

MINUTES OF THE MEETING HELD ON THURSDAY 8th NOVEMBER 2018 AT
8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mrs V. Smith, Mr N Harris, Mr N. Timberlake, Mr P. Brown, Mr S. Cope,
Mrs K. Cheshire (from 8.35, public question time) Mrs S Henson - Clerk
County Cllr Mr D Hayday

APOLOGIES: Cllr Mr R. Seymour, District Cllr Mr I McEnnis

No members of the public

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING
TO ITEMS ON THE AGENDA: Cllr Harris declared a pecuniary interest in the planning application for
21 Copperfields.

CONFIRMATION AND SIGNING OF MINUTES OF THE OCTOBER MEETING

The Minutes for the October Parish Council meeting were agreed by those Councillors present and
signed by the Chairman.

REPORT ON PROGRESS ON ITEMS IN THE PREVIOUS MINUTES

Clerks report

1. Travellers went onto the field next to the Pedestal (crop field) but moved off quickly.
2. Two allotment holders have not paid and are possibly giving up their plots.
3. One new tenant has signed up.
4. Clerk has obtained quotes for noticeboards - £550 -£1300 each
5. Clerk has obtained prices on metal troughs for planting in front of the white gates - £80 - £450.
6. Clerk has asked for one of our contractors to supply prices for planting and maintaining troughs.
7. Clerk has looked at prices for a replacement metal picnic table - £706
8. Contractors are beginning to issue prices for next year's work.
9. Clerk is meeting with Complete Tree Services on 21st November re costing the suggested works
for the trees in Park Farm Road.
10. Clerk attended the WDC Clerks meeting – WDC are offering a complete tree service from
survey through to contractors and dealing with the owners of the trees should there be any
issues. We were also advised that if Councillors hold any information on residents, whether new
or old, they should be registered with the Information Commissioners office at a cost of £40 per
member.
11. Cllr Harris will be preparing the Christmas Trees at the village hall and the triangle junction.
12. Clerk will be attending a pension workshop run by BCC.
13. Clerk has had the Cookshall Lane gate repaired and a spring attached.
14. The printer developed a non-repairable fault and a new printer with scanner has been delivered.
The old printer was exactly four years old.
15. The Clerk reported that the majority of the work being undertaken by BCC under the
Department for Transport bid is complete. We are still waiting for the four belisher beacons to
be updated, more bollards on the western entry end to highlight the bend and possibly an
extension of the 30mph speed limit at the same point.

MEETING CLOSED FOR PUBLIC QUESTION TIME

MEETING REOPENED

256.1 Correspondence Received from 12th October- 8th November 2018

1. Monthly website reports – emailed
2. Chilterns Conservation Board newsletters – emailed
3. Police and Crime Commissioners Newsletter – emailed and on website
4. Cllrs Mrs Teesdale and Mr McEnnis have a ward budget to spend – do we have any suggestions
for them
5. Follow up email following Chorley road feasibility study – forwarded to Councillors

6. Bucks CC budget consultation – on website and tweeted
7. My Bucks newsletter – on website
8. Copy email from resident adjacent to the Pedestal garage.
9. Barclays Bank requiring information on all officers and councillors
10. Consultation by BCC on Home to School Transport – on website
11. Copy email from Downley Dynamos about problems with sewage/back flow.
12. Chilterns Conservation Board – consultation on the draft AONB Management Plan – emailed and website
13. HS2Update – not in our area, general information – emailed
14. Email from WDC and BCC announcing the government' s decision on unitary status – on website
15. Email from BCC Chorley Road feasibility study requesting up to date information from the MVAS and also stats for the 30mph section. We can help with the 40mph section but do not have any information on the 30mph section. Cllr Brown will forward information to the Clerk and also change the direction of the MVAS.
17. Ridgeway Newsletter- emailed and on website

256.2 Planning

Applications

18/07593/FUL -21 Copperfields High Wycombe -Householder application for insertion of two rear dormer window, one dormer window to front with two velux roof lights in connection with loft conversion, part conversion of double garage to create study room with alterations to windows and doors – we strongly object as this converts the house to a 5 bedroom property and removes an off road parking space on a road where there is inadequate parking already. We also note that a study already exists and therefore has the potential to become a 6 bedroom property with insufficient parking.

391 West Wycombe Road – demolition of existing house and double garage, construction of 7, 1 x bed flats with associated parking – we recognise that the precedent has been set as there has been a similar conversion on the opposite side of the junction however since that conversion we have had to have the police involved in parking disputes with neighbours in Copperfields. It is therefore vital that adequate parking is provided as even 1 bedroom flats are likely to have two people living in them in order to afford the purchase or rent and that would mean insufficient parking would be available even though the application would meet the standards set.

Decisions

18/07255/CLP - 345 West Wycombe Road – Certificate of lawfulness for proposed construction of 1 x boxed dormer to rear and insertion of 2 x rooflights to front elevation in connection with loft conversion –.grant certificate

18/07400/CTREE-Rose Cottage, Bradenham Road West Wycombe -Fell group of trees consisting of Leylandii & Juniper trees – not to make a TPO.

Demolition of porch structures at the school – no evidence of what is proposed. Clerk is to investigate.

Cllr Cope has created a spreadsheet on the conditions being applied to 316 West Wycombe Road.

256.3 Restructuring of local government and elections

On the 1st November the Government announced that Buckinghamshire would become a single unitary authority. At this stage we have do not have any further information other than it is highly likely that there will not be Parish Council or District Council elections in May 2019, they will be held over until 2nd May 2020. Clerks have been advised that we should budget for an election paid for entirely by the Parish Council just in case advice changes.

256.4 To receive an update on the LED lighting replacements

Sparkx were asked to quote for undertaking both projects and to increase the warranty to 10 years. This changed the price from a total of £14,887.26 to £14,350.44 plus VAT in both cases. On that basis the Clerk placed the order for the work. The Traffic Management permits have been requested and the lamps have been ordered but currently we do not have a start date.

The Clerk also asked for a price to have all the heritage lighting columns and lamps cleaned – the price for this is quoted at £1547.00 it was resolved to place an order for the cleaning.

256.5 To agree to have the tree trunk and ivy cut back at the top of Park Farm Road - £120
It was resolved to place the order with Acorn landscaping.

256.6 To continue the process of planning the budget for 2019/2020 and confirming some of our

Contractors

Stillman Garden Services Ltd provided a quote of £1575 for the annual work they undertake – this is an increase of £126 due to the size of trees increasing and consequently more leaves to remove. It was resolved to continue working with Stillman Garden Services and place our annual work with them at the price quoted.

Acorn Landscaping provided a quote of £2397.72 for the annual grass cutting work they undertake, this is an increase of £174.72 for the year as this includes two extra areas of grass to be cut – one along the West Wycombe Road and the other the entrance to the village. It was resolved to place an order with Acorn Landscaping for the grass cutting work at the price quoted.

Peter Gomme has kept his prices the same for cutting the Pedestal Playing Field. It was resolved to place our order for this work with Mr Gomme.

Lawrence Landscaping has provided prices for the next three years for the maintenance of the burial ground. The Clerk has asked two other contractors to provide a price in time for the December meeting.

Councillors studied the draft budget presented by the RFO and at the current time there were no further comments until we receive further information from Wycombe District Council.

256.7 To approve the accounts for November 2018 and signing of cheques - appendix 2

The Clerk explained that our energy cost has increased due to a revised Unmetered Supplies certificate being issued. Our lighting stock did not tally with the old UMSC. The energy costs will reduce once the LED lights are installed.

It was resolved to approve the payments listed. See end of Minutes.

256.8 Members questions

Cllr Mrs Cheshire issued the posters for the forthcoming Festive Fayre on 5th December.

256.9 Dates for 2019

The Clerk has booked the Church Room for the following dates. These are on the website and will go on the noticeboards once the December meeting has taken place.

10th January
14th February
14th March
11th April

25th April –Annual Parish Meeting
 9th May – Annual Parish Council meeting
 13th June
 4th July
 12th September
 10th October
 14th November – budgets discussed
 12th December – Precept set

If elections take place they could be on 2nd May hence an earlier Annual Parish Meeting
 As the Summer Fayre is on the 13th July the Parish Council meeting will be held a week earlier

256.10 Date of next meeting - 13th December at 8pm in The Church Room, High Street, West Wycombe

The Chairman closed the meeting.

Cheques for payment in November

Mrs S Henson	520.73	October salary
Bucks CC	181.97	November pension
HMRC - online	70.20	Tax
Mrs S Henson	424.70	Mileage, expenses inc poppy wreaths/Swingtime Sweethearts
Acorn Landscaping	185.25	7/12 highways grass cutting
TBS Hygiene	77.76	October collections
Wycombe District Council	52.20	Play Inspection
Southern Electric dd	200.28	Street light energy – updated figure from UMSCert
BT	140.40	Phone
Total	1853.49	

Statement of Account as at 1st November 2018

Opening balance – 1 st October	61784.76
Less October cheque's Appendix 2 and dd's	2588.56
Plus allotment rents	110.00
Plus Downley Dynamos rent	400.00
Total	59706.20