

MINUTES OF THE MEETING HELD ON THURSDAY  
10th NOVEMBER 2016 AT 7.30 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mrs V. Smith, Mr N Harris, Mr S Cope, Mrs K. Cheshire, Mr N. Timberlake, Mr P. Brown  
Mrs S. Henson – Clerk

APOLOGIES: Cllr Mr R. Seymour, County Cllr Mr D. Hayday  
No members of the public

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING  
TO ITEMS ON THE AGENDA – None declared.

CONFIRMATION AND SIGNING OF MINUTES OF THE OCTOBER MEETING  
These were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS IN THE PREVIOUS MINUTES

1. The dumped vehicle in the Pedestal Playing Field Car Park has been removed.
2. Allotment rents have been received from all but 1 of the tenants. We have two vacant plots and people on the waiting list have either been emailed or messages left on phone – so far no one has come back asking to take a plot which raises a concern over the threat to terminate a tenancy
3. The Cookshall Lane hedge is due to be cut during November – Clerk has written to residents of Cookshall Lane advising them of the current position.
4. Chairman and Clerk composed letter to Steve Baker MP stating that we do not want the referendum principle applied to Parish Councils when setting a precept as for smaller parish councils the cost of the referendum would be larger than the proposed precept increase.
5. Clerk attended the Transport for Bucks Conference where she asked questions about outstanding work, converting lights to LED and the Unitary project from BCC point of view. Please read the enclosed leaflet prior to the meeting and also look on the website [www.futurebucks.co.uk](http://www.futurebucks.co.uk) and read the section affecting parish councils.
6. Clerk has asked the Towerage Lane contractor to clear the grips as they have filled with silt.
7. Cllr Mrs Smith attended the District Council meeting explaining their view on unitary status.

MEETING CLOSED FOR PUBLIC QUESTIONS

**Presentation by Lloyd Jeffries and County Cllr Zahir Mohammed on the Bucks  
County Council proposals for a unitary authority**

MEETING REOPENED

233.1 Correspondence Received from 12th October – 10th November 2016

1. Email from TBS Hygiene stating that they would 'refrain' from collecting from a dog bin in Church Lane – map was sent showing exact location.
2. Email from WDC about a meeting for all Councillors on November 8<sup>th</sup> to explain the four District Council's proposal for Modernising Local Government.
3. BMKALC AGM – Friday 11<sup>th</sup> November – Aylesbury
4. Emails from Bucks CC Planning about the change of use at the school – not really a satisfactory answer as the only planning application we have seen is about the ramp but it refers to the change of use which they seem to think is sufficient.
5. Request from Martin Cook Studios for information on creating a memorial stone for Mrs Manning.
6. Email from Cllr Hayday stating he would allocate £500 from his Leadership Fund to the Parish Council towards the Chorley Road speeding issue, however this situation has now changed and if re-elected in May 2017 he would money to the project.
7. A local resident is planning to produce a West Wycombe Calendar and is offering to share any profit between the elderly and the youth of the parish – we were asked if we had any new equipment plans for the Pedestal. Clerk has replied that at the moment there are no plans.

8. Various emails re the HS2 Assurance – we think we have got there at last.
9. Email from Transport for Bucks stating that they would not paint a 40mph roundel on the Chorley Road near the Garden Centre as they only paint them when you are going from a faster to a slow speed limit and not the other way around.
10. Email from Transport for Bucks re painting a bus cage along the West Wycombe Road – the cost has come in at £3594 for something which in the past has cost £90. Clerk will advise TfB that we will not be proceeding with the project and giving our reasons.
11. Email from Stillman Landscaping re grass cutting at the allotments on a one off basis and a regular basis and for renovating and cutting the right hand side hedge to re define tenant's plots and burn rubbish on site.
12. WDC Rural Forum Minutes – passed to Cllr Mrs Smith
13. Email from BCC re ownership of Rosemary Close trees.
14. Email about the defibrillators from South Central Ambulance Service
15. Email from the Marlow Neighbourhood Police Team asking about sponsorship of Community Cop Cards – a scheme for schools to deter anti social behaviour – West Wycombe School plan to go into the scheme – December agenda.

### 233.2 Planning

#### Decisions

**16/07351/FUL-140 Chorley Road West Wycombe** -Householder application for construction of single storey side / rear extension following demolition of existing garage (alternative scheme to pp 16/05433/FUL) – permit.

**16/07404/CTREE -West Wycombe Park West Wycombe** -Fell Ash ref 7466 to ground level, chip and stack; remove dead stems from Ash ref 7475, inspect and remove extra if necessary; crown lift Beech x 2 adjacent to roundabout and garage to statutory clearance over footpath and highway; manage row of Sycamore behind Portway Drive by crown lifting 1st Sycamore in row to statutory clearance over footpath and highway, fell 2nd to ground level, remove from 3rd Sycamore lowest limbs growing towards neighbours, crown lift 3 lowest laterals from 4th Sycamore, no works proposed to 5th Sycamore; reduce Horse Chestnut ref 6426 by 20%; reduce sections of group of 3 Sycamore ref 190 overhanging wall by 20% - not to make a TPO

**16/07439/FUL-426 West Wycombe Road High Wycombe** -Householder application for construction of two storey side and rear extension – permit. We are concerned that there were no comments from our Ward Councillors.

### 233.3 To consider a report on the trees in Rosemary Close

Cllr Cope has advised residents of the Parish Council's activity on the subject. Clerk was to meet the tree contractor in order to produce a report on 9<sup>th</sup> but this has been delayed until the 11<sup>th</sup>. December agenda.

### 233.4 To report and consider any Highways issues including the purchase of a speed indicator device for Chorley Road; to receive an update on the installation of a dog waste bin at the top of Church Lane; to consider the SSE Contracting lighting maintenance contract

Clerk has prices on three different designs of speed indicator devices from a supplier Permanent signs which are solar powered have to be purchased through Transport for Bucks. We have to pay £420 incl VAT to Transport for Bucks to gain approval for siting the moveable SID's for which we have obtained price. Sites need to be marked up on a map to start this process if it is agreed to proceed. It was resolved to purchase the MVAS2 Your speed unit once permission on sites has been granted by Bucks County Council.

TBS Hygiene has stated they would not collect from a new dog bin at the top of Church Lane; they currently carry out a weekly collection from 5 other bins in our parish and have been very reliable. It was therefore resolved not to proceed with the purchase and installation

Clerk has contacted Southern Electric Contracting asking for a detailed breakdown of our contract as it is expensive and we report any broken lights and pay for the repairs.

Information has been submitted e.g. stating that they have painted the lighting columns in May 2016. It was resolved to see whether a significant reduction in the maintenance charge could be obtained otherwise it was resolved to terminate the contract which ends in March 2017.

### 233.5 To consider work required on the Chorley Road allotments

Stillman Landscaping re grass cutting at the allotments on a one off basis for central path and between tenant's plots -£80 and a regular basis for the central path only - £40 and for renovating and cutting the right hand side hedge to re define tenants plots and burn rubbish on site - £540. It was resolved to order the hedge work and one off grass cutting for the centre path and around the tenant's plots.

233.6 To agree to purchase two poppy wreaths under S137

It was resolved to purchase the wreaths from the Royal British Legion. The Chairman will lay a wreath on behalf of the parish as will County Cllr Hayday.

233.7 To continue the budget discussions for 2017/2018 and appointment of contractors

The Clerk produced a report for the November meeting and issued it with the agenda. Councillors asked the Clerk to investigate costs for weed killing along the 30mph roads/cul de sacs off the West Wycombe Road. Until we get further information from WDC re Council Tax bands we will not carry out any further discussions.

Acorn Landscapes have confirmed that they will keep their prices for grass cutting the same as this year i.e. £2590 inclusive of VAT

Peter Gomme has confirmed he is keeping his prices the same for the grass cutting on the Pedestal Playing Field - £175 per cut – they have been the same since 2011/2012. Stillman Garden Services annual contract price for work on the allotments, the Pedestal Playing Field, the Pedestal monument, Cutty Alley, West Wycombe Road, weedkilling, Church Lane garden - £1250.

It was resolved to appoint Acorn Landscaping, Peter Gomme and Stillman Garden Services as our main contractors for 2017/2018.

233.8 To approve the accounts for November 2016 and signing of cheques - appendix 2

It was resolved to approve the accounts. See list at the end of the Minutes.

We are still waiting for invoices for the extra dog bin, a fence post and a small amount of tree work.

233.9 Members questions

None raised.

233.10 Date of next meeting and dates for 2017

Thursday 8<sup>th</sup> December 2016 at 8.00pm in The Church Room.

Dates for 2017: 12th January, 9th February, 9th March, 6th April, 27<sup>th</sup> April – Annual Parish Meeting, 11th May – Annual Parish Council and May meeting 8th June, 13th July, 7th September, 12th October, 9th November – budgets discussed 14th December – precept set

The Chairman closed the meeting at 9.55pm

**Cheques to be paid in November**

Mrs S Henson	509.50	October salary
Bucks CC	166.53	November pension
HMRC	70.20	Tax
Acorn Landscaping	215.83	7/12 highways grass cutting
Mrs S Henson	120.39	October expenses incl Cllr Year Awards travel
Peter Gomme	350.00	Two Pedestal grass cuts
Lane End British Legion	50.00	S137 2 poppy wreaths
Southern Electricity dd	150.47	Street light energy
British Telecom	124.93	
<b>Total</b>	<b>1757.85</b>	

**Statement of Account as at 1<sup>st</sup> November 2016**

Opening balance – 1 <sup>st</sup> Oct	37588.70
Less October cheques	3675.11
Plus allotment rents	230.00
<b>Sub Total</b>	<b>34143.59</b>
Deposit account	2629.51
<b>Total</b>	<b>36773.10</b>