

MINUTES OF THE MEETING HELD ON THURSDAY 8<sup>th</sup> OCTOBER 2009  
AT 8.00 PM. IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mrs V. Smith, Chairman, Mr R. Seymour, Mr F. Downes,  
Mr N. Timberlake, Mr D. Callaghan, Mrs A. Harris, Mrs C. Dakin,  
Mr. N. Harris, The National Trust Mrs S. Henson - Clerk

2 members of the public

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM:

Dist Cllrs Mrs J. Teesdale, District Cllr I. McEnnis

TO DECLARE ANY PERSONAL OR PREJUDICIAL INTERESTS:

Cllrs Smith, Seymour and Dakin declared a prejudicial interest in the planning application for West Wycombe Village Hall. Cllrs Mrs Smith and Seymour sit on the Management Committee and the architect is a relation to Cllr Mrs Dakin. Due to the inclement weather the Councillors were allowed to remain in the building but take no part in the discussions.

Cllr Timberlake declared a personal interest in the planning application for Portway Drive due to its proximity to his property.

CONFIRMATION AND SIGNING OF MINUTES OF THE SEPTEMBER PARISH COUNCIL

These were agreed by those Councillors present and signed by the Chairman

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES

Cllr Mrs Smith attended the Thames Valley Police NAG. Thames Valley Police have carried out a patrol by the school. We have a new Sergeant – Kevin Read.

Cllr Mrs Smith attended the Rural Forum

MEETING CLOSED FOR PUBLIC QUESTIONS  
MEETING REOPENED

155.1 Correspondence received from 11th September – 8<sup>th</sup> October 2009

1. Invitation to attend Wycombe Community Partnership Awards – we entered West Wycombe Community Library. Chairman and Clerk to attend.
2. Thames Valley Police Notification of Beat Surgery on Saturday 17<sup>th</sup> October at 3.30pm in Village Hall Car Park.
3. Notification from BT that they plan to cease providing a telephone system to the village phone box and do we want to purchase the box at a cost of £1 or we could pay £300 to retain it with a telephone facility. It was used 11 times in the past 12 months. It could be used as an information area.
4. In Focus Magazine
5. Refund of electricity costs for air monitor from WDC
6. Notification that RBS Solutions (the allotment package) will increase their annual maintenance fee by £10 to £89 pa
7. Notification of a training session on Planning Enforcement at WDC prior to the Planning Committee meeting on 4<sup>th</sup> November 6pm – 6.50pm. Cllr Timberlake and the Clerk will attend.
8. The Precept has been received
9. Local Council Review Magazine
10. Chilterns Conservation Board newsletter and invitation to the Annual Forum on 6<sup>th</sup> November at Green Park.
11. WDC Planning Bulletin – new provisions to allow time limits on planning permission to come into force.
12. Allotment rents have been requested.
13. Press release about improved bus services and interaction between BCC and Arriva – Carousel will be adding two buses to the West Wycombe – Stokenchurch route.
14. Agenda and papers for Rural Forum
15. Agenda and papers for Local Community Partnership Meeting – 13<sup>th</sup> October Hambleden Village Hall at 7pm.

16. Bucks Community Action – Community Led Planning Workshop – Hazlemere Golf Club – 24<sup>th</sup> October
17. The Chilterns Conservation Board Newsletter
18. Standards Board Training – 25<sup>th</sup> November – 9.30 -4pm – Missenden Abbey – free – Cllr Mrs Smith will attend.
19. Chalk and Trees magazine
20. Creative Memorials seeking permission for a memorial inscription for Elizabeth Clifton – no objection
21. The residents of Park Farm Drive have asked for some financial help towards the replanting of trees – up to a maximum of £500 – November agenda.

#### 155.2 Planning

##### Applications

**GM/09/06821/FUL – Dalewood, Park Farm Road** – householder application for construction of two storey rear extension, rear conservatory and new detached garage (alt scheme to pp 09/05951/FUL) – no objection

**VJB/09/06836/FUL – West Wycombe Village Hall** – resurfacing of outside play area with porous surface and erection of new 1.2m timber picket fence around play area – no objection

**EC/09/06813/FUL – Hillside, Cookshall Lane** – householder application for construction of two storey side extension – no objection but we would like to make a request for a TPO on the copper beech in the garden.

**AD/09/06845/FUL - 37 Portway Drive** – householder application for construction of part single/part two storey side extension – no objection

##### Decisions

**AD/09/06579/FUL – 428 West Wycombe Road** – householder application for construction of single storey rear extension and new retaining wall – permit

**AHC/09/06538/TPO – Land to the rear of 27 Portway Drive** – crown reduce by up to 20% to 1 oak tree and 2 sycamores – not to make a TPO

**JREMM/09/06655/CTREE – Mausoleum, West Wycombe Hill** – fell 1 yew tree – not to make a TPO

**VJB/09/06302/FUL - 490 West Wycombe Road** – householder application for construction of part 2 storey, part single storey side and rear extension – permit

#### 155.3 To report progress on the Pedestal Play Field and Chorley Road Allotments

Cllr Seymour have had a meeting with the grass cutting contractor and briefed him on the hedge and tree works at The Pedestal Field. Prices currently being obtained for the hard standing area and the inner fence/gate and the Bradenham Road fence.

Twenty allotments have been allocated and rent has been received for 15 so far. The Clerk has written to the school asking if they would like to have a half size allotment to work. The Clerk has made a bid for £1500 towards the cost of the hard standing in the allotments which would make it a safe area for the children

#### 155.4 Highways issues which need reporting or acting upon

The Clerk has reported all Highways and lighting issues to the Local Area Technician.

As a result of the fifth incident of a car driving into Ness Cottage and investigations into Armco barriers, speed limits and signage, it was agreed that we would investigate anti ram raid bollards, flashing signage and any other ideas. We will also make contact with the Transport Research Laboratory, Crowthorne.

The 30mph signs are unlit and the school sign is obscured by trees and one of the lights on the triangle was knocked down in the road traffic accident. Many vehicles are racing through all the main roads in the parish particularly in the evening– we will ask the police if evening/late night ‘traps’ could be undertaken.

- 155.5 To approve the accounts for October 2009 – Appendix 2; Signing of Cheques; to place an order to repair fencing in the West Wycombe Burial Ground; to place an order to clear the Toweridge Lane grips; to place an order for creating a hard standing on the allotments  
 See accounts at the end of the Minutes. It was resolved to approve the accounts.  
 Mr Stocks has supplied a price of £60 to repair the fence in the Burial Ground – it was resolved to place the order.  
 It was resolved to place an order for the hard standing on the allotments and to clear the grips. We hope to be given a grant of £1500 from the BCC Community Priorities Budget towards the cost of the hard standing.  
 The Clerk issued a spreadsheet showing expenditure and balances to date.
- 155.6 To begin discussions on the Precept for 2010/2011  
 Cost out a village plan and/or a finger post and new residents pack. Clerk to produce a running cost budget for the November meeting.
- 155.7 Matters Raised by Councillors  
 Cllr Mrs Harris asked whether there would be a change to the catchment area for secondary schools. Cllr Downes confirmed that there is a future plan to do this.  
 Cllr Mrs Smith asked if the Parish Council would write a letter of support for the Village Hall Committee who is looking into a grant for ground source heating to save the cost of energy as well as secondary glazing.  
 The Christmas trees will be delivered on Monday 16<sup>th</sup> November.
- 155.8 Date of next meeting  
 Thursday 12<sup>th</sup> November 2009 at 8pm in The Church Room, West Wycombe
- There being no other business to conduct the Chairman closed the meeting at 10pm.

#### STATEMENT OF ACCOUNT AS AT 1.10.2009

<b>Opening balance</b> as at 1.9.09	1297.27
<b>Plus Precept</b>	15000.00
<b>Plus transfer from B of I</b>	1000.00
<b>Plus PWE &amp; Hambleden refund of tel bill</b>	152.56
<b>Less September</b> s/o, dd and cheques	2061.00
<b>Less BCC crossing patrol</b> (to be credited)(Aug/Sept)	258.12
<b>Plus</b> electricity refund WDC	489.73
<b>Closing balance</b>	<b>15620.44</b>
<b>Business Premium Account</b> balance as at 30.09.09	131.40
<b>Bank of Ireland Account</b> as at 30.9.09	13641.80
<b>Total Funds</b>	<b>29393.64</b>
<b>Accounts to be paid in October</b>	
Mrs S Henson	508.88
Bcc Pension	153.46
Tax & NI	13.84
Southern Electric Contracting	882.10
Southern Electricity dd	455.39
WDC – Burial Ground Bin	28.33
Lawrence Landscapes – second quarter maintenance	748.58
BCC school crossing patrol s/o	129.06
<b>Total</b>	<b>2919.64</b>

**We will no longer transfer to Bank of Ireland any excess funds as we are not earning any interest.**