

MINUTES OF THE MEETING HELD ON
THURSDAY 10th MAY 2004
AT 8.00 P.M. IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mrs J. Smith in the Chair, Mr R. Seymour,
Mr M. Gerrard, Mr F. Downes, Mrs A. Harris, Mrs C. Dakin, Mr D. Callaghan,
Mrs S. Henson, Clerk Cllr Mrs J. Teesdale

APOLOGIES FOR ABSENCE: Cllr Mrs A. Snelling

TO DECLARE ANY PECUNIARY, NON-PECUNIARY, PERSONAL OR PRIVATE
INTERESTS:
None declared

CONFIRMATION AND SIGNING OF THE APRIL PARISH COUNCIL MEETING:
These were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES:
Cllr Seymour met with Steve Swindell at WDC at St Lawrence on 3rd June and he
has also made contact with The National Trust relating to clearing the rubbish heap.
After receiving quotes from Southern Electric Contracting, Cllr Seymour had a
meeting with Brendan Evans Price from Babtie.

MEETING CLOSED FOR PUBLIC QUESTIONS
MEETING REOPENED

96.1 CORRESPONDENCE RECEIVED FROM 8th April -13th May 2004

1. WDC letter stating anomaly in Government Legislation re Members Allowances
2. Letter from West Wycombe PCC confirming that the wire has been removed from The Church Room Roof.
3. Copy of the invoice for the Church Room roof repair
4. Insurance policy for the year 2004/2005 (increased by £63)
5. WDC launch of Community Wildlife Plan 10am Saturday 22nd May – The Rye
6. BCC Advance Notice of Wycombe Transportation Symposium – 30th November in The Town Hall.
7. BCC Safer Routes to School
8. Highways Agency – update on Handy Cross
9. Letter from Andy McDonnell stating that he is moving to Gerrards Cross – PC Iain Bryce ABO to Hambleden is standing in for him)
10. BCC Minor Authority Governors update
11. BCC Children's Information Service info
12. WDC Notification that Plant and Harvest signs will go to committee on 12th May – Cllr Teesdale represented our concerns on this.
13. Bucks County Training Partnership – training on 'Meetings' on 8th June in Winslow
14. Letter from Scout Association re Chapel Lane Scout Hut explaining the difficulties they are having.
15. WDC letter advising us that the Copperfields Application has gone to appeal to Sec of State
16. Wycombe Community Safety Partnership – tackling anti-social behaviour leaflets
17. Chalk and Trees Magazine and events list
18. Information about the Parish Paths Partnership

19. The Playing Field Newsletter
20. Questionnaire on Bucks Libraries from Kentwood Associates
21. Internal Auditors report circulated to all members
22. Local Council review magazine

- 95.2 **PLANNING REPORT; DECISIONS, APPEALS AND APPLICATIONS**
- VJB/04/05618/FUL – Plant and Harvest** – erection of fence enclosure for refuse bins and fence standing (retrospective) – permission refused.
- 03/07964/REM – land to the front of 34-36 and 21-23 and to the rear of 335-369 West Wycombe Road** – erection of 45 units including affordable housing, consisting of 27 houses and 18 flats (approval of reserved matters in respect of external appearance, siting design, landscaping and means of access pursuant to outline permission 99/05276/OUT dated 12/12/00) – refused and gone to Secretary of State for appeal.
- 04/05503/FUL – 107 Bradenham Road** – erection of detached garage in rear garden (amendment to pp 03/06197/FUL) permit with conditions.
- 04/05420/FUL – The Dower House** – demolition of existing and erection of replacement summerhouse – permit
- JMB/04/06173/FUL -Towerage Cottage, Toweridge Lane** – erection of conservatory – no objection
- MJD/04/06094/FUL – 433 West Wycombe Road** – conversion of house in multiple occupation into 2 x 1 bed self-contained flats – no objection to the flat conversions as long as a sufficient amount of parking is created on their own land. This statement is made as the property has to access its vehicle entrance entirely over private land and Portway Drive residents own all of it. There is no space or available land for cars from this property parking in this area.
- 95.3 **TO RESOLVE TO PLACE AN ORDER FOR THE CHORLEY ROAD LIGHTS**
Babtie has advised the Clerk that the increase in lighting price was high because BCC did not negotiate new contracts last year and merely extended them, the contractors therefore insisted on a 12% rise and Babtie are obliged to use BCC contractors.
Cllr Seymour and the Clerk have had a site visit with Southern Electric Contracting for lighting along Chorley Road – quote should be in this week. As we have not received this we are not in a position to make a decision.
- 95.4 **TO DISCUSS THE LAUNCH OF THE PARISH PLAN**
We will write to the 11 people who have shown an interest in helping with the Parish Plan. Cllr Mrs Harris would like to be involved and we are almost sure the Cllr Callaghan will want to be on the committee, and if this is the case we will ask him to be Chairman. The Parish Plan Committee will be initially Chaired by a Parish Councillor, report to the Parish Council, and be initially funded by the Parish Council who will also try to obtain grants from other areas.
- 95.5 **REPORT ON HIGHWAYS ISSUES**
There is no further progress on the puffin crossing.
The Clerk had reported to BCC on 4th May that the Chapel Lane no right turn experiment needs more signs by the Total garage onwards and on the A40. This is very important.
Drains at top of West Wycombe Hill Road need clearing every month.
Reg's Island needs progressing.

The hockey stick markings at the bottom of Church Lane need re-doing as they do not match the dropped kerb and there is a 'large vehicle' gap between the markings and the first parking bay.

95.6 TO UPDATE THE RISK ASSESSMENT REGISTER FOR THE YEAR 2004/2005

All Councillors received a copy of the risk assessment register prior to the meeting. All Councillors present agreed that there were no other items we needed to address and that we have assessed everything for its risk correctly.

95.7 TO APPROVE THE ACCOUNTS FOR THE YEAR ENDING MARCH 2004 AND SIGNING OF CHEQUES

The RFO presented the internal auditors report and went through the annual accounts. All Councillors had a copy prior to the meeting. Cllr Seymour proposed that the accounts should be accepted, this was seconded by Cllr Gerrard and agreed by all Councillors present.

Cheques were issued to: Mrs S Henson s/o, BCC Crossing patrol s/o, Mrs S. Henson expenses, Thames Water, West Wycombe PCC – Church Room Roof, West Wycombe Village Stores – APM refreshments, Allianz Cornhill, West Wycombe Community Association – bin for burial ground, Miss L. Hewitt internal auditor honorarium; Bank of Ireland

95.8 MATTERS RAISED BY COUNCILLORS

Cllr Seymour reported that the Arriva buses running along Bradenham Road and Chorley Road will cease. The new Rider on Call buses will pick up at bus stops but BCC have not publicised this part of the service. The Clerk will write to BCC Transport section.

Cllr Seymour asked why the buses do not go to the train station. District Cllr Mrs Teesdale will ask if Cllr Peter Cartwright would come to a meeting to talk about transport issues. Cllr Mrs Teesdale will also look into the Chiltern Railway plans.

Next meeting will be on 10th June at 8pm in The Church Room

There being no other business; the Chairman closed the meeting at 9.50pm