

MINUTES OF THE MEETING HELD ON  
THURSDAY 12<sup>th</sup> APRIL 2007  
AT 7.00 PM. IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mrs V. Smith, Chairman, Mr R. Seymour, Mr D. Callaghan,  
Mr N. Timberlake, Mrs C. Dakin, Mrs A. Harris, Mr F. Downes,  
Mr N. Phillips – The National Trust, Mrs S. Henson, Clerk

8 members of the public

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM: None

CONFIRMATION AND SIGNING OF MINUTES OF THE MARCH PARISH COUNCIL  
MEETING

These were agreed by those Councillors present and signed by the Chairman

TO DECLARE ANY PECUNIARY, NON-PECUNIARY, PERSONAL OR  
PREJUDICIAL INTERESTS: None declared

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES

Cllr Mrs Smith and the Clerk attended the Rural Forum.

Cllr Mrs Smith attended the WDALC meeting.

Cllr Mrs Smith sat on the BALC Executive

Cllr Mrs Smith sat on the WDC Standards Board Committee

The Clerk attended the WDC Flood Meeting.

MEETING CLOSED FOR PUBLIC QUESTIONS

MEETING REOPENED

128.1 CORRESPONDENCE RECEIVED FROM 9<sup>th</sup> March -12<sup>th</sup> April

1. BCC advising us that they are considering combining the two registrar districts so that people can go to either High Wycombe or Aylesbury – Councillors agreed that this was a good idea.
2. Priorities Newsletter
3. Letter from WDC asking if we have a 5 year plan for Sports Activities as there is some funding available – pass to the West Wycombe Cricket Club and West Wycombe School
4. Notification of a Mountain Bike Treasure Hunt on 13<sup>th</sup> May travelling through our Parish
5. Notification of audit from Hacker Young
6. Notification of street maintenance repair charges
7. Notification of our VAT refund.
8. Big Times Newsletter.
9. Renewal of insurance policy from Allianz
10. BCC advice on dealing with unauthorised signs on the highway.
11. Letter from Inside Out a company carrying out maintenance work – previous employee of Lawrence Landscapes.
12. BCC notification that the Transport Area plans will be launched in the Summer.
13. BCC notification of a meeting at the Wye Community Centre, St Mary's Street, HW on Wednesday 23<sup>rd</sup> May 6pm – 8.30pm or Green Street Community Centre on Friday 8<sup>th</sup> June 10.30 – 2pm to discuss future handling of waste in the county.
14. BCC Cultivation Licence for planting by the Pedestal Roundabout.

15. Notification of SLCC Training Course on Wednesday 27<sup>th</sup> June – cost £40.00.  
Councillors agreed that they would contribute a third of the cost.

## 128.2 PLANNING

### Applications

**07/05718/FUL – 15 Bradenham Road** – construction of part 2 storey/part single storey side and rear extension and single storey front extension – overdevelopment of the site,

**07/05747/FUL – 395 West Wycombe Road** – demolition of existing building and erection of new building to form 6 x 1 bed flats with car parking – strong objections relating to overdevelopment of site, volume of traffic at the junction and loss of family homes.

**07/05532/FUL – The Granary Barn – Towerage Lane** – erection of all weather ménage with a fence – no objection

**07/0564/FUL – 4 Woodview Close** – construction of conservatory to rear – no objection

**07/05650/FUL – 2 Beechwood Road** – erection of part single storey/part two storey rear extension – no objection – advise them that it adjoins a private road

### Decisions

**07/05191/FUL -Amina House, 373 West Wycombe Road** – engineering alterations to create ambulant disabled access necessary to support planning permission 05/06401/FUL for 6 flats – permitted.

- 128.3 TO RESOLVE TO APPROVE THE ANNUAL ACCOUNTS FOR 2006/2007  
The Clerk/RFO went through the completed accounts for 2006/07 with the Councillors and it was resolved to approve them. They will now be sent to the internal auditor prior to being submitted for external audit.

## 128.4 HIGHWAYS ISSUES

The Clerk reported that BCC plan to either remove the entrance road surface treatment near Toweridge Lane or replace it. It is in weekly inspection at the current time.

Church Lane will not be improved through the Local Area Committee.

Dog fouling continues to be an issue. The Dog Wardens have been contacted and the school children will make some posters.

Bradenham Road fly tipping has been cleared up.

The damaged road sign near Bottom Lane has been replaced.

## 128.5 TO RESOLVE TO PLACE AN ORDER FOR RESURFACING THE BURIAL GROUND CAR PARK AND PATHS

Lawrence Landscapes had placed an order for resurfacing the paths and entrance (£2116) or the car park, paths and entrance road at a total cost of £4422. Councillors resolved to place an order for the complete work to be carried out.

Councillors also agreed to the purchase of 5 litter bag tools at a total cost of £56.

Cllr Mrs Smith made a suggestion that a kissing gate be erected next to the main gate into the top field section of the burial ground to allow pedestrian access but restrict the sheep. Councillors agreed that this was a good idea. Lawrence Landscapes supplied a price of £375. The National Trust will also supply a price as part of their access to the countryside policy.

## 128.6 TO CONSIDER MODIFICATIONS PRIOR TO RENEWING THE

## INSURANCE POLICY AND TO CONSIDER THE RISK ASSESSMENT DOCUMENT

Before the insurance policy is renewed we must add the following: Christmas tree lights. The High Street Brass Notice board, the pair of gates and signs in the Burial Ground, one alt bin at Beechwood Road and 11 extra lights on Bradenham Road and 10 Heritage lights along Chorley Road and 10 Heritage lights – the Clerk will issue a new list of lights to Allianz as the current list has been added to on so many occasions that it has become muddled.

Councillors considered the Risk Assessment document. It was agreed that we had considered the Christmas tree holes and had, by placing a heavy duty drain cover over them and having Jacobs Babbie install 2 separate electrical supply columns acted correctly within Health and Safety guidelines. By hiring a cherry picker to hang the Christmas tree lights we had also taken the safest course of action.

Councillors could not think of any other areas that had changed.

### 128.7 TO RESOLVE TO APPROVE THE ACCOUNTS FOR APRIL 2007 AND SIGNING OF CHEQUES

Cheques and standing orders for Mrs S. Henson, Bucks County Council Crossing Patrol, Peter Gomme – footway clearing, Mike Henson Presentations – final third of the website costs, Mrs S Henson – 23hrs overtime, Mrs S Henson – third of the cost of a new PC and ancillary equipment, Southern Electricity – energy for lighting, BALC subscription, Southern Electric Contracting – lighting maintenance, Institute of Cemetery management subscription.

It was resolved to approve the accounts.

### 128.8 MATTERS RAISED BY COUNCILLORS

None raised.

### 128.9 DATE OF NEXT MEETING

Thursday 10<sup>th</sup> May – this will be the Annual Parish Council meeting and the May meeting.

The Chairman closed the meeting at 7.55 pm.