

MINUTES OF THE MEETING HELD ON THURSDAY
19th NOVEMBER 2015 AT 8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mrs V. Smith, Mr N Harris, Mr R Seymour, Mrs K. Cheshire, Mr S Cope, Mr N. Timberlake
Mrs S. Henson – Clerk
County Cllr Mr D Hayday

APOLOGIES FOR ABSENCE: Cllr Mr M Hogan

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING
TO ITEMS ON THE AGENDA

Cllr Harris declared a pecuniary interest in the planning application for tree works relating to Rosemary Close.

CONFIRMATION AND SIGNING OF MINUTES OF THE OCTOBER MEETING

These were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS IN THE PREVIOUS MINUTES

Clerks Report

1. The National Trust carried out repairs to Meads Yard and the top of West Wycombe Hill during half term week.
2. The management company for Rosemary Court has instructed their gardener to cut back the boundary hedges/ivy/trees - the majority of the work has been undertaken – just the ivy around the control box to be cleared.
3. Clerk has obtained information on finger post signs.
4. The Chairman attended the Standards Meeting
5. Chairman and Clerk attended the Rural Forum with a presentation on affordable housing
6. The tree on the Pedestal roundabout has been trimmed to improve pedestrian visibility
7. BCC confirmed that it was the most up to date parking scheme which as consulted on.
8. Clerk attended the Transport for Bucks conference on planning the budget for the future.
9. The defibrillator at St Lawrence Church is now operational and part of the 999 system
10. The Chairman laid a poppy wreath at the War Memorial at St Lawrence Church

MEETING CLOSED FOR PUBLIC QUESTIONS

MEETING REOPENED

222.1 Correspondence Received from 8th October - 19th November 2015

1. BCC Rights of Way Local Access Forum – forwarded to Councillors. Cllr Harris attends on behalf of the National Trust and looks after our interests.
2. BCC Local Area Forum questionnaire
3. BCC invitation to Local Parish Councils' conference, 25th November 9.30- 6pm, Amersham- forwarded to Councillors. Clerk will attend for part of the day.
4. Support letter for our HS2 petition from Sands Resident's Association
5. Support letter for our HS2 petition from the National Trust
6. Support letter for our HS2 petition from Steve Baker MP
7. The final 50% payment from BCC for the devolved service - £1069.50
8. Thank you letter from Dial a Ride for our donation – 20 people within our parish use the Service
9. RBS Software – our allotment and finance package renewal costs for 2016 - £113.50 for each
10. Chiltern Society statement for clearing the footpaths in our parish - £220.08
11. Quotation for renewal of annual order from Elizabeth Stillman to carry our maintenance work within the parish
12. Price from Elizabeth Stillman for clearing the left hand hedge in the allotments
13. Confirmation from Acorn Landscapes that they would like to continue with the mowing contract for 2016/2017 and will keep the price the same as this year.
14. Minutes of the NAG meeting attended by Cllr Mrs Smith held on 21/10/15 – forwarded to Councillors

15. WDC Notification that The Swan has been listed as a Community Asset by CAMRA
16. Information about 'Clean for the Queen' community projects to celebrate the Queen's 90th birthday
17. Price from Lawrence Garden Services for tree works in the burial ground – issued to Councillors
18. Chiltern Society magazine – forwarded to Councillors
19. Letter of support against the HS2 construction route from Steve Baker MP
20. BCC Local Area Forum survey – completed and submitted
21. Local Government Pension scheme – notification that both the Clerk and Parish Council will have to pay more in NI payments as from April 2016.
22. BCC Press release about freeze on non essential spending
23. WDC announcement of consultation on new Local Plans for Princes Risborough – December agenda
24. BMKALC notification that NALC will increase the annual subscription by 1p per electorate to 6.6p per elector.
25. BCC Winter Roads bulletin – on noticeboards and website

222.2 Planning

Applications

15/08170/TPO-72 Copperfields High Wycombe - Reduce T180 Sycamore's 2X primary limbs by approximately 4 meters to suitable growth points to help reduce strain and windage on cavity, on limb adjacent to car park by 70 Copperfields – no objection

15/08139/TPO-Adjacent Rosemary Close West Wycombe Park West Wycombe - Reduce crown of T3248 Horse Chestnut over gardens in Rosemary Court by approx. 2.5 metres of apical and lateral growth, those stems supported adjacent to cavities, to help alleviate stress on potentially weak stem – no objection

15/07955/FUL-Plant And Harvest Garden Centre Chorley Road West Wycombe - Demolition/relocation of existing structures, alteration of the existing cottage, extension to provide a replacement dining area and WCs, construction of 3 no. greenhouses, construction of education centre, new opening in the existing boundary wall, raising the boundary wall at the east end of the site, finials to existing gate piers, construction of covered ways and relocation and conversion of the gardeners' shed to create WCs – no objection and we believe that this is vital to the economic viability of West Wycombe however we would ask that paragraph 5.4 the greenhouse low brick plinth should be constructed of old/weathered brick with lime mortar; paragraph 5.7 we have concerns over disability access to the toilets in the single storey dining area; paragraph 5.10 we would like to know what the new opening with an iron gate through the existing wall is meant for; paragraph 6.2 we would like to see improvement to the car park and protection to the many established trees.

Decisions

Amended plans: 15/06578/FUL-62 Chorley Road, West Wycombe -Householder application for construction of box dormer to rear with juliette balcony, insertion of window to side elevation at first floor and insertion of 3 x rooflights to front roof slope in connection with conversion of loft to provide additional habitable living accommodation (part retrospective) – refused

15/07214/FUL-314 West Wycombe, Road High Wycombe -Change of use residential garage to store and maintenance building ancillary use to the rental site at 316 West Wycombe Road – permit

15/07289/FUL & 07290/LBC -Flint House, Bradenham Road West Wycombe - Householder application for insertion of glazing and bi-fold doors to existing barn extension and installation of flue – permit and grant consent

15/07483/FUL-467 West Wycombe Road, High Wycombe -Householder application for construction of detached double garage with storage space in roof – permit

15/07766/CTREE - 54 High Street, West Wycombe – Formative prune T1,T2, and T3 apples; crown lift T4 walnut to 3.5 metres; fell to ground level G1 group of sycamore and walnut – not to make a TPO

- 222.3 To receive an update on our appearance at the Select Committee for HS2
The Chairman and Clerk attended three more HS2 meetings where the presentation to the Select Committee was reviewed and refined. We also attended a Select Committee session to gain experience of the process and time required. We presented to the Select Committee on 17th November. Our presentation is on our website. It was resolved to make a donation of £200 to Mr J Stevens for his hard work and guidance in developing our presentation over the past 18 months and to send a letter to Mrs Sarah Widdows of Bucks County Council for all her help and support.
- 222.4 To report any Highways issues including village signage
All non-working street lights have been reported – some for several weeks. County are now stating that some of the lights belong to Wycombe District Council which is not the case.
Clerk has received a request from a resident for the grass verge near Towerage Lane to be cut – it now has self-set trees growing on it. Cllr Harris will ask for a price from his contractor for a flail cut.
The Clerk presented ideas for directional signage. Clerk will make contact with Bucks County Council to discuss the possibility of rationalising signs.
Cllr Timberlake reported that Oxfordshire County Council may cease subsidising bus services.
Cllr Hayday will investigate Bucks County Councils view on any subsidies on the 40 and 275 bus services.
- 222.5 To consider the fee structure for West Wycombe Burial Ground
The Clerk will investigate the cost of the small metal memorial signs before setting new prices for 1st January 2016.
- 222.6 To agree to place an order for tree works in the burial ground once planning permission has been granted
It was resolved to obtain three separate quotations for all the necessary tree works once the planning permission has been sorted. Cllr Harris will make contact with Compete Tree Services and brief them. Councillors will have a site visit to discuss the work required at 10.30 on Saturday 21st.
- 222.7 To consider the current refugee situation
As Cllr Hogan was not present it was not discussed in any further depth. The Clerk reported that Wycombe District Council did not pass the motion to allow 200 refugees into the Wycombe District area.
- 222.8 To consider the annual grass and grounds maintenance in the Parish for 2016/2017
It was resolved to place an order with Elizabeth Stillman for £1025 for the next financial year for the maintenance work for the Pedestal Roundabout, Cutty Alley, the allotments and weed spraying in West Wycombe Road. Acorn Landscaping will be given an order for the verge grass cutting for the next financial year for £2158, the same price as this year.
- 222.9 To agree to place an order for major works to the left hand side allotment hedge
It was resolved to place an order with Elizabeth Stillman at a cost of £650. Work will be undertaken through the winter months. We will check for dormice in the hazel.
- 222.10 To approve the accounts for November 2015 and signing of cheques; to discuss the budget for 2016/2017. – appendix 2
It was resolved to approve the accounts.
The Clerk/RFO presented a revised suggested budget to Councillors. No further discussions will take place until WDC has issued information on the precept and the Council Tax Support grant.

222.11 Members questions

Cllr Cope asked if we could have another dog bin in the Pedestal Playing Field.

Cllr Mrs Cheshire gave a short report on the forthcoming Festive Fayre. The quiz was a great success and the fish and chips were enjoyed.

222.12 Dates for 2016 and date of next meeting – Thursday 10th December 2015 at 8pm in The Church Room

The Clerk issued dates for 2016 with the agenda papers for this meeting. They are also on the website and the noticeboards.

Thursday 10th December at 8pm in The Church Room, West Wycombe at 8pm

Cheques to be paid in November 2015

Mrs S Henson s/o	517.99	October salary
Peter Gomme	350.00	Pedestal Grass cutting
Southern Electric Contracting	762.90	Street lighting maintenance
Mrs S Henson	45.04	Balance of October salary
Bucks CC	162.95	November pension
Royal British Legion	50.00	S137 Poppy Wreaths
Mrs S Henson	254.55	Expenses for October & Select Committee appearance
TBS Hygiene	48.00	Collections for September
Acorn Landscaping	215.83	7/12 highways grass cutting
The Chilterns Society	220.08	Rights of Way clearance
Ringway Jacobs	3000.00	Contribution to Church Lane parking scheme
BT dd	321.85	telephone
Southern Electricity dd	150.84	Street light energy
Total	6100.03	

Statement of Account as at 1st November 2015

Opening balance – 1 st October	33833.76
Less October cheques	2810.91
Plus final 50% of BCC devolved services	1069.50
Plus allotment rents	240.00
Plus fee for headstone – Dr Spicer	75.00
Sub Total	32407.35
Deposit account	2628.19
Total	35035.54