

MINUTES OF THE MEETING HELD ON THURSDAY  
11<sup>th</sup> MARCH 2010  
AT 8.00 PM. IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mrs V. Smith, Chairman, Mr R. Seymour, Mr N. Timberlake,  
Mr D. Callaghan, Mrs A. Harris, Mrs C. Dakin,  
Mr. N. Harris, The National Trust                      Mrs S. Henson - Clerk

4 members of the public, 2 members of the press, Mr Pat Martin, Mr David Davies  
Chairman and Vice Chairman of BALC.

The Chairman welcomed everyone to the meeting and to the presentation by Mr Pat  
Martin Chairman of the Bucks Association of Local Councils and Mr David Davies, Vice  
Chair of BALC, of West Wycombe Parish Council's re-accreditation as a Quality Parish  
Council – one of only two in the Wycombe District Council area and seventeen in  
Buckinghamshire

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM: Cllr Mr F. Downes,  
Dist Cllr McEnnis, Dist Cllr Mrs Teesdale

TO DECLARE ANY PERSONAL OR PREJUDICIAL INTERESTS: None declared.

CONFIRMATION AND SIGNING OF MINUTES OF THE FEBRUARY PARISH  
COUNCIL

These were agreed by those Councillors present and signed by the Chairman

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES

1. The Chairman attended the NAG Meeting
2. The Chairman and Clerk attended a Community Leadership Workshop run by BCC.
3. Clerk has been able to obtain bus timetables for the new Tiger Line service for the  
library, the post Office and delivery to homes in Bradenham Road
4. We are due a final payment from WDC for Air Quality Monitor which has now been  
removed and have a credit from Southern Electric based on a final reading.
5. Cllr Seymour and the Clerk have met at Plant & Harvest with a WDC Officer to talk  
about improving the recycling site – a temporary measure of placing crushed concrete  
in front of the glass recycling and removing the broken wooden pallets has already  
taken place. Currently waiting for a site visit with a WDC Engineer to talk through  
solutions to the mess and mud.
6. It would appear that the recommended HS2 High Speed link would run via  
Wendover to Aylesbury and not via Wycombe.

MEETING CLOSED FOR PUBLIC QUESTIONS  
MEETING REOPENED

160.1 Correspondence received from 12th February – 4<sup>th</sup> March 2010

1. Response from BCC re safety issues and Ness Cottage – yellow rumble/slow  
strips have been painted on the road and we can have the black and white  
bollards once we are in the new financial year.
2. Costs in from Southern Electric Contracting to replace the light in Bradenham  
Road - £1241.76 plus VAT – Clerk has submitted a claim through the insurance  
company.
3. Donation of £260 from Cllrs McEnnis and Mrs Teesdale towards new play.  
Clerk has sent an email thank you.
4. Received the £1500 from BCC Priorities Fund towards the allotment car park
5. Copy of responses to BALC re questionnaire on BCC – Clerk and Chairman  
have clarified and expanded our responses and returned to BALC.
6. BCC Winter Maintenance for Parish survey – completed at meeting
7. Playing Field Magazine – Clerk has contacted the Playing Field Association re  
Grants.
8. Application to go on the allotment waiting list from a resident of Sands.
9. ICCM Magazine (Burial ground)
10. Chiltern News

160.2 Planning

**GMG/10/05257/FUL – 316 West Wycombe Road** – erection of 2 metre high fence to boundary with West Wycombe Road (retrospective) – we object on the grounds of being inappropriate for this residential area, however if they are granted permission we would insist that the hedge be reinstated

**GMG/10/05308/CONSA - Footpath 10** – consultation on new footbridge -we understand the reason for it but we feel that the materials of construction are inappropriate and it will be intrusive in the landscape of the AONB.

**JREMM/10/05410/CTREE – St Pauls Church** –crown reduce by 25% to 3 chestnut trees – no objection

Decisions

**EC/9/07354/FUL – Hillbury, Park Farm Road** – householder application for construction of two storey rear extension and detached new single storey garage - permit

Re BT repeater Station and annexed land – WDC are serving an enforcement notice on the car sales. Local people do not necessarily object to the fence but they would want the hedge re-instated.

160.3 Highways issues which need reporting or acting upon

The damaged road signs at Chorley Road and Towerage Lane have been reported and the potholes around the triangle at Chorley Road. Kerbstone lifted up on the road between Kittys Lodge and the village entrance white gates and outside no 11 in the High Street. The surface of the pavements from the Pedestal to the village are getting rougher and more uncomfortable to walk on. The pavement on Bradenham Road from the railway bridge and towards Bradenham is breaking up. The Parish Council has responded to the BCC freight Strategy and the BCC Parking and Enforcement Policy – sound documents and well thought out proposals however in both cases the online consultation reply forms are rather limited in their scope. More expansive letters have been sent to cover our concerns.

160.4 To discuss the Community Fund Raising Fete

The Clerk has contacted all the local organisations re the Fete. The shops and pubs will be contacted at the next stage once we have more details worked out. The Clerk will write to Sir Edward and Lady Dashwood once we have more definite details. West Wycombe School, the Women's Institute, West Wycombe Chamber Choir, the Toddler Group, West Wycombe Community Library and the Church have all said they would like to be involved, Hithercroft Football Club have also indicated an interest. West Wycombe Brass Band will play twice for half an hour each time during the afternoon free of charge so the Clerk has accepted their generous offer. Thames Valley Police NAG will contribute £100 to the Fete – we need to advise them as to what we would like booked e.g. bouncy castle. The Clerk has obtained draft risk assessment documents and information about pa systems. Everything is also in Contact. We now need to create a committee and formulate a plan before we go any further. The Clerk has suggested a 50/50 split on any funds raised. Committee meeting on Tuesday 23<sup>rd</sup> March at 7.30pm at Cllr Seymour's House.

160.5 To place the Annual Contract for maintenance on The Pedestal Playing Field

Mr Ansell (P & T Groundcare) has supplied a price of £1632 per annum for the annual grounds maintenance to include strimming of border and around trees, grass cutting and hedge cutting to be paid in 12 monthly instalments of £136. It was resolved to place an order with Mr Ansell for the annual contract.

- 160.6 To receive a report on the Pedestal Play Area and to agree on future action  
Cllr Seymour and the Clerk have met with three companies to discuss equipment and designs for the play area. It is intended that these plans will be available to show the public and take to the school, the Pre-School and the Toddler Group at the Annual Parish Meeting at the end of April and during May. We have been looking at the possibility of making a safe parking area on the field as it is inevitable that we will have people driving to the play area. Currently the maximum cars we have is 24 on football match days. Creating a suitable non permanent surface for parking cars will be too costly when it is only heavily used once a week it would be better use of money to fence off an area with gates where parents can park. Clerk is making enquiries about height barriers. County Cllr Downes has promised £1500 towards the project from his Community Leaders Fund.
- 160.7 To discuss the Burial Ground  
The grass has been taken over by moss and we have deer scuffing it up. The Clerk will have discussions with Lawrence Landscapes to see what can be done to improve the situation but this may have to be delayed until next year
- 160.8 To place an order for an Allotment Notice Board  
Cllr Seymour and the Clerk have looked at Notice Boards for the Allotments as we need a way of communicating with our allotment holders with the Allotment Association Magazine etc – cost for a dark brown aluminium unit would be £543.38 plus VAT. We will look at alternative options.
- 160.9 To approve the accounts for March 2010 – Appendix 2: Signing Cheques:  
The Clerk issued a spreadsheet showing the end of year figures and a revised planned expenditure for the coming year to reflect our more definite plans for The Pedestal Playing Field.  
It was resolved to accept the accounts. See end of Minutes
- 160.10 Matters Raised by Councillors  
The National Trust reported that all the home owners have complied with the request to re-instate the boundary fences – local residents did not think that this was the case.  
West Wycombe School are considering changing the catchment area to make sure that the whole of the parish is included – the Parish Council would totally support this change as it would allow more local children to walk to school and reduce the volume of children driven to school and the consequent problems with car parking and lack of respect for local residents. Parent parking has deteriorated and they are now blocking in residents garages and using the Child Bereavement Car Park.  
The West Wycombe Community Library Action Group AGM will be held on 26<sup>th</sup> April
- 160.11 Date of Next meeting  
Thursday 8th April 2010 at 8pm in The Church Room with the Annual Parish Meeting on Thursday 29<sup>th</sup> April.
- There being no other business to conduct the Chairman closed the meeting at 9.20 pm

**STATEMENT OF ACCOUNT AS AT 1.3.2010**

<b>Opening balance</b> as at 1.2.10	6313.33
<b>Less February</b> s/o,dd and cheques	2987.99
<b>Refund</b> from Ham and PWE for telephone	127.50
<b>Refund</b> from WDC air quality monitor	87.59
<b>Plus</b> WDC donation	260.00
<b>Refund</b> from Southern Electric	234.16
<b>Plus</b> BCC Priorities Fund	1500.00
<b>Cancelled cheque</b>	120.00
<b>Closing balance</b>	<b>5654.59</b>
<b>Business Premium Account</b> balance as at 31.12.09	131.42
<b>Bank of Ireland Account</b> as at 5.3.10	13641.86
<b>Total funds</b>	<b>19427.87</b>

**Accounts to be paid in March**

Mrs S Henson (s/o)	508.88
BCC Pension	153.46
Tax & NI	13.84
Mrs S Henson – expenses	105.06
Scottish and Southern Electric – services for new light	357.32
West Wycombe PCC – Church Room Hire repl cheque	120.00
BT (dd)	244.78
Elizabeth Stillman – Cutty Alley	30.00
Southern Electric – energy for Christmas lights(dd)	32.99
Thames Water	6.62
Mike Henson Presentation – annual webmaster service	1410.00
Christopher H Day – replacement WI plaque	51.70
<b>Total</b>	<b>3034.65</b>

**VAT refund due of £2463.15, making final year end balance of £18856.37**