



West Wycombe Parish Council

**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
TO BE HELD ON THURSDAY 15th APRIL 2021 AT 8PM VIA ZOOM UNDER SECTION 78 OF THE CORONAVIRUS
ACT 2020 and 2020 REGULATIONS BY THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS
(CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS)
(ENGLAND AND WALES) (AMENDMENT) REGULATIONS 2020 ("THE AMENDMENT REGULATIONS")**

MEMBERS OF THE PUBLIC and PRESS ARE INVITED TO ATTEND VIA THE ZOOM LINK

<https://zoom.us/j/96402944542?pwd=azM0eWlUakJuWllqL2w0UUx6L0kyQT09>

AGENDA

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the March Parish Council Meeting
4. Report on progress on items in the previous minutes

MEETING CLOSED FOR PUBLIC QUESTIONS AND MEETING RE-OPENED

5. Correspondence – see Appendix 1
6. Planning Applications & decisions:
21/05940/FUL-Wyeside Park Farm Road High Wycombe -Householder application for construction of roof extension incorporating habitable space within loft, including rear and side dormers and additional roof lights, part single storey, part two storey rear extension and fenestration alterations (alternative scheme to pp 20/08337/FUL)
7. To discuss the appeal for the Bledlow Household Recycling Centre for the continued use of the site.
8. To discuss the replacement of the toddler swings
9. To discuss the creation of a Community Orchard
10. To discuss the allotment competition
11. To discuss the A4010 suggested strategy
12. To report any highways issues including the need to overnight work
13. To consider COVID19 and decisions or actions which may be required
14. To approve the accounts for April 2021 signing of cheques - appendix 2
15. Members questions
16. Date of next meeting - possibly 13th or 20th May either Zoom or at a venue depending on government legislation

SHARON L. HENSON, CLERK

8.4.2021

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU
Telephone: 01494 – 448048 Email: clerk@westwycombeparishcouncil.gov.uk**

Correspondence received 11th March – 8th April 2021

1. Website analysis for March – emailed.
2. Buckinghamshire Council daily and weekly updates and press releases – links put on website.
3. Minutes of the North West Chilterns Community Board – forwarded to Cllr Cope.
4. Email from a resident of Bradenham Road over footpath WWY10.
5. The Devolved Services grant of £2033 from Buckinghamshire Council has been received.
6. Came and Company asking review questions before submitting new quotations for renewal.
7. PJK Littlejohn, external auditors, notification of the audit to be completed by 31st July and that we are part of the random 5% selected for an intermediate review.
8. Notification of an appeal against Buckinghamshire Council on the non-determination of the planning permission for Bledlow Recycling Centre – written representations must be issued by 21st April.
9. Email from a local resident with concerns over a Planning Application in Park Farm Road.
10. Notification of a review after one year's existence of the Community Board. Clerk has booked a space and Chairman is trying to as the list was full, but an extra meeting has been planned.
11. SLCC and BAMKLC are asking for written evidence to present to the government over their decision to cease virtual meetings after the 6th May.
12. Suggested ideas for the creation of a Community Orchard by Chiltern Rangers.
13. Electricity unmetered supply certificate from Southern Electric for the Heritage light conversion to LED – should now have a further reduction in our bill.
14. Notification from an allotment tenant that they will be terminating their tenancy by the end of April.

Clerks Report

1. TfB have still not made contact about gully emptying.
2. Clerk has asked for an update on tree works from Complete Tree Services – the allotment work has been undertaken and the burial ground work and Park Farm tree will be completed in June.
3. Clerk has had two site visits with suppliers for the toddler swing – no prices received so far.
4. Clerk continues to communicate with the National Trust re the archway cobbles. They asked about specification and insurance and Clerk has responded. A site visit is to be arranged.
5. Clerk has emailed our LAT asking if we need a Traffic Regulation Order (TRO) to undertake the work on the cobbles – he will produce the TRO as long as we give him 2 weeks' notice.
6. The LED replacement heritage lights by the school are now installed and working.
7. The lights in Chorley Rad starting at column 29 to the allotments in Chorley Road have a temporary repair – it appears that a main cable was cut through.
8. Columns 1 and 10 in Bradenham Road have had their mains supply repaired.
9. The Clerk has submitted the Parish Charter response after consultation with the Chairman.
10. Clerk has submitted an article for the May issue of Contact after consultation with the Chairman.
11. Clerk has been removing domestic rubbish from the dog bin by the Pedestal sheep field.
12. Clerk is researching the landowner of the land on the far side of the Bradenham Road railway bridge – the hedge and fence need serious maintenance.
13. The drafts for our application to the HS2 Road Safety Fund have been created to cover: i) traffic calming gateways on the Bradenham Road; ii) improvements to the traffic warning signs and visibility on the A4010 at the Bradenham Road railway bridge and right of way; iii) white edgelines along the whole of the A4010 from West Wycombe. Clerk will undertake completion and submission.
14. Walkers are occasionally trying to cross the crops field and railway instead of using the diversion for footpath WWY10 created in 2011. Clerk has raised concerns with appropriate authorities and the ROW map modified.
15. Clerk is querying electricity bill as it has doubled when it should have been reduced.

Payments to be made in April 2021

Cartridge People (debit card)	194.89	Set of black/colour cartridges and box of paper
Giff gaff (debit card)	6.00	Monthly charge for mobile
Capita; Gardens	50.00	Voucher for services to the Parish Council
Smart Numbers (dd)	23.99	May service charge
Mrs S Henson	599.42	March salary
Mrs S Henson	14.60	Expenses Jan - March
Bucks CC	221.30	April pension
HMRC - online	84.00	Tax
Acorn Landscaping	488.14	Highway grass, burial ground, Pedestal strimming
TBS Hygiene	115.20	March collections
Rialtas	148.80	Allotment software support
SSE Contracting	3229.81	Conversion of final three heritage lights
SSE Contracting	234.78	Repairs to two lights in Bradenham Road
Complete Tree Services	774.00	Allotment hedges and trees
Southern Electric (dd)	82.36	Streetlight energy (being questioned)
Total	6267.29	

Statement of Account as at 1st April 2021

Opening balance – 1 st March	32491.05
Less March payments	2959.59
Total	29531.46