

MINUTES OF THE MEETING HELD ON
THURSDAY 13th OCTOBER 2005
AT 7.45 PM. IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mrs V. Smith, Chairman , Mr R Seymour, Mr D. Callaghan,
Mrs A. Harris, Mrs C. Dakin, Mr F. Downes, Mr N. Timberlake
Mrs S. Henson, Clerk
Mr Nick Phillips – Property Manager, The National Trust
District Cllr Mrs J. Teesdale

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM:
Everyone present

The evening was opened with the official presentation by Cllr Richard Pushman of the Quality Status Certificate granted on September 8th. Irene Thompson from BALC attended; photographs were taken for the website and the press. Everyone was offered light refreshments.

TO DECLARE ANY PECUNIARY, NON-PECUNIARY, PERSONAL OR PRIVATE INTERESTS:
None declared

CONFIRMATION AND SIGNING OF THE SEPTEMBER PARISH COUNCIL MEETING MINUTES

These were agreed by those Councillors present and signed by the Chairman

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES

1. Cllrs Mrs Smith and Seymour attended the recent Imagine the Future presentation that was interesting but mainly focused on High Wycombe, Marlow and Princes Risborough.
2. Cllr Mrs Smith and the Clerk attended meetings on the new planning processes, which has now been delayed until July 2006.
3. The Clerk reported that WDC do not know when our parish will be included in the green scheme. A black box scheme for plastic and cans is being introduced in some areas.
4. The Clerk attended a training session, which covered the new Neighbourhood and Local Environment Act. Parish Councils will be able to issue Fixed Penalty Notices on such issues as dog fouling, graffiti, litter, and cars being sold on the highway. Training will be given to the people who issue the FPN's
5. The Clerk has attended a meeting on the Civil Contingencies Act 2004, which comes into force on November 14th this year, and we now have to create a scheme with the help of the self help document issued by WDC. It was agreed to have an informal meeting to go through the document on 16th November at 8pm at Cllr Seymour's home.

MEETING CLOSED FOR PUBLIC QUESTIONS
MEETING REOPENED

110.1 CORRESPONDENCE RECEIVED FROM 9th SEPTEMBER – 13th OCTOBER

1. BCC South East Plan Newspaper – circulated at the meeting we have fared quite well with the suggested number of homes being 330 homes; however there are still concerns over the infrastructure, services, employment and volumes of traffic from the North to the South of the county. Clerk will respond to the document.
2. Parish Plans Grants and In Focus Newsletter – Bucks Community Action.

3. Imagine the Future 3 folder – consultation process to replace the Local Plan
4. Imagine the Future 3 Newspaper – circulated at meeting
5. BALC – opportunity to study for the Local Council Administration Certificate -
6. Southern Electric – notification of price rises. It was decided to explore tariffs from other companies
7. Highway Agency – notification of public exhibition for Handy Cross works (14th 2 – 9pm) and 15th October (10am – 4pm) at The Holiday Inn. Work due to start on 25th October.
8. Theatre in the Villages – passed to Cllr Mrs Harris for the school.
9. Draft of parish Fact File from WDC – Clerk will forward email on this. The Clerk and Councillor Seymour will correct it – Councillors forward any comments to the Clerk.
10. Notification and Agenda for BALC AGM on Friday 11th November at 7.30pm in Judges Lodgings, Aylesbury – we already have several commitments and will not be able to attend.
11. SLCC Notification that for £5 the Clerk can have her AQA portfolio returned.
12. BCC Local Transport Plan resume and annual report passed to Cllr Timberlake. Cllrs Mrs Smith, Mr Seymour and Timberlake will attend the LTP meeting on 31st October.
13. WDC guidance on Self Help for the Civil Contingencies Act 2004.
14. BCC letter on Library Review in which the West Wycombe Library is threatened – although we can see the obvious cost savings and understand the arguments for closing our library, we will write stating our concerns and raising the issue of transport and carrying heavy books. We are concerned about the future of the library building, as it is owned by BCC who plans to sell it. The Parish Fact File indicates that we are a ‘deprived’ parish in relation to services etc, this will add to our deprivation.
15. Copy letter from Martin Hailey re proposed closure of West Wycombe Library
16. Letter from Mrs Wooster letter about the planning application for the Friend at Hand and stating her concerns over creation of an extra access and causing as staggered junction.

110.2 PLANNING

Decisions

AHC/05/06665/TPO – 25a Portway Drive – remove one ash branch, raise crown by 50% to sycamore (2). Remove two branches to sycamore (1) – permit

05/06529/FUL – Chorley Farm – part demolition and part conversion of existing buildings to form B8 (storage) and B1 (business units) with associated parking and access - refused

Applications

AJC/05/07146/FUL – 34 Portway Drive – part 2 storey, part single storey side and rear extension – Councillors felt that it was too big for the size of the plot and overbearing for neighbours (bulk and size)

JMB/05/07077/FUL – Hearnton Wood – erection of 15m lattice tower with 2 antennae, 2 equipment cabinets, one 0.3m dish and associated feeders within compound – we assume that they have contacted the National Trust to gain permission to cross their land to access the site. We have concerns as to how and where they are planning to obtain the electricity supply and would want confirmation that they have exhausted all possibilities of using a shared aerial. This is important as this is on AONB and green belt. We would insist that the strip of beech trees close to the site is not felled.

AJC/05/07170/FUL – Land adj former Friend at Hand – erection of 4 x 3 bed semi-detached dwellings; 1 x 2 bed detached dwelling, erect a 2m high fence to rear boundary, landscaping and associated car parking – design of

houses is acceptable, however we have concerns that insufficient parking has been created. We have concerns that the new entrance will create an offset junction with Rosemary Close and we are extremely concerned that due to people laziness and insufficient parking cars will be parked on the West Wycombe Road obscuring the visibility of the pelican crossing which by its vary nature is used by vulnerable groups e.g. school children and the elderly as well as other members of the community. The Parish Council will be putting in a request for double yellow lines to ensure that this cannot occur.

AJC/05/07186/FUL – The Friend at Hand – demolition of existing public house and erection of 4 x 2 bed flats, change of use of outbuilding to create 1 x 1 bed dwelling, erection of 0.9m high retaining wall to rear boundary, creation of new access, landscaping and associated car parking – same comments as 05/07170/FUL

110.3 TO CONSIDER THE CREATION OF A NEW LETTERHEAD TO INCORPORATE THE QUALITY STATUS LOGO

Samples of different designs were presented to Councillors. It was agreed to continue with the existing logo with the response addresses set at bottom left and the Quality Status logo set at bottom right. Two colours –green and black on cream paper. 1000 copies to be ordered with window envelopes and continuation sheets - £300. Clerk will place an order.

110.4 TO DISCUSS NON - REGISTERED LAND IN THE PARISH

A recent enquiry at the Land Registry has shown that Cutty Alley and the nearby steps have no registered owner. As they are important areas allowing people safe access to the school area and the pavement becomes non-existent at this place it was agreed to investigate this possibility that the Parish Council claim ownership. Clerk will progress, however it was accepted that we might need legal assistance with this. Clerk will investigate and report back before taking it any further.

110.5 TO RESOLVE TO PLACE AN ORDER FOR A SIGN FOR THE BURIAL GROUND GATE

It was resolved to purchase 4 signs for the burial ground gates - West Wycombe Parish Council - and - Please close the gates - £79.50 each. Cllr Downes will contribute £250 from his Community Leaders Fund towards this and paint for the village entrance gates.

110.6 REPORT ON HIGHWAYS ISSUES – INCLUDING LIGHTING, PAVEMENT BY THE SCHOOL, TRAFFIC LIGHTS AND THE SPEED REVIEW

Jacobs Babtie will have a design for the lighting scheme by the end of October; apparently most of them are column lights. The National Trust has not made contact with Jacobs Babtie

Cllr Seymour and the Clerk will be having a meeting with the School Travel Plan group to explain the footpath work. A drawing has been created to show them.

We have received a letter from BCC stating that the experiment for traffic lights near Kitty's Lodge will start by the end of October. Cllr Downes has raised this issue at County level as misleading information had been supplied on the subject. We continue to object to this as it will create higher levels of pollution from standing traffic in the High Street and much of the problems still have its root in the Chapel Lane junction. The Clerk will write with our concerns.

There is concern over the lengthy delay in implementing the speed limit strategy. The Clerk will write to BCC asking for a justification for the lack of action.

Councillors asked if the Clerk could report the following:

Cars parked on pavement by football field; Pedestal Garage parking on pavement and Cookshall Lane corner; parked cars in Beechwood Road, cars parked on the pavement at the top of Copperfields.

110.7 TO DISCUSS THE PARISH PLAN

The analysis is almost complete, and Cllr Callaghan will produce a draft analysis for us to consider in time for the budget and precept discussions. We can bid for money to help produce a report from Bucks Community Action.

110.8 TO RESOLVE TO APPROVE THE ACCOUNTS FOR OCTOBER 2005 AND SIGNING OF CHEQUES

Cheques and standing orders for Mrs S. Henson, Bucks County Council, Lawrence Landscapes, Southern Electric Contracting, Southern Electricity, SLCC – Clerks Manual updates and return of AQA folder. Transfer to Bank of Ireland.

It was resolved to approve the accounts.

110.9 MATTERS RAISED BY COUNCILLORS

Cllr Mrs Harris reported that there is a consultation document entitled – HealthNetwork – shaping your health needs. We have not received this and she will respond on behalf of the Parish Council.

Cllr Downes reported on the Green Apple Award stating that St Lawrence Church could put an entry in the scheme's book. This could advertise the village he asked Councillors to consider granting £100 towards this.

Cllr Mrs Teesdale will put in £100 from Community Fund.

Cllr Downes reported that the school building is imminent – The National Trust has covenants over the land and nobody has made any contact with them. The Clerk will send a copy of the planning permission document to Nick Phillips.

Cllr Downes reported GC2C – government initiative for clustering – trial scheme for Wycombe West for 12 months to start soon.

Cllr Mrs Teesdale reported that Sunday buses were resuming - Stokenchurch via High Wycombe to Great Missenden. She also reported the resignation of Cllr Mrs Snelling.

Cllr Mrs Dakin asked Mr Nick Phillips if he could do anything about the sheep in Park Farm as their free roaming was causing walkers a problem.

110.10 DATE OF NEXT MEETING

Thursday 10th November. Apologies from Cllr Mrs Teesdale
The Chairman closed the meeting at 9.45pm