

MINUTES OF THE MEETING HELD ON THURSDAY
8th SEPTEMBER 2016 AT 8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mrs V. Smith, Mr N Harris, Mr R. Seymour, Mr S Cope, Mrs K. Cheshire, Mr P. Brown,
Mr N. Timberlake Mrs S. Henson – Clerk

APOLOGIES: County Cllr Mr D. Hayday

No members of the public

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING TO ITEMS ON THE AGENDA – Cllr Harris declared a pecuniary interest in the planning applications 07404/405/406 for tree works.

CONFIRMATION AND SIGNING OF MINUTES OF THE JULY MEETING

These were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS IN THE PREVIOUS MINUTES

1. Clerk attended the Transport for Bucks meeting in Aylesbury
2. The work to clear and kill off self-set trees in Towerage Lane has been completed.
3. The Clerk met with another company (local) to discuss astroturf in front of the big goal
4. Clerk has negotiated new energy prices with SSE – slight increase, but lower than initially quoted
5. One allotment has been re-allocated and we have been advised that another allotment will become vacant in September – we have a parish resident ready to take this over.
6. Annual Report printed and circulated to all residents of the parish as well as our County and District Councillors.
7. The Clerk has obtained agreement from the Parking Team at BCC to send parking wardens out to Church Lane at the beginning of the school term.
8. The Chairman attended the LAF in Marlow on 6th September – main focus seemed to be on Marlow; BCC website, permit for waste; school admissions; Neighbourhood Policing. The Clerk will write to the LAF asking for a better representation from TfB on the rest of the LAF Area and less of a focus on Marlow.

MEETING CLOSED FOR PUBLIC QUESTIONS
MEETING REOPENED

231.1 Correspondence from 15th July – 8th September

1. Emails about the HS2Assurance
2. BMKALC Training programme for new Councillors – Cllr Brown booked into a session.
3. My Bucks Email Newsletter – circulated
4. Streamlining Local Government – Neil Gibson Interim Chief Executive of BCC and other BCC representatives will be attending our meeting at **7.30 on 10th November** to discuss the future with the Parish Council.
5. Chiltern Conservation Board newsletter
6. Chiltern Society Newsletter
7. Buckinghamshire Voluntary Sector consultation
8. Thames Valley Police Neighbourhood Policing Priorities
9. Website monthly report
10. Consultation on the draft Residential Design Guide Supplementary Planning Document
11. Quote for replacement parts on the activity trail
12. Agenda for LAF – September 6th at 7pm Liston Hall, Marlow – passed to Chairman
13. Wycombe District Council Play Strategy Consultation – questionnaire completed
14. Anonymous letters about noisy neighbours– as it is anonymous the Parish Council will not act on it. A general piece will be put in Contact.
15. Transport for Buck letter re works in Bottom Lane from 12th September to 14th October.
16. Email from a resident about the boundary wall of the garden in Church Lane – now the work is complete its poor state is obvious. Cllr Harris took note.

231.2 Planning

Applications

16/06731/FUL-West Wycombe Combined School Church Lane West Wycombe -

Construction of ramp to provide disabled access (retrospective) –

Whilst West Wycombe Parish Council does not object in principal to the application we do however have serious comments to make:

Why did this have to be retrospective – could BCC not have complied with the normal planning application requirements particularly as the Parish Council raised concerns about the work being carried out on this building several months ago and Bucks County Council declined to respond.

This Victoria building is adjacent to Listed Buildings in a Conservation Area and the AONB and more consideration should have been made when selecting the materials of construction for the ramp and more sympathetic heritage style lights should have been used for the external lighting.

It is a pity that a good family home, of which there is a shortage, has been converted into offices and we note that no change of use application has been submitted.

16/07406/CTREE -The Apple Orchard/ 58a High Street West Wycombe -Fell 2x

Cherry trees – no objection

16/07404/CTREE -West Wycombe Park West Wycombe -Fell Ash ref 7466 to ground level, chip and stack; remove dead stems from Ash ref 7475, inspect and remove extra if necessary; crown lift Beech x 2 adjacent to roundabout and garage to statutory clearance over footpath and highway; manage row of Sycamore behind Portway Drive by crown lifting 1st Sycamore in row to statutory clearance over footpath and highway, fell 2nd to ground level, remove from 3rd Sycamore lowest limbs growing towards neighbours, crown lift 3 lowest laterals from 4th Sycamore, no works proposed to 5th Sycamore; reduce Horse Chestnut ref 6426 by 20%; reduce sections of group of 3 Sycamore ref 190 overhanging wall by 20% - no objection

16/07405/CTREE-West Wycombe Park West Wycombe -Remove epicormic growth from Horse Chestnut with birdbox, fell to ground level centre specimen of group of pollards, fell to ground level adjacent specimen growing over Yews; reduce tree 188 Horse Chestnut to form eco stump at 3 metres; fell 3 no. old Pollards adjacent to Wyeside.- no objection

Decisions

16/06702/FUL-3 Beechwood Road, High Wycombe -Householder application for construction of two storey rear extension, new front porch and alterations to existing parking area to front – permit

16/06507/LBC -50 - 51 High Street, West Wycombe -Listed building application to remove an existing internal door and frame within a party wall between The Post Office and The Plough and to infill the subsequent opening, improve the fire integrity of the ground floor lobby to the Post Office and replace the existing modern internal boarded door and adjacent partition - permit

16/06877/CTREE – Hellfire Caves, Church Lane, West Wycombe - 20% reduction of apical growth (up to 2 metres) of T3 Lime to help alleviate strain on potentially weak unions, and remove epicormic growth; reduce apical crown of T4 Lime by up to 4 metres (30%) to reduce likelihood of failure and reduce lateral growth to match apical profile – not to make a TPO

16/06255/FUL-6 Beechwood Road High Wycombe -Householder application for construction of first floor rear extension, insertion of 2 windows to front elevation & 1 to side elevation - permit

231.3 To discuss options for Christmas tree lights

Two sets of lights for the Christmas trees have been received and returned, still discussing our requirements. Trees will need to be lit by second week in November.

231.4 To report on the latest position on the HS2Ltd Assurance

Throughout the holiday period numerous emails have been sent/received by Mr Stevens, our representative, with Bucks CC and HS2Ltd – we believe we have achieved a satisfactory assurance and now wait to receive the legal document.

- 231.5 To report any Highways issues and to receive information from Transport for Bucks
 The kerb stones which should have been replaced at the Chorley Road junction at the end of July have not been replaced.
 The granite sett neat Kitty's Lodge has been reported and repaired.
 The bus shelter in Bradenham Road was damaged – repair work undertaken and outside of the shelter has been painted.
 Clerk has asked the owners of Gerrard Court to remove some of the branches on trees coming over the fence and to cut back the front of the hedge – they are obtaining quotes.
 Light No2 Church Lane and the light opposite Lacemakers Cottage have been reported.
 Clerk attended a Transport for Bucks meeting where the performance of TfB was discussed as well as the ongoing issue of HGV's. Suggestions were made for the TfB conference on 1st November.
 New Arriva X30 bus service Monday to Friday - West Wycombe Road, Bradenham Road, Stoke Mandeville, Aylesbury – hourly service.
- 231.6 To resolve to adopt the updated Risk Assessment for the Pedestal Playing Field and to consider the purchase of replacement parts for the 'activity trail'
 It was resolved to adopt the Pedestal Play Area Risk Assessment.
 The Clerk reported that the Cookshall Lane hedge needed cutting to provide better viewability of activity on the Pedestal Playing Field.
 It was resolved to purchase replacement parts for the activity trail.
- 231.7 To receive the external auditors report on completion of the audit for 2015/2016
 Mazars returned the audit document and absolutely no comments or recommendations.
 The notification of the completed audit has been put up on the noticeboard.
- 231.8 To begin the budget discussions for 2017/2018
 The Clerk and Councillors will look at the allotments in order to discuss improvements on maintaining them. Councillors will consider any projects for the future.
- 231.9 To approve the accounts for August/September and signing of cheques
 Still waiting for invoices from Mr Stocks, The Tree People and TBS for the extra dog bin.
 Balance of precept, £20,250 is due in around 24th September
 It was resolved to approve the accounts for August and September. See end of Minutes.
- 231.9 Members questions
 Christmas Fayre – 7th December; Summer Fayre – 8th July.
 Speed watch along Chorley Road has been successful. Highest recorded speed 67mph.
 Cllr Brown gave his apologies for the October meeting.
- 231.10 Date of next meeting -Thursday 13th October 2016 at 8pm in The Church Room

The Chairman closed the meeting at 9.35pm

Cheques paid in August

Mrs S Henson	509.50	July salary
Bucks CC	166.53	August pension
HMRC	70.20	Tax - July
Staples	18.33	Stationery
TBS Hygiene	60.00	June Collections
Acorn Landscaping	215.83	4/12 highways grass cutting
D.P. Green	252.00	Towerage Lane bank
Peter Gomme	350.00	Two cuts of the Pedestal
Southern Electricity dd	146.28	Street light energy
BT dd	123.44	Phone
Total	1912.11	

Cheques to be paid in September

Mrs S Henson	509.70	August salary
Bucks CC	166.53	September pension
HMRC	70.00	Tax – August
Mazars	240.00	External audit
BALC	31.84	Cllr Brown training
Thames Water	5.10	Burial ground water
Thames Water	27.07	Allotment water
Chiltern Society	30.00	Annual subscription
James Glasgow	250.00	Repair to bus shelter and paint outside
South Bucks Business	199.00	675 copies of Annual Report
Mrs S Henson	25.40	July/August expenses
Acorn Landscaping	215.83	5/12 highways grass cutting
TBS Hygiene	85.80	July collections plus balance from June
Peter Gomme	525.00	Three cuts of the Pedestal
Acorn Landscaping	45.00	Cutting back branches at pelican crossing
Blachere Illuminations Ltd	13.80	Carriage on sample lights
Elizabeth Stillman	910.00	Church Lane garden major pruning
Southern Electricity dd	19.63	Feeder pillar
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Southern Electricity dd	146.28	Street light energy
Total	3521.81	

Statement of Account as at 1st September 2016

Opening balance – 1 st July	26872.27
Less July/August cheques	6125.98
Sub Total	20746.29
Deposit account	2629.18
Total	23375.47