



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
TO BE HELD ON THURSDAY 9th MAY 2019 AT 8PM
IN THE CHURCH ROOM, WEST WYCOMBE**

MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND

AGENDA

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the previous meeting
4. Report on progress on items in the previous minutes

**MEETING CLOSED FOR PUBLIC QUESTIONS
MEETING RE-OPENED**

5. Correspondence – see Appendix 1
6. Planning Applications & decisions:
19/05910/FUL -397 West Wycombe Road High Wycombe -Householder application for alterations to roof including reroofing and increase in ridge height, construction of 1 x rear dormer and conversion of garage to habitable accommodation
19/05824/CLP -The Limes Church Lane West Wycombe -Certificate of lawfulness for proposed repairs and renovation of existing outbuilding with new enlarged doors to gable end, insertion of roof lights, re-laying patio and new stairs between existing split levels
7. To discuss and agree on the insurance provider from the 1st June 2019
8. To agree to pay the internal auditor
9. To agree to add Cllrs Cope and Harris to the bank mandate
10. To agree to pay the Chairman's allowance of £150
11. To review the Health and Safety Risk Assessment
12. To receive and discuss the internal auditors report
13. To complete the Annual Governance Statement
14. To approve the accounts for the year ending 31st March 2019
15. To set the date of 17th June until 26th July for the public inspection of the annual accounts to include the first 10 days of July
16. To agree to purchase a metal picnic table with fixed benches for the Pedestal Playing Field
17. To report and discuss any Highways issues
18. To approve the accounts for May 2019 and signing of cheques - appendix 2
19. Members questions
20. Date of next meeting - Thursday 13th June 2019 at 8pm in The Church Room

SHARON L. HENSON, CLERK

2.5.2019

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU
Telephone: 01494 – 448048 Email: clerk@westwycombe.org.uk**

Correspondence Received from 11th April – 2nd May 2019

1. Monthly website reports – emailed
2. Police and Crime Commissioners newsletter - emailed and on website.
3. WDC information about the changes to waste recycling sites – the Garden Centre Bins will be removed from 21st May – the site will be monitored for 1 -2 months for fly tipping.
4. Email from a local resident about the felling of trees and the track at the top of the hill and the pond – Clerk has responded with the information supplied by Sir Edward Dashwood.
5. Notification from a film company that they will be filming on the Chorley Road on 2nd May – we have subsequently been offered a donation of £125 for the inconvenience – this will go towards the two new MVAS.
6. Request from Samaritans to put up a notice for a cycle event- granted with date restrictions.
7. BCC email advising us that they are running behind on the completion of the A40 road safety scheme .
8. Request for permission to put up signage on our white entry gates near Toweridge Lane for a corporate relay taking place in West Wycombe Park – denied but alternative position agreed.
9. Email from Chiltern Society representative to confirm that they will be looking after four of our footpaths in the coming season.
10. The VAT refund of £4471.79 has been received

Clerks Report

1. Order has been placed with Complete Tree Services for the work on the trees in Park Farm Road – 5 -6 weeks lead time.
2. The three troughs will be planted up and in place around the 13th May.
3. Please study the Solagen and Swarco details
4. Please study the Earths Anchors page on metal picnic table and fixed seats.
5. Please study the internal auditors report
6. Please study the Health and Safety Risk Assessment document

Cheques for payment in May

Mrs S Henson	551.68	April salary
Bucks CC	199.17	May pension
HMRC - online	63.40	Tax
Mrs S Henson	425.08	Mileage/troughs/stationery/toner/APCM refreshment
Acorn Landscaping	199.81	1/12 highways grass cutting
TBS Hygiene	100.80	April collections
RBS	145.20	Finance software support
Miss L.M. Hewitt	125.00	Internal auditor honorarium
Chairman's Allowance	150.00	Annual allowance 1/419 -31/3/20
St Lawrence PCC	125.00	6 months use of The Church Room
Southern Electric (dd)	82.72	Street light energy
Total	2167.86	

There should be an invoice for the annual insurance and Peter Gomme before the meeting.

Statement of Account as at 1st May 2019

Opening balance – 1 st April	25636.06
Less April cheques and dd's	2921.12
Plus Precept	21750.00
Plus Devolved Services	2033.58
Plus VAT refund	4471.49
Plus film donation J.Carter	125.00
Total	51095.01

West Wycombe Parish Council

Health and Safety Risk Assessments

Asset	Hazard	Who might be at risk.	Risk Rating	Action Required to Reduce Risk
Bus Shelters	Tripping on uneven surface.	Public	M	Councillors to report any known damage to shelter or area to the Clerk promptly, Clerk take necessary action to make area safe. Inspections to be carried out every 3 months.
	Injury from damaged shelter.	Public	M	Councillors to report any known damage to shelter or area to the Clerk promptly, Clerk take necessary action to make area safe. Inspections to be carried out every 3 months.
Village Signs	Sign falling onto someone.	Public	L	Councillors to report any known damage or injury to the Clerk promptly, Clerk take necessary action to make area safe. Inspections to be carried out every 3 months.
Notice Boards	Injury from damaged notice board.	Public	M	Councillors to report any known damage or injury to the Clerk promptly, Clerk take necessary action to make notice board safe. Inspections to be carried out every 3 months.
Meetings – Church Room	Failing to escape in the case of a fire.	Public, Councillors and Clerk	M	Fire exits – the only door - checked at the beginning of each meeting - Chair. Public informed of action in the event of a fire at the beginning of each meeting - Chair.

Asset	Hazard	Who might be at risk.	Risk Rating	Action Required to Reduce Risk
	Access around doors and entrances . Risk of: Trip hazards Obstruction	Public, Councillors and Clerk	M	Meeting room and access checked prior to the meeting – Chair.
	Burning from hot liquids	Public, Councillors and Clerk	L	Serve drinks in sturdy mugs.
Burial Ground	Trip hazard -paths, open plots. Fallen grave stones Tree branches Vehicle maneouvering	Funeral attendees Bereaved visitors Visitors	L	Plots are covered over prior to funeral. Burial ground regularly maintained Trees regularly inspected and works undertaken Grave stones regularly inspected Specific car park and special turning circle for hearse

Asset	Hazard	Who might be at risk.	Risk Rating	Action Required to Reduce Risk
Allotment	Injury when accessing site	Public Allotment holders	M	Requirement for allotment holders to comply with the Rules and Regulations Allotments fenced in to exclude those not permitted access to the site.
Footpaths	Injury from tripping or falling	Public	M	Regular maintenance of grass on path to increase visibility of hazards on the ground.
Christmas Trees	Trip hazards and obstructions. Electrocution	Public	M	Areas checked before installation . Power checked
Dog Bins	Injury from damaged dog bin.	Public	M	Councillors to report any known damage or injury to the Clerk promptly, Clerk take necessary action to make dog bin safe. Inspections to be carried out every 3 months.
	Handling of contaminated waste.	Public	M	Only employ approved contractors to empty bins
Dog bins	Handling of contaminated waste.	Public – young children	M	Ensure that the bins have lids, Councillors to report any known damage to the Clerk promptly, Clerk take necessary action to make dog bin safe. Inspections to be carried out every 3 months.
Seats and benches	Collapsing Splinters	Public	L	Seats inspected regularly by Councillors. Report to Clerk is any damage. Clerk will organise removal or repair

Asset	Hazard	Who might be at risk.	Risk Rating	Action Required to Reduce Risk
Play equipment, football net, Table tennis Table, Basketball Seats Picnic bench Specific Detailed Risk Assessment available	Falls	Users of the equipment	M	Suitable grass matting for fall height is installed. Condition monitored weekly
	General injuries from using the equipment	Users of the equipment	M	Equipment complied with regulations at time of installation, equipment is inspected annually.
	Injury from damaged equipment	Users of the equipment	M	Equipment and seats inspected visually weekly and any faults dealt with immediately. Full operational inspection monthly by a trained person. Annual RoSPA inspection undertaken.
	Trip hazards on the approach to equipment	Users of the equipment	M	Visual inspection of area carried at time of other inspections.
Employment	Lone working	Clerk / Public	M	When meeting contractors and members of the public, Clerk to make arrangements to be accompanied and should never meet at contractor / member of the public alone.
	Working from Home	Clerk	L	Clerk to notify Parish Council of any issues within the working environment requiring action, to comply with employment regulations.
MVAS	RTA during installation. Unit being dropped whilst installing at a height above 2m	Installer/thief	M	Installer has had official training. Bucks CC has assessed and approved all the potential MVAS sites.

Reviewed July 2017

Type of audit	Covering period	Date carried out
Final Review & Internal Audit	April 2018 to March 2019	29/4/19

Internal control	Suggested tests	Result
Proper bookkeeping	Is the cashbook maintained and up-to-date	Yes
	Is the cashbook arithmetically correct	Yes
	Is the cashbook regularly balanced	Yes, monthly
a) Standing orders and Financial Regulations adopted and applied; and b) Payments controls	Has the Council formally adopted standing orders and financial regulations	Yes. Adopted Revised Standing orders to be used in conjunction with the New Standing Orders developed by NACL (M251.7) 10/5/18. Revised Financial Regulations adopted 10/5/18 re: variable DDS & online banking to HMRC (M251.5).
	Has a Responsible Financial Officer been appointed with specified duties	Yes, the Clerk
	Have items or services above a de minimis amount been competitively purchased	Yes, as far as can be ascertained. Quotes for ground and other outside maintenance have been requested from contractors on 11/10/18 for 2019/20 work and contracts awarded. 3 quotes from 3 current contractors received. After a review, current 3 contractors re-appointed for groundwork and orders placed for 2019/20 (M256.6) 8/11/18. Competition for BG contract. Quotes for Burial Ground contract received for contract 1/4/19 to 31/3/22 (M257.1) 13/12/18. Placed with current contractor Lawrence Landscaping at the lowest price (M257.6). Quote for LED lighting requested from 2 current suppliers 11/10/18 (M255.4). Only one responded. Sparkx contracted for maintenance of both Chorley Rd and Bradenham Rd. Price negotiated. Quotes invited for new notice boards 8/11/18.
	Are payments in the cashbook supported by invoices, authorised and minuted	Yes
	Has VAT on payments been identified, recorded and reclaimed	Claim for FY 2017/18 was £3098.56. received 10/5/18. Claim of £4,471.49 made for FY 2018/19 14/3/19.

	Is s137 expenditure separately recorded and within statutory limits	Yes – Poppy wreaths recorded. (M255.5). £500 donation for village clock (M254.4).
Risk management arrangements	Does a scan of the minutes identify any unusual financial activity	No.
	Do the minutes record the Council carrying out an annual risk assessment	<p>No, not by Council. Agenda item for May 2019 for Council discussion. Current Risk Register is dated July 2017.</p> <p>9/4/18 HAGS did maintenance work on Playground. Completed 10/5/18.</p> <p>12/7/18 issue with basket swing identified (M253.5). Council resolved to await the ROSPA report before addressing.</p> <p>The Pedestal Play Area Inspection annual inspection of the Playing Field, its equipment and facilities – was carried out on 5/9/18 by Play Inspection Co. Ltd.</p> <p>- Annual Inspection Report received and mailed to Councillors 11/10/18 (M255.1)</p> <p>- Discussed on 11/10/18 (M255.3). All items deemed to be low risk except basket swing which was low/medium risk. Replacement swing still to be discussed and decided upon because of design issues.</p> <p>Cllr. Cope is responsible for monitoring and reporting inspection of the equipment. A spreadsheet report was made available to the Auditor when requested.</p> <p>Council is not required to appoint an independent Data protection Officer to meet the requirements of GDPR (M251.1) 10/5/18.</p> <p>- Private email addresses deleted and allotment holders informed/consulted (M252.3) 14/6/18</p>

	Is insurance cover appropriate and adequate	As far as can be ascertained. Asset Register last revised 7/11/18. Assets listed in Ins. Document. Insurance renewed annually on 1 st June. Current insurance with AXA runs until 31/5/19. Insurance Brokers documents received 11/4/19 (M261.1). Submitted 3 quotes from 3 suppliers. Current supplier, Inspire (part of AXA), submitted lowest price for required cover. Will award to them (M261.6) 11/4/19
	Are internal financial controls documented and regularly reviewed	Yes
Budgetary controls	Has the Council prepared an annual budget in support of its precept	Yes. 12/5/18 (M253.9) – 1 st quarter budget/ expenditure to date issued. 11/10/18 (M255.6) – expenditure v budget to date issued. Budget 2019/20 discussion began. – quotes for continued service by maintenance contractors requested. 8/11/18 (M256.6) Budgets considered. 10/1/19 (M258.4) Discussed 2019/20 budget and set precept. Revised budget accepted. Proposed budget for expenditure and reserves is £72,310. Income expected is £82,294 including allocated reserves of £30,000. (actual reserve at year end was £25,636.06). Precept set for 2019/20 at £43,500. + CTSS Grant no longer expected.
	Is actual expenditure against the budget regularly reported to the Council	Yes, expenditure against budget recorded regularly by Clerk.
	Are there any significant unexplained variances from the budget	No.
Income controls	Is income properly recorded and promptly banked	Yes

	Does the precept recorded in the cashbook agree to the District Council's notification	Yes. - 27 April - £22,409.56 received. Included CTSG of £910 - 14 Sept. - £21,500 received. Devolved services funds from BCC received April 2018 - £2033.58 – devolved funds received for FY 2018/19. Last year of contract/last expected payment. 14/2/19 (M259.6) Agreed to continue arrangement for a further year. £2033.58 received for FY 2019/20 (M261.1) 5/4/19.
	Are security controls over cash adequate and effective	Yes. Council/Chairperson approves all payments.
Petty cash procedures	Is all petty cash spent recorded and supported by VAT invoices/receipts	Yes. Previous External Auditor directed that Petty Cash is not applicable in future as no actual cash float is kept. (M243.3) 7/9/17.
	Is petty cash expenditure reported to each Council meeting	Yes. Itemised expenditure is reported and re-embursed by cheque.
	Is petty cash reimbursement carried out regularly	Yes, expenses are re-embursed monthly.
Payroll controls	Do salaries paid agree with those approved by the Council	Yes. Clerk has been employed by WWPC since Sept 09. (M250.1) 12/4/18. Notification of BCC pension increase for 2018/19. April 2018 – Pay & pension increased, Tax decreased as Clerk's Tax code has changed. 12/4/18 (M250.10) Clerk Pay increase to SCP38 will be implemented. 13/9/18 (M254.1) Tax Code change for Clerk. Tax increased. 10/1/19 (M258.1) Clerks pay award for April 19 – rate increase by 71p/hour. 14/2/19 (M259.3) Agree to pay increase for 1/4/19. 10/1/19 (M258.3) Agree to pay Clerk's annual room allowance of £500/annum & annual overtime (66.5 hours 1/1/18-31/12/18). 14/2/19 (M259.3) Agree to pay increase for 1/4/19.
	Are other payments to the Clerk reasonable and approved by the Council	Yes.
	Has PAYE/NIC been properly operated by the Council as an employer	Yes. Council & Clerk's own pension contributions paid each month to BCC. Clerk pays tax but not NIC.
Asset controls	Does the Council keep an asset register of all material assets owned	Yes.

	Are the Asset/Investments registers up-to-date	Yes. Last with additional assets, dated 7/11/18. Includes new Samsung printer.
	Do asset insurance valuations agree with those in the asset register	Yes. Current valuation is £116,301. Insurance renewable 1st June each year.
Bank reconciliation	Is there bank reconciliation for each account	Yes
	Is bank reconciliation carried out regularly on the receipt of statements	Yes. Monthly
	Are there any unexplained balancing entries in any reconciliation	No
Year-end procedures	Are year-end accounts prepared on the correct accounting basis (Receipts & Payments/Income & Expenditure)	Yes (R&P). 11/4/19 (M261.6) 2018/19 Year-end accounts to 31/3/19 prepared and sent to Counsellors. To be presented and approved at May meeting on 10/5/19 (M261.12).
	Do accounts agree with the cashbook	Yes.
	Is there an audit trail from underlying financial records to the accounts	Yes, invoices numbered and date of receipt recorded.
	Where appropriate, have debtors and creditors been properly recorded.	Yes. None outstanding.

Notes:

- **Deaths, Burials & Memorials** - During the year there was one burial, 00047 19/6/18 Chester (£300)
- Year End balance of £25,636.06. Council savings funded new street lights which cost £15,000 in 2018/19 but there is still a significant reserve. There has been an under-spend in 2018/19, play equipment (£2,500) has yet to be purchased. 12 Heritage lights still need replacement at a cost of c.£8,000 and £13,000 will be needed for the Chorley Road Feasibility Study in the coming year 2019/20. A general reserve is kept for the possibility of taking on more devolved services when required (£12,000).

WEST WYCOMBE PARISH COUNCIL FINAL REVIEW & INTERNAL AUDIT FINANCIAL YEAR 2018/19

1. Introduction

This brief report outlines the conduct and results of my annual review and internal audit of West Wycombe Parish Council's (WWPC) accounts for the financial year 2018/19. The purpose of the review was to examine the accounts and documentation available for the year and the year-end accounts.

The annual internal audit, carried out on 29 April 2019 examined the accounts up to the end of March 2019 and the year-end accounts including:

- the start of year accounts and the annual risk assessment;
- the annual budgeting process;
- the finalised budgets and precept request for 2019/20.

2. Method

The following tasks were carried out:

- Two sets of minutes were selected at random and the financial actions specified within them traced through the Cash Book and supporting paperwork;
- All minutes for the financial year were scanned;
- The accounts was examined for each month;
- The final accounts were examined;
- The (computerised) Cash Book, Burial Records, Insurance Certificate and the adopted *Standing Orders, Financial Regulations and Procedures for the conduct of Parish Council meetings* (the Standing Orders) were examined.

3. Final Report

I applied the key control tests provided in the *Suggested Approach to Internal Audit Testing* and the results were as follows:

- The cash book was found to be maintained, arithmetically correct and regularly balanced;
- Standing orders and financial regulations have been adopted and applied and there are appropriate controls applied to payments;
- VAT has been identified, recorded and reclaimed;
- Risk management arrangements are in place and a Risk Register is maintained;
- The Council has prepared an annual budget in support of its precept, expenditure is regularly reported and significant variances have been adequately explained;
- Income has been properly recorded and promptly banked, the precept for 2018/19 was as expected and there are effective controls over cash;
- Petty cash procedures have been adhered to;
- The salary for the Clerk/RFO which was approved by the Council has been paid, as have expenses incurred. Since 1 September 2009 the Clerk has been employed by the Council which makes PAYE and pension payments for her;
- All bank accounts have been reconciled regularly, statements have been placed on file and no unexplained balancing entries were identified;

- There is an audit trail of cheque numbers and numbers identifying receipts between the Cash Book and the filed underlying documents. Debtors and creditors have been recorded.

Inspections of the playground are being carried out annually, in September this year.

4. Implementation of improvements

There were no recommendations last year.

5. Recommendations

There are no recommendations for improvement this year.

6. Summary

I have no concerns about the accounts and I am satisfied that I can complete a satisfactory Annual Report.

As usual, the quality of the bookkeeping and filing has made my task very straightforward and ensured that the audit has proceeded smoothly.

Lesley Hewitt
Internal Auditor to WWPC
29 April 2019

**WEST WYCOMBE PARISH COUNCIL
INTERNAL AUDIT PLAN
FINANCIAL YEAR 2019/20**

For the financial year 2019/20 the following internal audit activities are planned:

1. July 2019 – Interim review

- Examine the start of year accounts and the annual risk assessment.

2. During the year – Review of transactions

- Two sets of minutes selected at random and the financial actions specified within them traced through the Cash Book and supporting paperwork.
- For the months concerned, all financial transactions will be followed through the bookkeeping and the supporting paperwork and documents examined.

3. April/May 2020 - Annual review

Examine the accounts and documentation available for the financial year 2019/20 and the year-end accounts including:

- the annual budgeting process;
- the finalised budgets and precept request for 2020/21;
- scanning all minutes for the financial year;
- the accounts for each month;
- the final year-end accounts; and
- the Cash Book, Burial Records, Insurance Certificate and the adopted *Standing Orders, Financial Regulations and Procedures for the conduct of Parish Council meetings* (the Standing Orders).

Apply the key control tests provided in the *Suggested Approach to Internal Audit Testing*.

4. Recommendation of any improvements

If necessary, recommend any improvements to the Council.

Lesley Hewitt
Internal Auditor to WWPC
1 May 2019

MVAS4

VM17768

Moveable Vehicle Activated Sign Quotation



VM17768

2ND MAY 2019

Sharon Henson
West Wycombe Parish Council
West Wycombe
HP12 4AU

T: 01494 448048
E: clerk@westwycombe.org.uk

Dear Sharon,

Thank you for your much valued enquiry and for the opportunity to submit a proposal for this project.

SWARCO TRAFFIC Ltd has operated in the UK for 30 years as a specialist supplier of Traffic Technology and associated Electronic Signs. The Sales Manager assigned to this enquiry is Derek Williamson who can be contacted at derek.williamson@swarco.com or on 07702 313 597 or if you require any further information.



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Lisa Trout
Technical Estimator

SCOPE OF WORKS

This quotation has been prepared based on the supply of the following;

- ▶ 2 no Solar powered Mobile Vehicle Activated Signs to S-30r234-SD-BDH)

The value for this project is £4,990.00 ex VAT ex-works.

A wide variety of mounting equipment, site services and other options are available, please refer to Supporting Information document for details.



FEATURES & BENEFITS

The MVAS4 has many features that will benefit your project, including;

The Moveable Vehicle Activated Sign (MVAS) initiative is a locally managed scheme where vehicle activated safety signs can be purchased by the Parish/Town Council and moved around the village to pre-agreed locations, fixed either onto existing posts. By moving the sign around the village, drivers do not become indifferent about the sign as can happen with fixed signs. This helps encourage safer driving and improve road safety in sensitive areas.

The data recorded by the internal MVD (Microwave Vehicle Detection) can be downloaded to a laptop via Bluetooth. This information can be used by local traffic officers and Police when planning routine speeding checks.

The latest version of MVAS features a choice of high capacity Lithium Ion battery specifications.

This means the sign will operate for a maximum of between 2 and 20 weeks on a single charge, depending on the specification chosen, over twice as long as similar products on the market.

SOLAR MVAS PRICING SCHEDULE

Item	Item Description	Value £	Qty	Total £
1	Moveable VAS to S-30r234-SD-BDH specification including solar arrangement and battery	2,495.00	2	4,990.00
	Delivery (per pallet based on maximum 4 signs per pallet)	100.00	1	100.00
			Total	5,090.00

Energy System

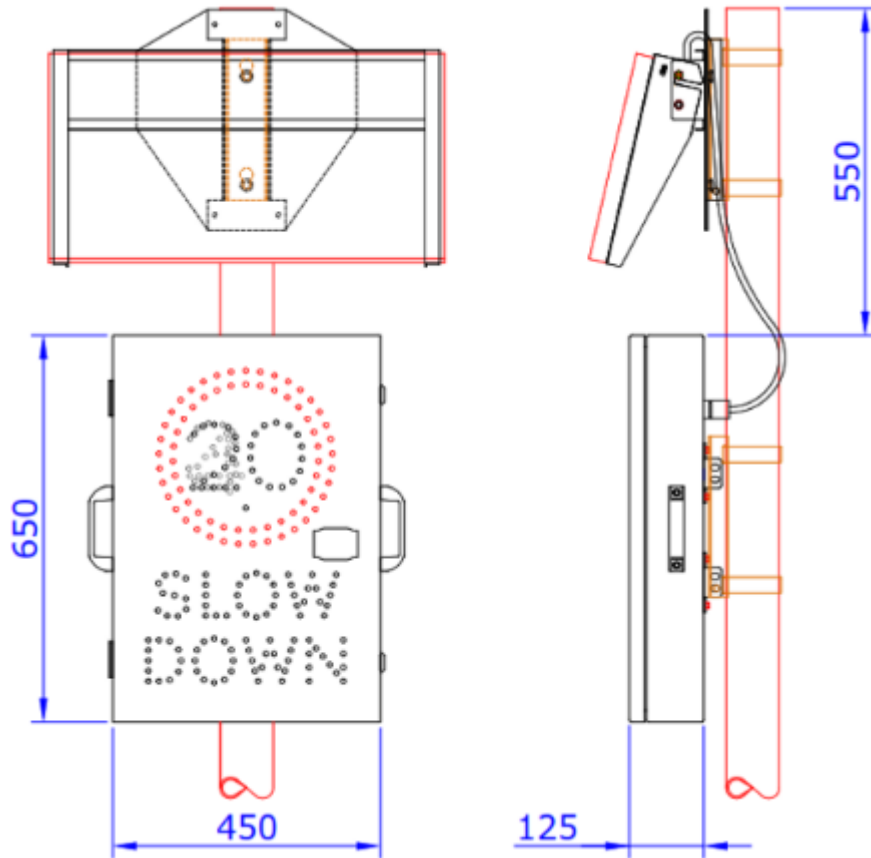
The signs quoted are solar powered; the solar solution of 1 no 30W panel and 1 no 7Ah battery has been calculated to provide up to 15,000 activations of 2 seconds per day with a 7-day battery backup.

Each sign and solar kit incorporates a pre-wired plug & socket arrangement for ease of installation & maintenance.

When choosing a site to install a solar powered VAS sign the location needs to be carefully planned, ideally a good open South facing aspect, with no overhanging trees or buildings. The solar panel depends on direct sun light to fully maintain the battery power within the sign.



SOLAR MVAS SIGN DESIGN



Sign Specification

Width	450mm
Height	650mm
Area	0.29sq.m
Roundel	300mm
Colour	Red
Material	LED
Background	Black
Weight	
Sign	11.6Kg
Battery	3.8Kg
Solar Arr't	6.5Kg

LED Specification

Roundel	68	Red
'2'	15	White
'3'	15	White
'4'	15	White
'0'	15	White
'SLOW'	45	White
'DOWN'	51	White

Solar Specification

Activations	15,000/day
On time	2 seconds
Solar panel	1 x 30w
Battery	1 x 7Ah



Display 1



Display 2



Display 3

DATA LOGGING

Data logging is included as standard on all MVAS4 models.

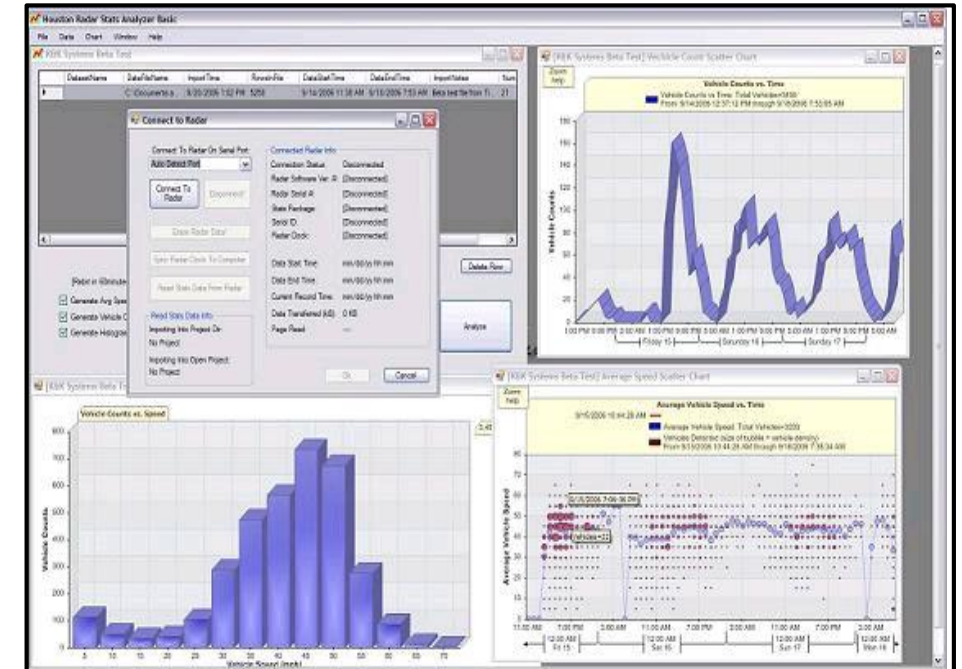
In optimal conditions the radar count accuracy for a single lane approach is +/-10% and +/- 20% on a dual lane approach based on an operational range of 90m.

The Windows © data software supplied with the radar collects the traffic data and offers various options to manipulate the data including export to Microsoft Excel.

Our support website is <https://www.swarco.com/companies/swarco-traffic-ltd> which contains links to manuals and software for vehicle activated signs.

An app is also available from [The Google Play Store](#) that provides download and basic data analysis facilities on any Android device.

Please note: Data collected from a sign MVD may not be fully representative on vehicle counting, due to queueing or dense traffic occlusion. The data recorded is designed to provide representative traffic behaviour trends for analysis via the software graphical or numerical outputs.



SWARCO TRAFFIC LTD.

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West Wycombe Parish Council
18 Portway Drive
West Wycombe
HP12 4AU

F.A.O

Sharon Henson

QUOTATION

QUOTE REF:	7994
ACCOUNT REF:	WYC002
QUOTE DATE:	17/04/2019
EXPIRY DATE:	16/05/2019
CURRENCY:	Pound Sterling
REPRESENTATIVE	

Qty	Product Description	£ Unit Price	£ Discount	£ Net Amount
	This quotation relates to telephone enquiry dated 17/04/2019			
2.00	SAS Mobile 'Speed Indication Device'	2,000.00	0.00	4,000.00
2.00	SAS Mobile Solar Adaption Kit	550.00	0.00	1,100.00
	Optional Installation:			
1.00	Call Out Charge	135.00	0.00	135.00
1.00	Labour Charge Per Hour	2.00	0.00	2.00
	Lead Time: 6 - 8 weeks			

Should you have any enquires concerning this quote or require further information. Please contact your sales representative:

Mobile: 07930 345633
Tel: 01454 318260
email: sales@solagen.com

DISCOUNT	0.00
CARRIAGE	0.00
NET AMOUNT	5,237.00
VAT AMOUNT	1,047.40
GROSS AMOUNT	6,284.40

Description

The mobile 'SID' uses a built-in radar to detect vehicles at a wide range of speeds and incorporates a selectable speed threshold to allow tailoring for changes in location. The slim, all-inclusive design of the SID unit allows customers the freedom to install and relocate their products at any time. An adaption kit is also available for use with solar power, allowing extended use without requiring site visits for battery charging. Post and Installation are not included.

Features/ Benefits:

- Lightweight 7kg, portable unit
- 4-week battery life (3-week with data logging)
- Quick and easy installation/removal
- Slim, compact design with large 300mm digits
- Easily switch between four speed threshold options using a simple switch within the battery compartment
- Adaption kits available to suit various posts
- Concealed cabling and anti-vandal fittings
- Anti-twist bracket
- 3 year parts warranty (1 year for batteries)

The Package:

Solagen's Mobile 'SID' will come complete with a main sign unit, 4 rechargeable batteries, and fixings for mounting to almost any sign post of choice*.

The Mobile Speed Indication Device is compatible with a solar panel adaption kit, allowing the product to come solar powered or have the Adaption kit added later.

*Solar panels come with fittings for both 76 and 89mm posts as standard.

SID Starter Kit:

A starter kit is required when purchasing the first mobile sign, which includes the tools required for fitting the unit and charging the batteries as well as an installation manual to help guide you in these processes. These kits also include a travel bag for the sign unit. A Solar Starter Pack will also include a solar panel travel bag.

DIMENSIONS

