

MINUTES OF THE MEETING HELD ON THURSDAY  
13th OCTOBER 2016 AT 8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mrs V. Smith, Mr N Harris, Mr R. Seymour, Mr S Cope, Mrs K. Cheshire, Mr N. Timberlake  
County Cllr Mr D. Hayday, District Cllr Mrs J. Teesdale Mrs S. Henson – Clerk

APOLOGIES: Cllr Mr P. Brown

1 member of the public

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING TO ITEMS ON THE AGENDA – Cllr Mrs Smith declared a personal interest in the planning application for The Malt House, High Street, West Wycombe. Cllr Timberlake declared a personal interest in the planning application for 426 West Wycombe Road.

CONFIRMATION AND SIGNING OF MINUTES OF THE SEPTEMBER MEETING

These were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS IN THE PREVIOUS MINUTES

1. Clerk has reported the dumped vehicle in the Pedestal Playing Field Car Park.
2. Clerk reported to Transport for Bucks the gravel/stones washed down Church Lane.
3. Allotment rent letters have been sent out – so far rents received from 15 tenants, 8 to pay, one relinquished tenancy.
4. Clerk has obtained information on solar powered Flashing Speed signs and has asked PC Lee Turnham for other suggested suppliers
5. Clerk has issued an invoice to Downley Dynamos football club
6. Clerk has contacted Southern Electric Contracting asking for a detailed breakdown of our contract as it his expensive and we report any broken lights and pay for the repairs.
7. Clerk has spoken to BCC/TfB about updating lighting.
8. Clerk has ordered spare parts for the Pedestal Play equipment – proforma issued.
9. The second half of the Precept (£20250) has been paid by WDC.

MEETING CLOSED FOR PUBLIC QUESTIONS  
MEETING REOPENED

232.1 Correspondence Received from 8th September – 13<sup>th</sup> October 2016

1. Request from Bucks CC to list any Local Priority Infrastructure requests
2. Neighbourhood Action Group Minutes for meeting in September – emailed
3. Newsletter from the Chilterns Conservation Board – emailed
4. My Bucks Newsletter – emailed
5. West Wycombe PCC's website monthly report – emailed
6. Transport for Bucks Conference invitation – 1<sup>st</sup> November at AVDC – Clerk attending
7. Series of emails from a West Wycombe resident about speeding in Chorley Road
8. Invitation for the Buckinghamshire Playing Fields Association AGM on 20<sup>th</sup> October.
9. Notification from the Local Government Information Unit that Cllr Mrs Vicki Smith has been shortlisted for LGiU & CCLA Councillor Achievement Awards 2016.
10. Letter from BCC Transport for Bucks about street lighting changes
11. WDC Notification of Tree Preservation Order on trees at Mede Cottage.
12. Request from Creative Memorials for a stone for Mrs Carol Webster
13. Project Griffin Training – 7<sup>th</sup> November, WDC Council Chamber – 3 hour session morning or afternoon.
14. Agenda for the Rural Forum – 20<sup>th</sup> October 5pm – Clerk and Chairman will attend
15. Agenda for the WDC/BCC/Clerks meeting – 20<sup>th</sup> October 10am – Clerk will attend

232.2 Planning

Applications

**16/07674/FUL & 16/07675/LBC -The Malt House High Street West Wycombe** –  
Householder application and Listed building application for construction of single storey rear orangery extension – no objection as long as it complies with National Trust Covenants.

**16/07439/FUL-426 West Wycombe Road High Wycombe** -Householder application for construction of two storey side and rear extension – we strongly object to the materials of

construction and the modern design e.g. the size of the front window, in this row of Edwardian properties, we do not however object to the size of the proposed development **16/07351/FUL-140 Chorley Road West Wycombe** -Householder application for construction of single storey side / rear extension following demolition of existing garage (alternative scheme to pp 16/05433/FUL) – we feel that this is a bulky addition to this property and that the views of the neighbours should be taken into consideration.

#### Decisions

**16/06731/FUL-West Wycombe Combined School Church Lane West Wycombe** - Construction of ramp to provide disabled access (retrospective) – permit

232.3 To consider a report on the trees in Rosemary Close

Cllr Cope produced a report on the large trees in Rosemary Close. It was resolved to ask for a professional report. Depending on the report the Council would decide how to proceed. Cllr Cope will make contact with residents advising them that we are taking professional advice.

232.4 To consider a request from Downley Dynamos Football Club for them to install 'matting' for the remaining section of the Pedestal Playing Field Car Park

The football club would like to increase the car parking availability by installing the plastic mesh on which cars can drive on the grassed section of the car park. The Clerk has warned them that this is the wettest area. They reported that parents drove on it anyway and then churned up all the grass. They would pay for the installation. It was resolved that we would like them to present samples of what they intend using and how they intend to prepare the land to ensure proper installation.

232.5 To discuss options for Christmas tree lights

Cllr Harris will create a 'wigwam' of poles to go over the tree in the car park to take 10 strings of lights. Trees will be prepared on 14th November.

232.4 To report and consider any Highways issues including a petition from Chorley Road residents and subsequent action: request for a dog waste bin at the top of Church Lane: cutting the Cookshall Lane playing field hedge

A resident from Chorley Road presented a petition signed by 52 people living in Chorley Road requesting traffic calming measures to reduce the speed of vehicles travelling along the their road. The petition was presented to the Parish Council and County Councillor Hayday who will present it to the LAF to carry out a feasibility study.

Councillors agreed to find out if the company who currently collect the dog waste would collect at the top of Church Lane as they will not travel to the top of the hill for collections. Clerk gave a revised price for the Cookshall Lane hedge using a hedge shaper after carrying out a site visit with Cllr Harris – this came in at £1050. It was resolved to have the Cookshall Lane hedge flailed in a refined way at a cost of £250 and have the debris cleared up. The Clerk will advise residents when the work is going to be carried out and why we have gone for flail rather than hedge shaper.

The Clerk will report weeds growing through the pavement in the High Street to Transport for Bucks.

232.5 To consider Community Infrastructure Priorities

If we received any CIL money we need to have stated what we would spend it on. It was resolved to state that we would like to ask for traffic calming for Chorley Road. Clerk will study the criteria and expand the list if appropriate.

232.6 To consider work required on the Chorley Road allotments

Chairman, Cllr Seymour and Clerk had a site visit at the allotments and were not happy about the state of some of the allotments and the paths between plots. They have a general unkempt appearance. We need to sort out the field hedge and the Clerk is obtaining prices for grass and hedge cutting. Stillman Landscaping are about to spray the car park area with weed killer. A thorough inspection will take place and those tenants not complying with our agreement will be advised that their agreement will be terminated if improvements have not been made before the start of the growing season – 1<sup>st</sup> April and the standard maintained throughout the growing season.

232.7 To consider a request/suggestion from an adjoining parish re Parish Trails

The Chairman of Piddington and Wheeler End Parish Council has asked if we would like to be involved in promoting interesting walks, cycle paths and jogging trails through our part of the Chilterns. It was resolved to reply stating that we felt although it was a worthy project there are plenty of other organisations within the area who undertake this kind of work and as busy volunteers we do not feel that we could commit to anything further.

232.8 To begin the budget discussions for 2017/2018

Prior to the meeting the Clerk issued expenditure against budget sheets for the period 1<sup>st</sup> April to end September 2016 i.e. the first 6 months for consideration and to aid in discussions. The main project would be to purchase flashing speed signs for Chorley Road. The Clerk will produce a report for the November meeting.

232.9 To approve the accounts for October 2016 and signing of cheques - appendix 2

It was resolved to approve the accounts. See list at the end of the Minutes.

We are still waiting for invoices for the extra dog bin, a small amount of tree work, fence work and some general maintenance.

232.10 Members questions

Cllr Seymour reported on the recent quiz and coffee morning raising funds for the Senior Citizens Christmas meal.

Cllr Hayday gave his apologies for the November meeting.

232.11 Date of next meeting - **Thursday 10<sup>th</sup> November 2016 at 7.30pm** in The Church Room

The Chairman closed the meeting at 9.45pm

**Cheques to be paid in October**

Mrs S Henson	509.30	September salary
Bucks CC	166.53	October pension
HMRC	70.40	Tax
Acorn Landscaping	215.83	6/12 highways grass cutting
TBS Hygiene	81.00	September dog waste collection
John K Lawrence	874.00	2 <sup>nd</sup> quarter burial ground maintenance plus grass
Mrs S Henson	280.07	September expenses
Staples	36.04	Stationery
Chiltern Society	265.58	Annual Rights of Way clearance
SSE Contracting Ltd	822.32	Street lighting maintenance and lighting repairs
A E Evans Ltd	188.57	Spare parts for play equipment
Southern Electricity dd	165.47	Street light energy
<b>Total</b>	<b>3675.11</b>	

**Statement of Account as at 1<sup>st</sup> October 2016**

Opening balance – 1 <sup>st</sup> Sept	20746.29
Less September cheques	3537.59
Plus allotment rents	130.00
Plus balance of precepts	20250.00
<b>Sub Total</b>	<b>37588.70</b>
Deposit account	2629.51
<b>Total</b>	<b>40218.21</b>