

MINUTES OF THE MEETING HELD ON THURSDAY
9th JUNE 2011 AT 8.00 PM
IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mrs V. Smith, Mr R. Seymour, Mr N. Timberlake, Mrs C. Dakin, Mr N. Harris
Mrs S. Henson - Clerk

3 members of the public

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM: Mr D. Callaghan,
Dist Cllrs Mrs J Teesdale, Mr I. McEnnis

TO DECLARE ANY PERSONAL OR PREJUDICIAL INTERESTS: Cllr Harris declared a prejudicial interest in the planning applications and Cllr Mrs Smith declared a prejudicial interest in the item relating to the Chairman's Allowance.

CONFIRMATION AND SIGNING OF MINUTES OF THE ANNUAL PARISH COUNCIL MEETING AND THE MAY PARISH COUNCIL MEETING

These were agreed by those Councillors present and signed by the Chairman

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES

1. One child has come forward showing an interest in developing a Youth Council.
2. Cllrs Downes and Callaghan and the Clerk attended the recent LAF meeting and made a request to BCC for a bus service to the railway station from the west side of the town.
3. The clerk has organised a meeting with WDC to discuss 314/316 West Wycombe Road – the applicant will be in attendance. Cllrs Timberlake and Seymour and the Clerk will attend.
4. Cllr Seymour and the clerk carried out an inspection of the allotments and two tenants have been sent letters telling them to get the weeds under control within two weeks of the letter. Letters re the water have not gone out yet. Clerk will write again to one applicant asking what his intentions are in relation to the allotment.
5. Cllr Seymour and the Clerk inspected the Pedestal Playing Field prior to the ROSPA inspection – we have purchased paint to cover some graffiti on the pavilion; cleared away some corrugated metal sheets; replaced the First Aid kit which had been smashed to pieces during the Fair weekend and has subsequently been destroyed again – it has now been permanently removed and the sign amended on the contact and address signs which have been put up. We also reported the abandoned vehicle which has now been moved.
6. The post box on the West Wycombe Road has been replaced.
7. The Annual Report will be issued in the July Contact.

MEETING CLOSED FOR PUBLIC QUESTIONS
MEETING REOPENED

174.1 Correspondence received from 11 May – 9th June 2011

1. WDC invitation to Local Planning Forum – 30th June WDC Council Chamber 6 – 8pm – Cllr Timberlake will attend.
2. Letter from West Wycombe PCC re tree works at St Pauls asking for us to contribute a third of the total cost of £2070 including VAT - £690
3. Email from BCC – Si Khan advising us that all expenditure agreed at the last LAF has been stopped and the money will go into repairing the roads.
4. Acceptance from Mr Steve Baker MP to open the Fete at 1pm
5. Chiltern News magazine
6. War Memorials magazine
7. BCC Community Care Guide
8. Community Impact Bucks Newsletter - email
9. The Chilterns Conservation Board Newsletter – email
10. WDALC agenda for June 16th Meeting – passed to Cllrs Mrs Smith and Callaghan.
11. JCC Minutes – passed to Cllr Timberlake

12. HMRC Approval of Dispensation for submitting P11D forms at the year end.
13. Local Council Review
14. ICCM Magazine
15. Email from Mr Hughes re 314/316 West Wycombe Road
16. Price of £60 for spraying the allotment car park from Elizabeth Stillman – the Clerk will place an order for the work
17. Price of £65 for strimming and spraying the perimeter of the allotments from Elizabeth Stillman – the Clerk will place an order for the work.

174.2 Planning Application

11/06096/CTREE - The Post Office, 51 High Street, West Wycombe - Reduce by 20% one Yew Tree (T1), reduce by 20% one Yew Tree (T2) and crown lift including one major limb and clean out crown to one Sycamore Tree (G1) – no objections

11/06095/TPO - West Wycombe Park - Reduce by 30% Yew Trees (T1) and fell to ground 14 x Poplar Trees (T2) – no objections

Decisions

11/05805/FUL – 15 Beechwood Road & amended plans – Construction of a ground floor single storey rear extension, a car port over the existing driveway which comprises of a summer house and additional storage – permit

174.3 To discuss producing an update of the Parish Plan

As Cllr Downes was not present it was agreed to put this on the July agenda.

174.4 To discuss the parish parking requirements for a Traffic Regulation Order

It was resolved to ask Bucks County Council to consider a request to create double yellow lines at the junction bends of Beechwood Road and West Wycombe Road; Portway Drive and the West Wycombe Road; Park Farm Road and the West Wycombe Road; Rosemary Close and the West Wycombe Road; Copperfields and West Wycombe and in front of the new development of Old Station Place from the first entrance to the zig zag lines before the pelican crossing.

Cllr Mrs Smith left the room and Cllr Seymour took the Chair.

174.5 To agree to pay Chairman's Allowance of £100

It was resolved to pay the agreed Chairman's Allowance.

Cllr Mrs Smith returned to the room and took the Chair.

174.6 To agree to order a sign re parking to be erected in The Pedestal Play Area

It was resolved to obtain a price and if under £100, order two signs, which states ' Pedestal Playing Field car parking only ' .

174.7 To agree to place an order for the repair and maintenance of two benches the Pedestal Play Area at a total cost of £250.

It was resolved to place the order for the work to be undertaken.

174.8 To discuss the plans for Christmas trees and lights for 2011.

It was agreed that we would use the existing cherry tree on the triangle and install underground cabling. We would have a Christmas tree at the Village Hall.

174.9 Highways issues which need reporting or acting upon including a request to Cllr Downes for money from his Community Fund for the placement of 2 bollards on the pavement in front of The Pedestal Garage costing £800.

It was resolved to make a written request to Cllr Downes for funding of the safety bollards.

Chorley Road needs inspecting and we will ask Cllr Downes to put it forward for resurfacing.

Chorley Road - drain cover between Mr Hardwick & Mr Stocks where the tarmac is sinking around it.

The linking road on the triangle is to be inspected.

The junction markings at Cookshall Lane need repainting. White lines in parish need repainting.

174.10 To discuss the possibility of allowing a football club to use The Pedestal Playing Field

Downley Parish Council has approached the clerk about the possibility of some of their football teams from Downley Dynamos using our field for games. They currently pay £13 per game. It was resolved to progress the idea with a cost of £20 per game and to arrange a meeting. We would need to make sure they kept vehicles to a minimum and they would be responsible for white lining the pitch.

174.11 To discuss the Fete including booking St John Ambulance

It was resolved to book St John Ambulance – staff and vehicle at a cost of £126.00 including VAT.

We have commitments from the school, the Pre School, and the mother and toddler group for stalls/bar at the fete. We have had two offers of help with PC stalls. We have got a stall from the local Boys Brigade, BBOWT, the National Trust and possibly a demonstration of Tai Kwando. We have an offer of three vintage cars for the display and the Fire Brigade will be in attendance – calls permitting. The current Contact article is all about the fete.

174.12 To discuss a request from West Wycombe PCC for a contribution of £690 towards the cost of tree works

Councillors discussed the letter from the PCC. As we set our budget and precept in December we are unable to make any promises at this time; we are willing in principle to pay an amount, yet to be decided upon, in April next year. We would have been in a better position to help this year if we had been advised in advance of the proposed works and costs.

174.13 To approve the accounts for June 2011: Signing Cheques;

See statement at end of Minutes.

It was resolved to accept the accounts.

174.14 Members Questions

Cllr Harris reported that the National Trust have protective covenants over the land at 74 Copperfields.

The grass in the parish needs cutting – National Trust has plans to undertake part of the work.

174.15 Date of Next meeting

Thursday 21st July at 8pm in The Church Room

There being no other business to transact the Chairman closed the meeting at 9.25pm

STATEMENT OF ACCOUNT AS AT 1.6.2011

Opening balance as at 1.5.11	742.42
Plus precept	18750.00
Plus S. Thomson allotment rent	6.00
Less May s/o, d/d and cheques	3654.99
Closing balance as at 31.5.2011	5843.43
Business Premium Account balance as at 31.3.11	132.81
Bank of Ireland Account as at 31.3.11	1130.15
Total funds	17106.39

Accounts to be paid in June

Mrs S Henson (s/o)	517.99
Mrs S Henson – expenses (first aid kit & mileage)	55.32
BCC Pension	153.46
Peter Ansell – Pedestal Maintenance 3/12	176.00
Thames Water	11.93
WDALC subs	4.00
National Society of Allotment & Leisure Gardeners	66.00
Southern Electric – dd	34.95
The Handyman – Notice Boards maintenance	285.00
Stocksigns – Pedestal Playing Field Signs	91.96
BT- dd end of May	321.49
Cllr Mrs Smith – Chairman's Allowance	100.00
Total	1818.10