

MINUTES OF THE MEETING HELD ON THURSDAY 9th APRIL 2009
AT 8.00 PM. IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mrs V. Smith, Chairman, Cllr Mr R. Seymour, Mr N. Timberlake,
Mr D. Callaghan, Mr F. Downes, Mrs C. Dakin, Mr. N. Harris, The National Trust
Mrs S. Henson - Clerk Mrs C. Burslem, Bucks CC

5 members of the public

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM: Cllr Mrs A. Harris
Dist Cllrs Mrs J. Teesdale, Cllr I. McEnnis

TO DECLARE ANY PERSONAL OR PREJUDICIAL INTERESTS: Cllr Mrs Smith
declared a personal interest in the planning application for 1 Woodview Close as she is
a friend of the applicant.

CONFIRMATION AND SIGNING OF MINUTES OF THE MARCH PARISH COUNCIL
MEETING

These were agreed by those Councillors present and signed by the Chairman

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES

Cllrs Mrs Smith and Mr Callaghan attended the WDALC meeting where the concerns of
Parish Councils over the amount of groups and meetings being created were expressed
to BCC, WDC and Thames Valley Police.

Cllr Mrs Smith and the Clerk attended the Thames Valley Police NAG

The Clerk attended the SLCC training which covered allotments, burial grounds and the
Sustainable Communities Act. She has also attended a one day course on Common
Land, Open Spaces and Village Greens.

Clerk has purchased £30 worth of Book Tokens.

MEETING CLOSED FOR PUBLIC QUESTIONS
MEETING REOPENED

150.1 Correspondence received from 12th March – 9th April 2009

1. Mazars Audit request for accounts for year ending March 2009
2. BCC notification of change of contractors – Ringway Jacobs are taking over
3. WDC Pathfinder Newsletter.
4. WDC Invitation to attend a Planning Forum on April 29th 5.30 – 7.30pm –
Council Chamber. Cllrs Mrs Smith and Mr Timberlake and the Clerk will attend.
5. The Playing Field Magazine
6. WDC Standards Committee Agenda
7. WDC Invitation to review the Civil Enforcement Area – 16th April, 7pm
8. West Wycombe School Newsletter
9. Email from WDALC asking for a list of any roads where there are issues with
HGV's travelling along them – not parking issues. Slough Lane, Smalldean Lane
and unnecessary HGV traffic through the village.
10. In Focus Magazine
11. Southern Electric Contracting lighting inventory – this has to be amended to
include the Bradenham Road lights
12. Matters Arising Newsletter
13. Chiltern Society – News of the Woods, Chalk & Trees
14. Chilterns Conservation Board – Chilterns Buildings design Guide Review 2009 –
consultation ends 13th May. Passed to Mr Harris.
15. Letter from Mrs Murden with copies of letters to and from Sir Edward re the
burial of ashes of her mother Mrs Thelma Randell in West Wycombe Burial
Ground. As Mrs Murden and Mr Randell were present the Chairman offered the
Parish Council's condolences and explained that there were no exceptions to
our Burial Ground Rules and Regulations.
16. Copy of letter to Mrs Murden from West Wycombe Estate stating that the Parish
Council has the final decision.

150.2 PLANNING

GMG/09/05497/FUL – 1 Woodview Close – construction of single storey front and single storey rear extensions – no objection

GMG/09/05548/FUL – 367 West Wycombe Road – conversion of dwelling to form multiple occupation providing 6 letting rooms – we have no valid planning objection however we feel that there is inadequate allowance for parking and it is the destruction of yet another family home creating an imbalance of residents.

150.3 To discuss the Development and Management of Allotments in the Parish

West Wycombe Estate has completed clearing the land in Chorley Road.

We have prices from Mr E Hill £1000 and Mr D Stocks - £540 for a fence and a pedestrian gate. The Clerk and Cllr Seymour will measure out a full size plot and then invite prospective tenants to inspect the site and decide if they want a full size or half size plot. We have three further names for the list.

The Clerk circulated a draft set of rules and regulations for approval. We will create an Allotment Management Group consisting of Parish Council members and allotment holders. Mr Harris and Cllr Seymour will meet on site as The National Trust may be able to assist the Parish Council.

It was resolved to purchase Allotment Software.

150.4 To sign the lease for the Pedestal Playing Field and to discuss the management of the land

West Wycombe Estate has issued a 10 year lease with the opportunity for the Parish Council to terminate the agreement after 5 years. The rent will be £500pa with the first payment due on 1st April 2010. The first year will be free. We will not be allowed to put up any signs or create new accesses onto the highway without WWE permission. We must keep the gates locked to prevent vehicle trespass. The Chairman and the Clerk signed the lease and Mr R. Plumridge witnessed this.

WDC has admitted that they did not include the area in their Dog Fouling Act due to a shortage of resources and had failed to advise us of their decision. We could create a bye law.

Prices for fencing and two stiles Mr Hill £1150 fencing, gate £480. Mr Stocks £1120 for everything. We will consider giving a grant to Hithercroft Football Club for grass cutting for their playing season from September onwards. We need to clarify the situation re the pedestrian entrance. It was resolved to place an order with Mr Stocks for the fencing.

150.5 To discuss a request for double yellow lines in Cookshall Lane

Due to the continuing issue of cars parked in Cookshall Lane in connection with The Pedestal Garage, restricting access for emergency, farm and waste collection vehicles, a resident has requested that we consider asking for double yellow lines. With the Pedestal Playing field being developed this would also improve the safety of users of the facility. It was agreed to make a formal request to BCC.

150.6 Highways issues which need reporting or acting upon

The Clerk has placed an order for having the perspex bus shelter washed.

The Parish Council will consider, for next years Precept, purchasing a moveable flashing speed limit sign at a cost of £3,500

We will request a Thames Valley Police speed trap on the Bradenham Road.

Cllr Downes asked if there were any areas which needed planing and patching by BCC. It was agreed to ask for Church Lane from the junction of the lane to the top of the hill.

150.7 To discuss the Annual Parish Meeting

It was agreed that an invitation to attend and give a short report would be issued to the PCC, the school, the community library, the community association, West Wycombe Estate and other interested groups. Light refreshments will be served at the end of the evening

- 150.8 To approve the accounts for April 09 and signing of Cheques
Standing Orders for Mrs S. Henson and Bucks County Council; Mrs Henson; Southern Electric Contracting; Lawrence Landscapes; BALC, West Wycombe PCC; MHP Ltd, Southern Electric, SLCC, ICCM and Wycombe District Council. It was resolved to approve the accounts for payment.
- 150.9 To approve the accounts for the year ending 31st March 2009
The Clerk/RFO had submitted the year end account to Councillors for approval. Councillors went through them and it was then resolved to agree and sign them.
- 150.10 Matters Raised by Councillors
Meads Yard has large potholes which The National Trust need to repair. The National Trust is restoring the chalk grassland by clearing the scrub and shrub on West Wycombe Hill. They are also repairing the seat in Church Lane. The National Trust has given the residents of Copperfield 2 months to restore the land behind their back gardens to the condition they found it and to restore fences.
The Clerk will write to a household in Bradenham Road which is becoming a scrap yard.
- 150.11 Date of next meeting
7th May – Annual Parish Meeting at 8pm in The Church Room,
14th May – Annual Parish Council Meeting and May Meeting at 8pm in The Church Room.

There being no other business to conduct the Chairman closed the meeting at 10pm.

STATEMENT OF ACCOUNT AS AT 1.4.2009

Opening balance as at 1.3.09	2733.08
Less March cheques	2197.87
Plus WDC electricity refund	210.79
Plus VAT refund	1557.29
Plus Ham PC & PWE PC refund on tel bill	91.36
Bank adjustment	0.05
Closing balance	2394.70
Business Premium Account balance as at 31.03.09	131.36
Bank of Ireland Account as at 31.3.09	13640.81
Total Funds	16166.87

Accounts to be paid in April

Mrs S Henson (s/o)	554.00
Mrs S Henson expenses	58.14
BCC School Crossing Patrol	129.06
West Wycombe PCC – The Church Room	120.00
BALC subscription	153.78
MHP Ltd – website management	1380.00
Lawrence Landscapes – quarters annual maintenance	677.35
Southern Electric Contracting (maintenance & repairs)	700.97
ICCM Subs	80.00
Southern Electric	475.20
Wycombe District Council – Burial Ground Bin	28.33
SLCC – Allotment Book	17.20
Total	4374.03

The Precept is due in at the end of April. Cheques will be held until the precept is in.