



West Wycombe Parish Council

**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
TO BE HELD AT 8PM ON THURSDAY 14th JULY 2022 IN THE CHURCH ROOMS, WEST WYCOMBE**

**MEMBER OF THE PRESS AND PUBLIC ARE INVITED TO ATTEND
WEARING A MASK IS VOLUNTARY; PLEASE DO NOT ATTEND IF YOU HAVE COVID SYMPTOMS**

AGENDA

1. Apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the June Parish Council meeting
4. Report on progress on items in the previous minutes

MEETING CLOSED FOR PUBLIC QUESTIONS AND MEETING RE-OPENED

5. Correspondence – see Appendix 1
6. Planning applications & Decisions: None at the time of producing the agenda
7. To discuss the management of the Community Orchard
8. To discuss the allotment water supply
9. To report any highways issues including the lorries from the Molins site and pavement parking along Chorley Road
10. To approve the accounts for July 2022 and agree for the Chairman and Clerk to process the August expenditure - appendix 2
11. Members questions
12. Date of next meeting -Thursday 11th August if required due to any important issues, otherwise Thursday 8th September at 8pm in the Church Rooms, West Wycombe

SHARON L. HENSON, CLERK

7.7.2022

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU
Telephone: 01494 – 448048 Email: clerk@westwycombeparishcouncil.gov.uk**

Appendix 1

Correspondence received 10th June – 7th July 2022

1. Buckinghamshire Council daily and weekly updates and press releases – links put on website.
2. Website statistics – emailed
3. Police & Crime Commissioners bulletin – emailed and on website
4. Notification that Carousel will cease the 40 bus service but that Red Rose is taking it on.
5. Request from the County Archivist for Platinum Jubilee memorabilia – Clerk has responded and offered one of our mugs as well as posters and video of beacon etc.
6. Thank you email from Neil Timberlake.
7. Emails from many residents about the lack of waste collections.
8. Mails from residents about the number of 8 wheeler heavily loaded lorries from the Molins site

Clerks Report

1. Clerk is waiting to receive a response from the Asset Manager at Bucks Council stating in relation to our request about undertaking the work on the Pedestal Monument, adding it to the Asset Register and future liability.
2. The Church Lane street light has been repaired.
3. We have received £700 from Network Rail
4. We have received £10 refund from WAALC.
5. Chairman and Clerk attended the school and pre-school to present Commemorative Mugs
6. Clerk has had site visit with Ernest Barnes Ltd – currently waiting for a quote for the work to repair the cobbles under the arch.
7. Owners of The Dower House have had the trees around the street light and belisha beacon at the zebra crossing cut back.
8. Cllr Harris has cleared the area around the burial ground water meter.
9. The burial ground tap had a leak – Clerk organised for the repair of this and a new stand for the pipe;
10. The allotment tap had a leak also, had it repaired only to have the whole unit vandalised the next day; tap can be used by allotment holders.
11. Clerk has been communicating with the Cabinet member for the Environment on the appalling bin collection service.
12. Clerk has communicated with Thames Valley Police, Bucks Council, Jim Stevens and the Site Manager and Transport Manager for the Molins site re the number of lorries, their routes, overloading and speed.
13. Clerk has placed an order for the Community Orchard sign.
14. The gully emptying went to plan.
15. Clerk has reported the poor state of the double yellow lines and zig zag markings at the school, highlighting the fact that it is a Conservation Area and that the lines are tinner and a paler yellow.
16. Clerk reported the water leak at Kittys Lodge in early May and has since had two site visits with Thames Water Supervisors but still no repair undertaken!
17. We received £25 from the Bucks Art Week for use of the car park.
18. Clerk has requested a price for cutting the bank on Towerage Lane (Sands end) and clearing the grips on Church Lane from the top of the hill.
19. Clerk has continued to report and send photos of the bins at 349,351 and 353 West Wycombe Roads.
20. Clerk has asked Cllr Hayday for help in getting the Bradenham Road pavement cleared by TfB. This has now happened and siding out is planned for later this month.
21. Clerk has been advised by Planning Enforcement that the Pedestal Garage has had a final warning over their signage. Clerk has reported an extra sign on the front boundary wall.
22. Fynecast (Gerrard Court) has advised the Clerk that the replacement tress will now be planted in Autumn and that they will be generally tidying the area.
23. Clerk has written to three households on West Wycombe Road asking them to cut back their boundary hedging and trees.
24. Clerk has carried out an inspection of allotments and written to three tenants about the state of their plots.
25. We have one tenancy ended on the allotment, however we already have a new tenant.
26. The pavement along Chorley Road has had the vegetation cut back.

27. Clerk has reported a 1metre stretch of kerb stones in Chorley Road which are loose and damaged.

Appendix 2

Payments to be made in July 2022

Viking Direct (Debit card)	7.67	Stationery
Signomatic (Debit card)	58.78	Aluminium sign for Community Orchard
Castle Water (dd)	12.40	Allotment water 4/6
Mrs S Henson - BACS	619.22)	June salary
Mrs S Henson -BACS	17.00	Expenses June 2022 – mileage & parking
Bucks Council - BACS	231.34	July pension
HMRC – BACS	95.20	Tax
Acorn Landscaping - BACS	692.72	Highway grass, burial ground maint, Pedestal strimming
TBS Hygiene - BACS	115.20	June collections
Energie/SSE Contracting	202.85	Street light repair
JSG Handyman	215.01	Repair of two taps and one tap stand
St Lawrence PCC - BACS	240.00)	Use of The Church Room from Sept 21- July 22
St Lawrence PCC -BACS	300.00)	Village Clock service
Giff gaff (debit card)	6.00	Monthly charge for mobile
Smart Numbers (dd)	23.99	Monthly service charge
Southern Electric (dd)	78.88	Streetlight energy
Southern Electric (dd)	25.32	Feeder pillar
Southern Electric (dd)	23.86	Feeder pillar
Total	2965.44	

Statement of account as at 1st July 2022

Opening balance as at 1 st June	47803.52
Plus Network Rail	700.00
Plus Burial fee	350.00
Plus WAALC refund of subs	10.00
Plus donation for use of car park	25.00
Less June payments	6426.76
Total	42461.76

Provisional list of payments for August 2022

SOPHOS – Debit card	50.00	Software annual charge
Castle Water (dd)	12.40	Allotment water 5/6
Mrs S Henson - BACS	619.22	July salary
Bucks Council - BACS	231.34	August pension
HMRC – BACS	95.20	Tax
Acorn Landscaping - BACS	692.72	Highway grass, burial ground maint, Pedestal strimming
TBS Hygiene - BACS	144.00	July collections
Giff gaff (debit card)	6.00	Monthly charge for mobile
Smart Numbers (dd)	23.99	Monthly service charge
Southern Electric (dd)	76.44 approx	Streetlight energy
Microsoft – Debit card	59.99	Software annual charge
Total	2011.30	