

MINUTES OF THE MEETING HELD ON THURSDAY
12th OCTOBER 2017 AT 8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mrs V. Smith, Mr N Harris, Mr N. Timberlake, Mr S. Cope, Mrs K. Cheshire
Mrs S. Henson – Clerk

APOLOGIES: Cllrs Mr P. Brown, Mr R. Seymour, County Councillor Mr D Hayday

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING
TO ITEMS ON THE AGENDA:

Cllr Harris declared a pecuniary interest in the planning applications for Kittys Lodge and Park Farm House and Flint Cottage all National Trust plans

CONFIRMATION AND SIGNING OF MINUTES OF THE SEPTEMBER MEETING

The Minutes for the September Parish Council meeting were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS IN THE PREVIOUS MINUTES

Clerks report

1. Allotment plot 18a has been vacated and handed over to a new tenant.
2. Clerk attended the BCC Transport for Bucks Stakeholder Conference and the Focus Group meeting.
3. Two tenants still have to pay their allotment rent.
4. Final 50% of precept has been paid into the account by WDC.
5. The Downley Dynamos invoice has been issued and they have paid
6. The Clerk has ordered a wreath for Remembrance Sunday.
7. Clerk has met up with another play area maintenance company and wait for their quote
8. Clerk has asked Complete Tree Services for a cost to carry out the tree work in the burial ground.
9. Order has been placed for grass repair work in Rosemary Close
10. Letter was sent to all Rosemary Close residents about parking on the grass.
11. Clerk attended the HS2 Community Fund Meeting.
12. Allotment plot 8A has been vacated and a potential tenant is being seen on 14th October.
13. Network Rail has painted out the graffiti on the Bradenham Road bridge. Now have a named contact and direct telephone number to work with on all Network Rail issues.
14. We have not had a reply from Castle Water re the waste water charge at the allotment – the bill was reduced by £14 but we think this was due to an accurate meter reading being sent through. We are looking at a refund of at least £200. Clerk will continue to pursue and will write to CEO of Castle Water.

MEETING CLOSED FOR PUBLIC QUESTIONS
MEETING REOPENED

244.1 Correspondence Received from 8th September – 12th October 2017

1. Monthly website report – emailed
2. Transport Strategy Management policy consultation
3. Alcohol and entertainment licence consultation for the Hellfire Caves – responses by 30th October. Although we are not statutory consultees we are concerned at the proposal to extend the alcohol license until 2am as we have past experience of unruly behaviour by alcohol affected attendees to events when they are dispersing, waiting for taxis, walking to the garden centre car park etc. This is a residential area and is also adjacent to the local primary school.
4. Chiltern Society – events information – emailed
5. Agenda for the forthcoming HS2 Community Fund meeting
6. My Bucks Newsletter – emailed
7. Policing in the Thames Valley Newsletter from Police and Crime Commissioner – on website
8. Chilterns Conservation Board newsletter – emailed
9. NAG Minutes – emailed

10. Email from a local resident about the private car park below the school – passed onto the NAG/police.
11. Minutes from the September LAF and an apology for not advising us of the meeting.
12. Price from one supplier to carry out maintenance on the Pedestal Play Area
13. Invitation to BMKALC Annual General Meeting – 10th November.
14. Emails from BCC about the proposed lease for West Wycombe School and the Pre School – the Parish Council supports the Pre-Schools application.
15. Rural Forum agenda – 19th October
16. Clerks meeting at WDC – 19th October
17. Copy emails from residents of Church Lane raising concerns and objections about the proposed time increase from 12 midnight to 2am, for serving alcohol at the Hellfire Caves.
18. BCC Notification of the High Wycombe Road improvement plan – emailed and on website
19. BCC Notification of roadworks on the Handy Cross roundabout in February 2018.
20. Thames Valley Police and Crime Plan 2017 – 2021 – emailed and website
21. BMKALC – Resilience Training Course – 12th December – emailed.

244.2 Planning

Applications

17/07681/FUL -387 West Wycombe Road-Householder application for construction of external platform lift for wheelchair/disabled access to the rear – no objection

17/07462/LBC-Towerage Farm, Toweridge Lane West Wycombe -Listed building application for re-instatement of a chimney stack on the East elevation following its removal in September 2016 as it was deemed unsafe and was dismantled as a matter of urgency, staircase replacement, a new enclosed porch replacing the previous open design, new double glazed windows to replace previous design of 2 over 2 casements, removal of kitchen and dining room partition wall, removal of chimney breast and the addition of an ensuite to the bedroom on the second floor (retrospective) – no objection.

17/07554/CTREE -The Dower House High Street West Wycombe -Reduce remainder of tree by 2m all round to suitable unions to 1 x Horse Chestnut (T1) – no objection.

17/07551/TPO -Kittys Lodge And Park Farm House West Wycombe Park -Selectively thin and reduce crossing branches and upper canopy to 1 x Sycamore tree (T2090), thin and reduce by 15% by removing up to 2 metres apical and lateral growth to 3 x Lime trees (0801) and reduce sections of crown overhanging roof to 1 x Ash Tree (T4) –no objection.

17/07550/CTREE -Flint Cottage Church Lane West Wycombe -Reduce back to 1m from ground to maintain clearance to 1 x Yew tree and coppice 2 x Hazel Trees – no objection

17/07453/FUL-339 West Wycombe Road -Conversion of existing dwelling house to 2 x 2 bed and 2 x 1 bed self contained flats, new lightwell to front, infill extension to rear and associated parking – no objection but we have concerns over the loss of another family home in West Wycombe Road.

Decisions

17/06959/VCDN-316 West Wycombe Road -Variation of condition 2 attached to PP 11/05521/FUL (Erection of 2 metre high fence to boundary with planting behind (retrospective)) to allow hedge to retain a height of not less than 1 metre from ground level – refused

17/06816/FUL -343 West Wycombe Road - Erection of detached double garage with office over to rear with associated ground level changes – refused.

17/06851/FUL-421 West Wycombe Road-Householder application for construction of first floor side and rear extension, roof extension in connection with loft conversion and associated external alterations – refused.

17/07161/CTREE – Woodland Between Park Farm House And North Of Woodhaven, Toweridge Lane High Wycombe Buckinghamshire -| Carry out hedge/edge restoration works along approx. 300m stretch of Toweridge Lane, West Wycombe Park - remaining hedge understory to be coppiced to ground level and allowed to regenerate. Trees to be felled to ground level. Mature trees along line to be retained and reduce crown by 15% by removing up to 2 meters apical and lateral growth to alleviate strain on decaying stem to 1 x Mature Beech (T1)– not to make a TPO

244.3 To receive the external play inspection report

The Inspection was carried out on 12th July before we had the travellers on site and before the already ordered basket swing was replaced in early August. The issues raised were low risk or very low risk with the old basket swing medium risk and the rolling log medium risk. Sadly the new basket swing is already being vandalised and repair work will be required. It was resolved to have one of the established play equipment companies carry out all the repairs recommended on the report. Hags and Sovereign have been asked to quote for the work.

244.4 To discuss any highways issues including parking and traffic bollards

Light 21 has been reported as not working (BCC light)

The gate we donated for the footpath in the sheep field was partially installed on 18th September – the installation was not completed as a medical emergency occurred during the installation – the gate to the field is fully functional.

The bollards near The Swan and the butchers have been painted and repaired.

Vans parked by some of the new National Trust tenants are causing severe traffic flow issues.

A resident reported extreme danger on the pavement neat the butchers shop as cars are mounting the pavement due to the vans parked on the opposite side of the road. The width of the pavement makes it difficult to install any more bollards as it would severely restrict pushchair/wheelchair access. We will ask BCC for their view on the issue.

It was resolved to order more salt/grit for the bin at the Garden Centre Car Park.

Transport for Bucks has reported that the gullies are all clear in Chorley Road but that the drainage system has been compromised by tree roots and in some sections has collapsed. They need to commission a camera survey to find out what needs replacing. However there are many such issues in the Wycombe area and there is little chance of a quick fix on this.

BCC Highways sign by Pedestal roundabout needs to be removed or utilised.

Concern about the 'old verge' at the top of Park Farm Road.

244.5 To begin discussions on the budget for 2018/2019

Clerk will write to all our outside maintenance contractors for their prices for 2018/2019.

Councillors are happy with the services provided by all of them.

Possibly consider the installation of some equipment for toddlers on the Pedestal Playing Field.

244.6 To approve the accounts for October 2017 and signing of cheques - appendix 2

It was resolved to approve the accounts. See Statement at end of Minutes.

244.7 Members questions

Christmas trees will be lit during the week beginning 20th November. We will possibly erect a second 'wigwam' on the Chorley Road junction.

Pedestal Play Area car park repairs will be undertaken by an outside contractor.

The Bradenham Road pavement was blocked by football attendees, Clerk will write to Downley Dynamos.

244.8 Date of next meeting:

9th November 2017 at 8pm in The Church Room

The Chairman closed the meeting at 9.50pm

Cheques to be paid in October

Mrs S Henson	514.90	September salary
Bucks CC	169.31	October pension
HMRC - online	64.80	Tax/NI
TBS Hygiene	81.00	September collections
Peter Gomme	425.00	2 cuts Pedestal grass/cutting Cookshall hedge
Mrs S Henson	23.85	September expenses

Acorn Landscaping	215.83)	6/12 highways grass cutting
Acorn Landscaping	25.00)	Cutting grass around pedestal bus shelter
WDC	72.00	Play Inspection
West Wycombe Estate	210.00	Cookshall Lane wooden gate (50%)
John K Lawrence	891.75	2/4 burial ground maintenance
J Glasgow The Handyman	140.00	Replace basket swing/stepping bollards
SSE Contracting	229.36	Two street light repairs
Southern Electricity dd	160.24	Street light energy
Total	3223.04	

Statement of Account as at 1st October 2017

Opening balance – 1 st September	27839.57
Plus allotment rents	240.00
50% precept	21,000.00
Refund from RBS Systems – duplicate payment	139.20
Less September cheques	2148.57
Total	47070.20