



**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL
TO BE HELD ON THURSDAY 14th DECEMBER 2023 at 8PM
IN THE COMMUNITY LIBRARY, WEST WYCOMBE**

**MEMBER OF THE PRESS AND PUBLIC ARE INVITED TO ATTEND
WEARING A MASK IS VOLUNTARY
PLEASE DO NOT ATTEND IF YOU HAVE COVID SYMPTOMS**

AGENDA

1. To accept apologies for absence
2. Declaration of disclosable pecuniary interests by Members relating to agenda items
3. To confirm and sign the minutes of the November Parish Council Meeting
4. Clerk's report on progress on items in the previous minutes

MEETING CLOSED FOR PUBLIC QUESTIONS

MEETING RE-OPENED

5. Correspondence – see Appendix 1
6. Planning Applications and Decisions: None at the time of producing the agenda
7. To confirm that we will be placing orders with Acorn Landscaping and Stillman Garden Services for 2024/2025 and The Play Inspection Company for a ROSPA play inspection in 2024.
8. To report any highways issues
9. To agree which organisations will receive a donation from the Parish Council
10. To discuss the NALC pay award backdated to the 1st April and to increase the Clerk's Spinal Column Point and hour rate accordingly
11. To discuss the latest position regarding Buckinghamshire Council's Devolved Services
12. To discuss a request from Downley Dynamos to consider extending the Pedestal Playing Field hardstanding in the car park
13. To discuss the budget for 2024/2025 and Precept figures from Buckinghamshire Council
14. To approve the accounts for December 2023 - appendix 2
15. Dates of meetings for 2024
16. Members questions
17. Date of next meeting - 11th January 2024 at 8pm – West Wycombe Community Library

SHARON L. HENSON, CLERK

7.11.2023

**PLEASE REPLY TO: Clerk to the Parish Council, Mrs. Sharon L. Henson,
18, Portway Drive, West Wycombe, Buckinghamshire HP12 4AU
Telephone: 01494 – 448048 Email: clerk@westwycombeparishcouncil.gov.uk**

Appendix 1

Correspondence received – 2nd November – 7th December 2023

1. Buckinghamshire Council daily and weekly updates and press releases – links put on website.
2. BMKALC updates – emailed
3. Monthly website traffic - emailed
4. Notification of the roadworks connected with the Molins site – emailed
5. Agenda for North West Community Board meeting on 23rd November – Cllr Cope to attend
6. Thank you note from West Wycombe Community Library after the Parish Council gave them the opportunity to request a donation – they feel their accounts are in a healthy situation and other organisations within the community should benefit from the offer.
7. NALC pay award for 2023/2024 backdated to 1st April 2023
8. Bucks Council have advised us that they will no longer be arranging play inspections
9. Cost form the Play Inspection Company for carrying out a ROSPA inspection of the Pedestal Play Equipment - £135 plus VAT
10. Request from Downley Dynamos to consider extending the hardstanding in the Pedestal Playing Field Car Park
11. Information on the status of the Devolved Services Contract from Buckinghamshire Council
12. West Wycombe Chamber Choir responding to our donation offer.
13. North West Community Board Active Travel Aspirations - emailed

Clerks Report

1. Clerk has asked Glyn Spratt to dig out the grips in Towerage Lane.
2. All the allotment plots have been allocated.
3. All allotment rents have been paid..
4. Clerk has reported a water leak near the entrance to the footpath and dog bin on the entry to the High Street.
5. Clerk has reported light 2,3,9, and 23 as not working
6. Clerk has reported the pedestrian island near the Rent a Van as damaged
7. Clerk has asked Sparkx to repair light no 7 along the Bradenham Road
8. Clerk has investigated the costs for a ROSPA play inspection with an independent company
9. The tree at 6 Copperfields has been inspected and the owner written to asking them to cut back to their boundary for up to 3m in height from the pavement. The complainant has also been advised of this.
10. Clerk has booked the Village Hall for 23rd May.
11. Clerk has reissued the advertisement for a new Clerk .

Appendix 2

Payment made at the end of November after the meeting

Southern Electric (DD) £33.54

Payments to be made in December 2023

Castle Water (dd)	£15.09	Allotment water
Mrs S Henson (BACS)	£1026.54	November salary , pay brise backdated to 1 st April 2023
Mrs S Henson (BACS)	£500.00	Working from home allowance for 2023
Bucks Council (BACS)	£232.43	December pension
HMRC – online (BACS)	£125.44	Tax & NI
Acorn Landscaping (BACS)	£692.72	Highway grass, burial ground, Pedestal strimming
Acorn Landscaping (BACS)	£331.20	Soil & turf for grave, waste charge for removal of leaves
TBS Hygiene (BACS)	£123.84	November collections
Giff gaff (debit card)	£6.00	Monthly charge for mobile
Smart Numbers (dd)	£23.99	Monthly service charge
Southern Electric (dd)	£227.42	Street light energy
Total	£3304.67	

Potential other payments:

West Wycombe Baby & Toddler Group & West Wycombe Chamber Choir - £200 each

Statement of account as at 1st December 2023

Opening balance as at 1 st November	£49721.83
Less November payments	£ 2188.25
Plus fee for two memorials	£ 180.00
Plus allotment rent	£ 15.00
Total	£47728.58

6 NOVEMBER 2023

E01-23 | 2022/23 LOCAL GOVERNMENT SERVICES PAY AGREEMENT 2023

We have been informed by the Local Government Association that the National Joint Council for Local Government Services has reached agreement on rates of pay applicable from 1 April 2023 to 31 March 2024.

The new pay rates for local councils are attached and have been agreed with SLCC and ALCC.

Employers are encouraged to implement this pay award as swiftly as possible.

For all spinal points to 43 the agreed award was a flat rate payment of £1,925. For scale points above that the award was 3.88%.

The Joint Council notes on backpay for employees who have left employment: “If requested by an ex-employee to do so, we recommend that employers should pay any monies due to that employee from 1 April 2023 to the employee’s last day of employment. When salary arrears are paid to ex-employees who were in the LGPS, the employer must inform its local LGPS fund. Employers will need to amend the CARE and final pay figures (if the ex-employee has pre-April 2014 LGPS membership) accordingly. Further detail is provided in section 15 of the HR guide and the Backdated Pay Award FAQs, which are available on the employer resources section of www.lgpsregs.org.

Historically the calculation of hourly pay for local councils has been reached by dividing the annual salary by 52 weeks and then by 37 hours. This is different from the recommendation of the Joint Council which calculates hourly rates by dividing annual salary by 52.143 weeks (which is 365 days divided by 7) and then divided by 37 hours (the standard working week). This marginal difference causes some confusion, and it is intended that next year we shall move to the approach recommended by the National Joint Council.

NALC continues to be disappointed that the annual settlement has been delayed for reasons outside the Association’s control.

	1 April 2023		Scale Ranges
SCP	£ per annum	* £ per hour	Based on SCP
2	£22,366	£11.62	Below LC Scale (for staff other than clerks)
3	£22,737	£11.82	
4	£23,114	£12.01	
5	£23,500	£12.21	
5	£23,500	£12.21	LC1 (5-6) (below substantive range)
6	£23,893	£12.42	
7	£24,294	£12.63	LC1 (7-12) (substantive benchmark range)
8	£24,702	£12.84	
9	£25,119	£13.06	
10	£25,545	£13.28	
11	£25,979	£13.50	
12	£26,421	£13.73	
13	£26,873	£13.97	LC1 (13-17) (above substantive range)
14	£27,334	£14.21	
15	£27,803	£14.45	
16	£28,282	£14.70	
17	£28,770	£14.95	
18	£29,269	£15.21	LC2 (18-23) (below substantive range)
19	£29,777	£15.48	
20	£30,296	£15.75	
21	£30,825	£16.02	
22	£31,364	£16.30	
23	£32,076	£16.67	
24	£33,024	£17.16	LC2 (24-28) (substantive benchmark range)
25	£33,945	£17.64	
26	£34,834	£18.10	
27	£35,745	£18.58	
28	£36,648	£19.05	

	1 April 2023		Scale Ranges
SCP	£ per annum	* £ per hour	Based on SCP
29	£37,336	£19.41	LC2 (29-32) (above substantive benchmark range)
30	£38,223	£19.87	
31	£39,186	£20.37	
32	£40,221	£20.90	
33	£41,418	£21.53	LC3 (33-36) (below substantive range)
34	£42,403	£22.04	
35	£43,421	£22.57	
36	£44,428	£23.09	
37	£45,441	£23.62	LC3 (37-41) (substantive benchmark range)
38	£46,464	£24.15	
39	£47,420	£24.65	
40	£48,474	£25.19	
41	£49,498	£25.73	
42	£50,512	£26.25	LC3 (42-45) (above substantive benchmark range)
43	£51,515	£26.77	
44	£52,752	£27.42	
45	£54,017	£28.08	
46	£55,325	£28.76	LC4 (46-49) (below substantive range)
47	£56,648	£29.44	
48	£57,854	£30.07	
49	£59,418	£30.88	
50	£60,856	£31.63	LC4 (50-54) (substantive benchmark range)
51	£62,323	£32.39	
52	£64,335	£33.44	
53	£66,341	£34.48	
54	£68,356	£35.53	

	1 April 2023		Scale Ranges
SCP	£ per annum	* £ per hour	Based on SCP
55	£70,385	£36.58	LC4 (55-62) (above substantive benchmark range)
56	£72,388	£37.62	
57	£74,417	£38.68	
58	£76,405	£39.71	
59	£78,290	£40.69	
60	£80,216	£41.69	
61	£82,188	£42.72	
62	£84,214	£43.77	

* Hourly Rates

As per the national agreement, hourly rates are calculated by dividing annual salary by 52 weeks and then by 37 hours. Please note that these hourly rates differ from those published by NJC for Principal Authorities as the calculation basis differs.

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