

MINUTES OF THE MEETING HELD ON  
THURSDAY 10<sup>th</sup> MAY 2007  
AT 7.00 PM. IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mrs V. Smith, Chairman, Mr R. Seymour, Mr D. Callaghan,  
Mrs C. Dakin, Mrs A. Harris, Mr F. Downes,  
Mr N. Phillips – The National Trust, Mrs S. Henson, Clerk  
Dist Cllr Mrs Teesdale

5 members of the public

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM: Cllr Mr N. Timberlake, Dist  
Cllr Mr I McEnnis

CONFIRMATION AND SIGNING OF MINUTES OF THE APRIL PARISH COUNCIL  
MEETING AND THE ANNUAL PARISH MEETING

These were agreed by those Councillors present and signed by the Chairman

TO DECLARE ANY PECUNIARY, NON-PECUNIARY, PERSONAL OR  
PREJUDICIAL INTERESTS: Cllr Mrs Harris declared an interest in the planning  
application for 473 West Wycombe Road and Cllr Mrs Dakin declared an interest in  
the item relating to Copperfields.

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES

The National Trust supplied a price of £156 for a kissing gate for the burial ground;  
we will check whether this is for a metal or wooden gate.

MEETING CLOSED FOR PUBLIC QUESTIONS

MEETING REOPENED

129.1 CORRESPONDENCE RECEIVED FROM 13<sup>th</sup> April – 10<sup>th</sup> May

1. Notification from BCC that we have not been successful in our bid for funding for the resurfacing of Church Lane or for clearing out the gullies – it is possible that we will not have any gully emptying in the forthcoming year. The Clerk will write to BCC to have confirmation of what is likely; copy letter to David Bryce, Dist Cllr Mrs Teesdale and County Cllr Downes.
2. BCC document covering Winter Salting Routes and Grass Cutting contracts
3. WDALC Minutes
4. SLCC Trainings course for Clerks – cost to Parish council - £15.66.
5. Rural Forum Minutes
6. BCC – request for new members for the Independent Education Appeal Panel Cllr Mrs Dakin will follow this up.
7. Letter from Hacker Young with a request that all Councillors receive a copy.
8. New Code of Conduct has been issued – copy circulated to all Councillors.
9. Register of Members Interests – this must be completed and handed back to me at the meeting. There will be a Standards Board Training session on 22<sup>nd</sup> May – **leaflets to be forwarded with minutes.**
10. Councillor Training session being run by WDALC on Wednesday 27<sup>th</sup> June in the evening. Clerk will forward information by email. The Parish Council would refund the £10 fee.
11. BCC – Temporary Closure order for Slough Lane, Saunderton from 22<sup>nd</sup> May for 3 days.
12. Wycombe Partnership Community Showcase award nomination forms
13. BCC Waste Partnership meetings – Wed 23<sup>rd</sup> May 6.30 – 8.30pm – Wye Community Centre or Friday 8<sup>th</sup> June - Green Street Community Centre 10.30 - 14.00

11. Playing Field Magazine
12. Riverside Parish Clerks Meeting minutes
13. BCC timetable for grass cutting – circulated to members
14. Internal auditors report issued to all Councillors
15. Letters of objection to the 473 West Wycombe Road planning application from Mr & Mrs Harris of 482 West Wycombe Road, Grp Cptn Titchen of 465 West Wycombe Road, Lynda Moorcroft of 465 West Wycombe Road and Mrs Major, 469 West Wycombe Road.

#### 129.2 PLANNING

##### Applications

**AHC/07/05887/CTREE – The Rectory, Church Lane** – various tree works – no objection

**DBL/07/058865/FUL – The Friend at Hand** – demolition of existing outbuilding and erection of 2 storey building to include 4 x 1 bed flats and 1 x 1 bed dwelling (5 in total) creation of new access and associated car parking (alt scheme to pp 07/05030/FUL) – no objection

**MJD/07/05919/FUL – 473 West Wycombe Road** – demolition of existing dwelling and construction of 10 x 2 bed flats with associated parking – continued concerns over highways and parking issues and the entrance to the village/AONB. Concerns that the pavement should not be narrowed in order to create enough space for the filter lane.

**AD/07/05980/FUL – 34 Chorley Road** – construction of 2 storey rear Extension – no objection.

**VJB/07/05269/FUL – Plant and Harvest** – erection of 2 polytunnels (retrospective)- too high, inappropriate ‘design’ and can be seen from all vantage points and has an impact on the AONB.

**VJB/07/05718/FUL – amended plans – 15 Bradenham Road** - construction of part two storey, part single storey side and rear extension and single storey front extension – we still consider this extension to be too large.

##### Decisions

**07/05416/OUT – Telephone Repeater Station** – outline application for residential development comprising 5 x 3 bed 2 storey dwellings ( 1 detached, 4 semi detached) – refused

#### 129.3 TO CONSIDER THE INTERNAL AUDITORS REPORT AND COMPLETE THE ANNUAL GOVERNANCE STATEMENT

Councillors were given a copy of the internal auditors report – everything is satisfactory, the only recommendation being that the monthly budget spreadsheet be issued at every meeting and minuted. There was also a reminder that the assets register and the risk assessment should be updated, however this was done after the April meeting.

The Chairman went through the Annual Governance Statement and was able to complete all the questions in the positive.

#### 129.4 HIGHWAYS ISSUES

To consider placing an order for work opposite The Pedestal Garage – Clerk will obtain a services map and then ask Elizabeth Ross to cost out the project for autumn planting.

To consider placing an order for weed killer on the road sides - Clerk will contact BCC to see when they plan to do a weed killer and then book one accordingly.

Winter Salting Route – we will ask BCC to add the West Wycombe Hill Road leading to the school to be included.

To consider the BCC grass cutting programme – BCC needs to accept that the grass cutting season is extending therefore no reduction in grass cutting would be acceptable.

To consider a request for highways works in Copperfields – residents have reported that they have lost the banks man this is still necessary although the lorries could be for 373 West Wycombe Road; unsafe fencing on the 373 building site; concern about the speed of cars from new residents we will ask if traffic calming measures could be introduced; residents would like to know if resurfacing of the road is planned once the construction phase is completed; strong concerns about access onto the WW Road. Clerk will write to Banner Homes and Bucks County Council copying Cllrs Downes and Mrs Teesdale. Cllr Callaghan had reported that the VAS sign in Bradenham and Chorley Road have had very positive effects. Clerk will ask Cllr Mrs Letheren what the plans for VAS are.

**129.5 TO CONSIDER THE CONTENT OF THE ANNUAL REPORT**

Councillors agreed to include all the reports given at the Annual Parish meeting as well as photographs.

**129.6 TO RESOLVE TO APPROVE THE ACCOUNTS FOR MAY AND SIGNING OF CHEQUES**

Cheques and standing orders for Mrs S. Henson, Bucks County Council Crossing Patrol, Mrs S Henson – expenses, West Wycombe Village Store – refreshments for Annual Parish Meeting, Robert Acton – litter bag holders  
It was resolved to approve the accounts.

**129.7 MATTERS RAISED BY COUNCILLORS**

Councillors reported that there are still granite kerb stones which have not been repaired outside Paul's Newsagents and the George & Dragon.  
Cllr Seymour reported that the Burial Ground car park looked really good.  
Cllr Mrs Dakin reported that she had been given a tour of the school and she was very impressed with the new Classrooms and the IT suite and new library. They now need major fund raising for computers and she has been asked to write a piece on herself for the school newsletter. The next Governors meeting is on 24<sup>th</sup> May. Mr Phillips is going to see Head to advise on future building works.

Inaugural meeting of Chorley Road and Bradenham Road Neighbourhood Watch has taken place which was very well attended.

**129.8 DATE OF NEXT MEETING**

Thursday 14<sup>th</sup> June at 8pm in The Church Room.

The Chairman closed the meeting at 9.55 pm.