	<b>4344.61</b>	

**Statement of Account as at 1<sup>st</sup> May**

Opening balance – 1 <sup>st</sup> April	10221.95
Plus Precept and Council Tax Support Grant	20271.09
Plus VAT refund (2013/2014)	4005.78
Less April cheques	4648.73
<b>Sub Total</b>	<b>29850.09</b>
Bank of Ireland	1133.40
Deposit account	1134.04
<b>Total</b>	<b>32117.53</b>