

# MINUTES OF THE MEETING HELD ON THURSDAY 9<sup>TH</sup> SEPTEMBER 2021 AT 8.00 PM IN THE VILLAGE HALL, WEST WYCOMBE

## ATTENDANCE:

Cllrs Mr S. Cope, Mr N. Harris, Mrs V. Smith, Mrs K. Cheshire, Mr J. Carstensen, Mrs E. Copley, Ms C Rowland

In attendance: Mrs A Wright, Mrs S. Henson - Clerk      Buckinghamshire Cllr Mr D. Hayday,

APOLOGIES: Buckinghamshire Cllr Mrs O. Hayday

## SIGNING THE DECLARATION OF ACCEPTANCE

Cllr Ms Rowland was welcomed as our new Councillor and signed the Declaration of Acceptance. The Chairman also welcomed Mrs Wright who joins the Council in a non-voting role.

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING TO ITEMS ON THE AGENDA – Planning application 21/07478/CTREE is the Parish Council's application therefore no comment will be made.

## CONFIRMATION AND SIGNING OF MINUTES OF THE JULY PARISH COUNCIL MEETING

The Minutes for the July Parish Council meeting were agreed by those Councillors present and signed by the Chairman.

## CLERK'S REPORT.

1. Clerk has chased Waste and Recycling services about swapping the litter bin in the Pedestal Playing Field and Cllr Mrs Smith has been chasing for more bags for High Street residents – we have asked Cllr Hayday if he can help with this.
2. Clerk attended the Community Board meeting on 20<sup>th</sup> July – mainly discussions over the increase in HGV lorries in our area and the difficulties in trying to improve the situation.
3. A new football net and fixings has been fitted and a new goal post bracket is on order.
4. All tenants have had rent renewal notices issued. So far £210 has been paid into the bank.
5. Judging of the allotments took place on Sunday 29<sup>th</sup> August and a winner was selected for a whole plot and a half plot. Winners have each been sent a Garden Voucher for £30.
6. Following the meeting to look at the all the Christmas lights, the Clerk has asked D. Dakin to instal 2 x 16 amp commando sockets ( 1 in each feeder pillar) and a box with 8 x 3 pin connections in the prunus tree on the triangle for the ball decorations (work to be undertaken at the end of September) and a connector circle for the triangle fir tree. Still to order two connector circles for the Village Hall tree. Eros Tool Hire have also been advised that Cllr Harris will be collecting a cherry picker in early October.
7. Clerk has had the playing field gate near the Pedestal Garage entrance repaired.

MEETING CLOSED FOR PUBLIC QUESTION TIME  
MEETING REOPENED

## 287.1 Correspondence received 16<sup>th</sup> July - 9<sup>th</sup> September 2021

1. Website analysis for July and August – emailed.
2. Buckinghamshire Council daily and weekly updates and press releases – links put on website.
3. Agenda for the AGM and the regular meeting of WDALC on 16<sup>th</sup> September– forwarded to Cllr Cope.
4. Police and Crime Commissioner Newsletter – emailed
5. Annual Play Equipment inspection report -emailed.
6. Notification from PFK Littlejohn that the external audit is complete, and no issues raised.
7. BMKALC training on planning on 9<sup>th</sup> September – Clerk is attending.
8. Notification of BMKALC Annual Conference on 22<sup>nd</sup> September – Clerk is attending.
9. Emails from residents of Park Farm Road with reference to the planning application for Wyeside.
10. Response from NW Community Board on our suggestion to move the 30mph sign at Toweridge Lane -emailed.
11. Email from a resident about the planning application for 316 West Wycombe Road.

12. Email from a Bradenham Road resident concerned about the revised position of the post box in Bradenham Road after its demolition by an ambulance in a road traffic accident.
13. Email from a resident complaining about noise created by weddings in West Wycombe Park. Clerk is to have a meeting with West Wycombe Estate to find a better way of informing residents and controlling the noise, particularly the bass

287.2 Planning Applications & decisions:

**21/07637/LBC – Towerage Farm, Toweridge Lane, West Wycombe HP14 3AT-** Listed Building application for replacement of second floor front window which is rotten and beyond repair with new single glazed replica window - no objection.

**21/07525/FUL-Beechwood House 10 Beechwood Road High Wycombe** -Householder application for construction of proposed side gates leading to rear garage and re-landscaping of side gravel drive leading to rear of property - in theory we have no objection to the gates however this would appear to restrict access to no 12 for all services, deliveries as well as vehicle movement and cause considerable inconvenience.

**21/07358/VCDN -391 West Wycombe Road** - Variation of conditions 2 (plan numbers) attached to pp 18/07804/FUL (Proposed demolition of existing detached dwelling and erection of 7 x 1 bed apartments with associated access, parking, and bin and cycle stores) to allow for improved living accommodation – West Wycombe Parish Council has concerns about the potential parking problems as there could be many more than 7 cars. We did not object to the original application as a precedent had been set on the opposite side of the road. The original application was for 7 x 1 bed flats with 7 parking spaces (the minimum standard), we now have one with 2 bedrooms and 6 each with one bedroom and a study as a potential bedroom as well as a living area. The price of properties in this area means we could well have joint purchases or renting a room which could double the number of cars. Copperfields is already a stationary traffic jam. There are already safety issues over parking on the junction with the West Wycombe Road.

**21/07478/CTREE-OS Parcel 2178, Burial Ground, High Street West Wycombe-**Fell x 1 Cherry (T1), x 1 Lime (T2) and x 1 Beech (T3) and crown lift to approx. 3 metres x 14 Limes (G1) – our own application.

**21/07194/FUL\_-The Apple Orchard High Street West Wycombe** -Change of use of first floor from retail showroom (use class E(a)) to coffee shop (use class E(b)) (retrospective)

**21/07200/TPO -Gerrard Court 473 West Wycombe Road High Wycombe-**Remove to ground level due to Ash Dieback x 1 Ash (T1) and crown lift to 5m by removing branches no greater than 100mm diameter back to source, girdle ivy and remove to allow more light x 3 Sycamore (T2, T3 and G2) – no objection.

**21/06938/FUL-12 Beechwood Road High Wycombe** -Householder application for construction of single storey rear extension – no objection, however we would like to comment that this was an extremely badly completed application with no description of the work proposed unless it is poor scanning by the planning department, with incorrect road name.

**21/07101/FUL-Wyeside Park Farm Road High Wycombe-**Householder application for construction of roof extension incorporating habitable space within loft, including rear and side dormers and additional roof lights, part single storey, part two storey rear extension and fenestration alterations (Alternative scheme to 21/05940/FUL) - Consultee Comments for Planning Application 21/07101/FUL -We continue to object to the application, having previously expressed our opposition to a series of planning applications relating to this property, on the grounds that the changes they detailed would impact negatively both on the immediately adjacent properties – in terms of their being overlooked and their loss of privacy; and the overall street scene - in which a building of this size and footprint is anachronistic at best. This latest application continues along the same lines.

We are not convinced that the measures in respect of ensuring the neighbouring properties are not overlooked are adequate. In our opinion the effect of the deeper balconies and of the additional dormers is to further disrupt the visual aspect of the street, which in turn impacts negatively on the neighbours, the adjacent area of parkland and the Conservation Area.

Have Thames Water been consulted? as we can see a potential waste water/sewage issue for an 6/8 bed roomed property - there have already been issues in Park Farm Road. Our other area of concern is that this property may in future become a House of Multiple Occupancy (HMO) - we accept that this is not indicated by the floorplan as currently proposed, but in the event that this application is approved we would urge the committee to add a condition preventing the property's future conversion to an HMO.

We are concerned that letters of notification have not been sent out to the neighbours. We would like this application to go to Committee for consideration.

Decisions

**21/06831/CTREE -OS Parcel 2178, West Wycombe Burial Ground, High Street ,West Wycombe** – Fell to ground level x 8 Prunus and x 1 Ash (G4 and T1211) – not to make a TPO.

**21/06715/CTREE-West Wycombe Combined School Church Lane West Wycombe** - Tree works as per schedule – not to make a TPO.

**21/06535/FUL-Moorcroft, Park Farm Road High Wycombe**-Householder application for construction of part two storey/part single storey side and rear extension and creation of driveway – refused on the grounds of overdevelopment and insufficient parking to meet the required standards.

**287.3 To agree to make the annual £300 donation to the maintenance of the Village Clock**

It was resolved to make the donation under the Parish Councils Act 1957 s2 for clocks.

**287.4 To receive the Annual Play inspection and to place an order for any remedial work including the surface repairs**

It was agreed that we would ask JG Handyman and Acorn Landscapes to carry out the low risk maintenance but we would not instal a new rubber mulch surface under the swings. We will consider work on the grass mat tile areas by adding soil and seed. Wicksteed has tightened everything on their equipment.

**287.5 To receive the External Auditors report**

PFK Littlejohn raised no concerns over everything which was presented as we had been randomly selected for an enhanced audit. The Notice of Completion has been put on the main Noticeboard and the website.

**287.6 To discuss the water supply at the allotments considering climate change**

It was agreed that some sort of 'control' mechanism was installed to reduce the waste of water – perhaps a timer as well as working on a code system as we are aware that non allotment holders are using the supply. The Clerk will encourage allotment holders to instal water butts to collect rainwater.

**287.7 To discuss progress on the Community Orchard.**

The Community Orchard field has had two separate cuts and collection of grass by Chiltern Rangers, the outer edges have not been cut in order to provide overwintering protection for insects/animals. They are recommending that we try to have sheep grazing on the field. They then plan to sow wildflower seeds in certain area as well as plant wildflower plugs and sow yellow rattle to reduce the amount of grass. They plan to contact the school to organise a session of building bird and bat boxes.

**287.8 To report and discuss any highways issues**

Clerk has still not had a reply from anyone as to when the gullies will be cleared – ironic as they are talking about the priority is to prevent flooding and clearing gullies and we have been waiting since August 2020. Cllr Hayday will see if he can instigate some action.

The road surface in Bradenham Road has been repaired.

The grass along all our verges/junctions and adjacent to footpaths has been cut and the verge by the park wall will be added to our contractor's schedule for next year.

The National Trust will have a site meeting in January re the archway cobbles.

Clerk has chased Buckinghamshire Council about extending the double yellow lines in Chorley Road.

Clerk has asked our contractor to cut the shelter belt hedge and the Cookshall Lane hedge.

The grips on one end of Toweridge Lane and the grass cut on the other end has been completed.

We have had no further information regarding the feasibility study for the High Street, however the Clerk has written to Buckinghamshire Council stating that this work cannot now take place until late January 2022.

Notification that two bollards in Copperfields have been damaged by the Waste & Cleansing Truck – Clerk reported it to Fix My Street and the Waste & Cleansing Team.

Response from NW Community Board on our suggestion to move the 30mph sign at Toweridge Lane – it would appear that this idea would not be supported Thames Valley Police and the Network Safety Team.

A litter pick will be organised for Sunday 3<sup>rd</sup> October 10 -12.30. Clerk will purchase more plastic sacks.

Cllr Mrs Copley and the Clerk are concerned about the Bradenham Road railway bridge. Clerk will ask if LED halos could be installed around our existing belisha beacons.

287.9 To discuss Her Majesty's Platinum Jubilee Celebrations for 2022

Currently the Beacon will be on Thursday 2<sup>nd</sup> June 2022 and the Street Party on the Sunday. This will be an ongoing agenda item.

Cllr Mrs Cheshire will be making contact with the local organisations.

The Clerk has spoken to Tom Hall to discuss the purchase/creation of a bench for the Community Orchard/Platinum celebrations – this could be in the region of £1200 or more due to the 100% increase on some supplies of wood. It used to be £750/£800 for the seat and extra for the 'engraving'. Clerk will ask him to see what is available and to also have a conversation with Cllr Harris.

287.10 To consider COVID19 and decisions or actions which may be required

The HSE has rung the Council to ensure that the Clerk was working in a COVID secure surroundings. We will remove this as a permanent item unless the pandemic becomes more serious over the Winter months.

287.11 To approve the accounts for August and September 2021 – appendix 2

It was resolved to approve the accounts.

287.12 Members questions

Nothing raised by Councillors.

287.13 Date of next meeting

Thursday 14<sup>th</sup> October at 8pm in The Church Room, West Wycombe

## Appendix 2

### **Statement of Account as at 1<sup>st</sup> August 2021**

Opening balance – 1 <sup>st</sup> July	45423.17
Less July expenditure	4048.86
Plus credit from Castle Water	13.95
Plus burial fee	175.00
<b>Total</b>	<b>41563.26</b>

### **Payments made in August 2021**

Itsagoal/Soccertackle	78.97	Goal post bracket
Sophos (debit card)	50.00	Anti-viral software annual fee
Net World Sports (debit card)	80.88	Goal net and fixings
Giff gaff (debit card)	6.00	Monthly charge for mobile
Smart Numbers (dd)	23.99	August service charge
Mrs S Henson	599.42	July salary
Bucks Council	221.30	July pension
HMRC - online	84.00	Tax
Acorn Landscaping	523.14	Verges, burial ground, Pedestal strimming, replace post
TBS Hygiene	144.00	July collections
Wicksteed	7440.00	Toddler swing
D.P. Green	660.00	Grips in Toweridge Lane, Grass bank Towerage Lane
Southern Electric (dd)	85.18	Streetlight energy
Microsoft 365 (debit card)	59.99	Annual fee
<b>Total</b>	<b>10056.87</b>	

### **Payments to be made in September 2021**

Parcel Force (debit card)	13.14	Return of goal bracket
Davies Sports (debit card)	131.99	Purchase of replacement goal brackets
Festive Lights	11.98	Christmas light ring connector
Giff gaff (debit card)	6.00	Monthly charge for mobile
Smart Numbers (dd)	23.99	September service charge
Mrs S Henson	599.22	August salary
Mrs S Henson	78.90	Mileage and expenses
Bucks Council	221.30	September pension
HMRC - online	84.20	Tax
Acorn Landscaping	493.14	Highway grass, burial ground, Pedestal strimming
TBS Hygiene	115.20	August collections
PKF Littlejohn	360.00	External audit
Buckinghamshire Council	53.40	Play Inspection
JSG Handyman	310.18	Repair and replace Pedestal gate/post
St Lawrence PCC	300.00	Donation for maintenance of the Village Clock
Southern Electric (dd)	25.62	Feeder pillar energy
Southern Electric (dd)	25.62	Feeder pillar energy
Southern Electric (dd)	78.88	Streetlight energy
<b>Total</b>	<b>2932.76</b>	

### **Statement of account as at 1<sup>st</sup> September 2021**

Opening balance as at 1 <sup>st</sup> August	41563.26
Plus allotment rent	30.00
Less August payments	10056.87
<b>Total</b>	<b>31536.39</b>

**50% balance of precept, £21,750 due in on 10<sup>th</sup> September**