

MINUTES OF THE MEETING HELD ON THURSDAY 10TH NOVEMBER 2022 AT 8.00 PM IN THE
CHURCH ROOM, WEST WYCOMBE

ATTENDANCE:

Cllrs Mr S. Cope, Cllr Mr N. Harris, Mrs V. Smith, Mrs E. Copley, Mrs K. Cheshire,
In attendance: Mrs S. Henson - Clerk Buckinghamshire Cllrs Cllr Mr D. Hayday & Mrs O. Hayday
Mrs A Wright

APOLOGIES: Cllrs Mr J. Carstensen (health) Ms C. Rowland (holiday)

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING
TO ITEMS ON THE AGENDA – Cllr Harris declared a pecuniary interest in the applications for West
Wycombe Park and 26 Portway Drive.

CONFIRMATION AND SIGNING OF MINUTES OF THE OCTOBER PARISH COUNCIL MEETING
The Minutes for the October meeting were agreed by those Councillors present and signed by the
Chairman.

All the Councillors wished Cllr John Carstensen the very best in his recovery and looked forward to him
returning to our meetings, hopefully in January.

CLERK'S REPORT

1. Clerk has written to the occupiers of a house in Chorley Road re: the light covered by their hedge .
2. BMKALC training on planning was attended by Cllr Rowland and the Clerk.
3. The Clerk attended the Climate Change Conference organised by BMKALC on 25th October.
4. Clerk has made contact with defibrillator guardians. Our units are registered on The Circuit.
Batteries and pads will need replacing in May 2023.
5. Clerk has worked with Kensham Farm to ensure footpaths are re-marked in crop fields.
6. The Poppy Wreath has been received and is ready for the Remembrance Day Service on 13th
November at 10.40am at the War Memorial in St Lawrence Churchyard.
7. Clerk has supplied information to the Churchwarden on the history of the creation of the burial
ground and the costs involved.
8. Clerk spent two-and-a-quarter hours introducing the Bucks Council Levelling Up Officer -
Natalie Judd.

MEETING CLOSED FOR PUBLIC QUESTION TIME
MEETING REOPENED

300.1 Correspondence received 14th October – 10th November 2022

1. Buckinghamshire Council daily and weekly updates and press releases – links put on website.
2. Website analysis for October – emailed.
3. Bucks Council invitation to attend a Teams licensing hearing for The Hellfire Caves.
4. Acorn Landscapes have confirmed that their prices will remain the same for 2023.
5. Police and Crime Commissioners Newsletter – emailed and on website.
6. Bucks Council Road Safety team confirming that they will add extra times to the school flashing
light sign once the street lights have been reconnected. They will also install some temporary
signage.
7. Bucks Council reminding parishes about the timescale for setting the precept. Details will be
available by 6th December.
8. Bucks Council asking Clerks to register for the new Electoral Roll available from 1st December.

300.2 Planning Applications & decisions:

Applications

22/07774/FUL -Wyeside Park Farm Road High Wycombe-Householder application for
construction of first floor front extension – no comment

22/07794/TPO West Wycombe Conservation Area West Wycombe Park West Wycombe-
Fell to Ground due to ash dieback x 17 Ash (T1 - T17) – no objection

22/07636/FUL 22/07637/LBC The High Barn Bradenham Road West Wycombe

Householder application for creation of habitable room over existing garage and installation of x
3 roof lights and x 2 sun tunnels – we do not object in principal to make a habitable room but we
do object to the installation of Velux roof lights as they will be highly visible from either side in
this Conservation Area.

22/07620/FUL 22/07621/LBC The High Barn Bradenham Road West Wycombe

Demolition and rebuilding of the existing annexe to create a new dwelling in matching finishes to the existing annexe – we do not object as they propose to rebuild using the Grade II Listing guidance; we do however object to the installation of Velux roof lights as they will be highly visible from either side in this Conservation Area.

22/07591/FUL 46 Copperfields High Wycombe

Householder application for installation of 2 x front roof lights and 1 x rear box dormer with Juliet balcony in connection with loft conversion – no objection.

22/07570/FUL26 Portway Drive High Wycombe

Householder application for construction of single storey rear extension -no objection

300.3 To consider the purchase and installation of outdoor gym equipment in the Pedestal Playing Field

A site visit had been undertaken by a company specialising in outdoor gym equipment and who were in the mid-price range; an updated quote was issued due to the time delay. Cllr Carstensen had spoken to residents in Cookshall Lane. Some were in favour, others were not. It was felt that a larger percentage of the residential population would benefit from the equipment. If necessary, we could allow the hedge to grow higher. It was resolved that we would proceed with the project and place an order.

300.4 To consider the future use of The Church Room

The Church Room, which is owned by the Parochial Church Council (PCC) and not the Church of England, has been put up for sale as the PCC are not in a financial position to undertake the major maintenance work required. The proceeds of the sale would go towards maintaining and supporting St Paul's Church in the High Street. The possibility of the Parish Council putting the building forward as a Community Asset was discussed; this process takes a minimum of eight weeks, and it must be shown as regularly being used by the community over the previous 12 months. If approved it then prevents the owners from selling the building for six months, to allow the Parish Council to raise the funds. It was felt that the Parish Council, although recognising The Church Room as a building of great historical interest and, with its clock, an important part of West Wycombe High Street, it was not a project they could consider as the financial implications were too major.

When the building is sold, Parish Council meetings will take place in West Wycombe Library.

300.5 To report and discuss highways issues including the process and cost for speed limit changes

1. The Clerk has been chasing TfB about the bollards at Copperfields, and the cobbles under the archway to Church Lane.

2. Clerk has reported the non-working intermittent traffic lights at the Pedestal Roundabout and the poorly-organised temporary Thames Water traffic lights. Thames Water should finish on 11th November. We have been advised that the intermittent lights are to be replaced in 2023.

3. Cllr Cope reported on a recent meeting at Wycombe Wanderers Trust where a proposed new exit route from the ground through West Wycombe Estate land to Toweridge Lane was discussed.

4. Cllr Harris had information about a pre-consultation on a proposed 5G mast to be installed in the parish. The proposed site would appear to be opposite Kitty's Lodge.

5. The Chairman and Clerk attended a meeting with SWARCO and other local parishes who have had the same vandalism occur. Different ideas and suggestions on how to make an MVAS more vandal-proof were discussed. Our MVAS unit has been taken away and is being used to try modifications to improve its battery security.

6. Bucks Road Safety have agreed to add extra times to the school flashing lights to cover the pre-school times and have installed temporary school warning signs on the light columns

7. Clerk has asked for further clarification on the postponement of the implementation of the High Street Safety project – the explanation was that it involved removal of parking spaces, which must be consulted on; it could not be completed within the contract year before a new contractor was appointed.

8. Clerk is questioning TfB responses to Fix-My-Street reports – jobs being closed when nothing appears to have happened.

9. Clerk has been chasing SSE re: the non-working lights in Chorley Road as well as the issue of the non-flashing school lights. The Clerk has now had a site visit with SSE and West Wycombe Estate about the Chorley Road lights not working and the cable pulled from the Garden Centre – it needs a new cable and trenching – who would pay/where would it go? – very complicated.

10. The HS2 Road Safety Fund work in Bradenham Road will be completed this week.

11. Copse of trees opposite 2 Chorley Road needs looking at.

300.6 To consider projects and the budget for the next financial year

At the October meeting the Councillors had considered the budget to date against the planned figures.

Prior to the meeting the Clerk issued a suggested draft budget. We should start the year with approximately £17,000 in the bank. Being conscious of the cost-of-living crisis, the Clerk has created a budget where it should be possible to keep the Precept at the same level as this year. The draft budget allowed for a contribution of £8,000 towards the implementation of the High Street Feasibility Study by TfB; the increase in electricity costs, the Coronation, a figure for work in the Pedestal Playing Field on the Multi Play; the Pedestal Monument restoration work once Bucks Council have eventually answered our questions.

The Clerk has investigated the installation of a flagpole – if it is no more than 4.5m above the ground we should not need planning permission, but as this is a Conservation Area this may vary according to the main local authority.

300.7 To approve the accounts for November 2022 - appendix 2

It was resolved to approve the accounts for November.

300.8 Members questions – none raised

300.9 Dates for 2023

The Clerk had issued dates for meetings in 2023. These are now on our website and will go on the noticeboards in early December.

300.10 **Date of next meeting** – Thursday 8th December at 8pm in the Church Rooms, West Wycombe

Appendix 2

Payments to be made in November 2022

Castle Water (dd)	£17.30	Allotment water
Castle Water (dd)	£21.39	Burial ground water
Mrs S Henson	£619.22)	October salary
Mrs S Henson	£103.29)	October travel and expenses
Bucks Council	£231.34	November pension
HMRC - online	£95.20	Tax
Acorn Landscaping	£692.72	Highway grass, burial ground, Pedestal strimming
TBS Hygiene	£115.20	October collections
BMKALC	£140.00	Conference fee – Climate Change, Planning Training
Bucks Council	£5000.00	HS2 Safety fund contribution for Bradenham Road
Stillman Garden Services	1795.00	Annual contract
Giff gaff (debit card)	£6.00	Monthly charge for mobile
Smart Numbers (dd)	£23.99	September service charge
Southern Electric (dd)	£220.69	Streetlight energy
Total	£9081.34	

Statement of account as at 1st November 2022

Opening balance as at 1 st October	£56286.91
Plus allotment rents	£135.00
Plus Downley Dynamos	£400.00
Hiscox insurance refund	£340.00
SSE credit refund	£6.87
Subtotal	£57168.78
Less October payments	£3653.49
Total	£ 53515.29