

MINUTES OF THE MEETING HELD ON THURSDAY  
13th OCTOBER 2011 AT 8.00 PM  
IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mrs V. Smith, Mr N. Timberlake, Mrs C. Dakin, Mr N. Harris,  
Mr D. Callaghan, Mr F. Downes Mrs S. Henson - Clerk

4 members of the public

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM: Cllr Mr R. Seymour,  
Dist Cllr Mrs J Teesdale, Dist Cllr I. McEnnis

TO DECLARE ANY PERSONAL OR PREJUDICIAL INTERESTS: None declared.

CONFIRMATION AND SIGNING OF MINUTES OF THE SEPTEMBER PARISH  
COUNCIL MEETING

These were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES

1. Clerk continues to chase BCC re the three VAS signs and all the work needed in the parish. They have installed a heater and cut back the ivy at the pelican crossing at Rosemary Close.
2. The Clerk attended the Bucks Playing Fields AGM – they are very low on funds compared to other Counties associations. Give small grants. Depend on subscriptions.
3. 19 allotment plots have been paid for – 6 still due.
4. Cllr Seymour and the Clerk have marked the football pitch – helpers will be required on Saturday 15<sup>th</sup> October to hang the nets.
5. The posts have been installed in The Pedestal Field at a cost of £150.
6. All the football equipment has been delivered.
7. Cllrs Mrs Smith and Clerk attended the Rural Forum where the future of agriculture and farming was discussed.
8. Cllr Mrs Smith and Cllr Downes attended the BCC LAF where it followed a workshop format to prioritise the needs of the area –
9. Cllrs Mrs Smith and Callaghan attended the Parish County Liaison meeting and the BALC Executive. Looks at though NALC is going to become more effective and the meeting sequencing will make sure that our views are taken forward.

MEETING CLOSED FOR PUBLIC QUESTIONS  
MEETING REOPENED

177.1 Correspondence received from 14th September – 13<sup>th</sup> October 2011

1. WDALC Minutes for 20<sup>th</sup> September – passed to Cllr Mrs Smith and Mr Callaghan
2. LAF Agenda – passed to Cllr Mrs Smith
3. Booklet from CPRE on How to respond to planning applications
4. WDC Draft Delivery and Site Allocations Document and position statement on housing land for building.
5. Email via Cllr Timberlake re the bus consultation – issued to all Councillors and hard copy to Cllr Seymour
6. Burial forms for Mrs Lorna Potter – funeral Monday 10<sup>th</sup>
7. Notification from WDC Planning Committee that plans for 314 and 316 WW Road have been called to committee.
8. Email from BCC with answers/reasons for the work not being carried out in our Parish by the 'gangs'.
9. ROSPA report – only item is some wear on the chains of the balance timber play equipment. Contacted Playground Services who have visited the site and report back that everything is fine. There is up to 10 -15% wear (conservative estimate). In their view it will be quite some time before they are 40% worn. As long as bolts and nuts are checked and tightened there is plenty of life left in the equipment.

10. JCC Agenda for 12<sup>th</sup> October – passed to Cllr Timberlake who was already attending another meeting on that evening.
11. Boundary Commission for England – proposals for new parliamentary constituencies – consulting until 5<sup>th</sup> December
12. Annual Chilterns Forum – 11<sup>th</sup> November, 9.45 – 1pm Amersham
13. Chiltern Society emailed Newsletter
14. BCC Consultation on Budget priorities – survey closes on 13<sup>th</sup> November – Councillors to respond individually [www.buckscc.gov.uk/budget](http://www.buckscc.gov.uk/budget) Agenda.
15. The Queens Diamond Jubilee Beacons – Guide to taking part – 4<sup>th</sup> June – agenda for November.
16. BALC Invitation to a BCC Standards Briefing at Green Park on Thursday 10<sup>th</sup> November 2.30 – 5pm. Issued to all Councillors.
17. Bucks Rural Affairs Conference at The Clare Foundation – 25<sup>th</sup> November.
18. BALC Planning Conference at WDC – 23<sup>rd</sup> November 6.30 – 9pm
19. Save the Date reminder – 13<sup>th</sup> March 2012 – Putting the Local into Localism.
20. Chilterns Conservation Board Annual review
21. Rural Forum – 22<sup>nd</sup> March 2012

#### 177.2 Planning Application

**11/07220/FUL - 6 Chapel Lane** - Householder application for the construction of a single storey rear extension, loft conversion including 2 rear dormers and new roof over annexe – no objection.

**11/07145/FUL - 316 West Wycombe Road** - Erection of 5 x 4 metre high CCTV posts – we do not object as this would provide security for a site approved for storage of vehicles without personnel on site we would however insist that they are infrared cameras as we would not want the site lit up. We would also like the posts to be painted dark green and not left in the natural metallic state.

**11/07259/FUL – 43 Copperfields** – householder application for the construction of a part 2 storey part single storey side extension – we object on the grounds of over development of the site and loss of amenity land.

**11/07078/CTREE – West Wycombe School** – tree works as per schedule for trees marked T10 – T25: in addition crown reduction by 50% to 7 limes (T19 to T25) and fell 1 apple trees (T26) – no objection however we feel that the 50% crown reduction is excessive as it could cause epicormic re-growth in a very short time creating an even bigger crown.

#### Decisions

**11/06762/CTREE -Plant and Harvest**, Chorley Road West Wycombe -Remove all overhanging limbs on one group of Yew Trees (T1, T2, T3) – permit

**11/06685/TPO - Land At West Wycombe Park To The Rear Of 32 - 33 Portway Drive** - reduce to previous points of pruning by approximately 20% to one Sycamore Tree (T1) – permit

**11/06344/FUL - Chorley Farm, Bottom Road** - Change of use of land to allow siting of residential caravan (retrospective) – refused

#### 177.3 To discuss producing an update of the Parish Plan

The Clerk had previously issued the Parish Plan worked on in 2005. It was agreed that we should budget for it in the 2012/2013 budget. It may also provide the ground work for a Neighbourhood Plan.

#### 177.4 To discuss the Draft Delivery and Site Allocations document

Cllr Timberlake had produced a report on the document and the Clerk had highlighted items of interest. The Parish Council supports the statements and policies developed by WDC which is respecting the history of the town and making it more people friendly. Concerns about access from the west to the railway station; could Saunderton Railway station be better used; would the possibility that the removal of Abbey Way will exacerbate the problem; no evidence of planned junction improvements at Chapel Lane. We feel that under item HWTC10 there should be a clause to ensure protection for the frontage of the WDC offices.

177.5 To provide a response to the recent bus consultation as previously issued

Cllr Timberlake had provided information on the new proposed bus services. On balance the new proposals are of a benefit to our residents however there is some concern over the removal of the 1700 and 1745 buses going along the Bradenham Road. We would ask that the bus companies ensure other parishes are aware of the buses and proposed changes.

177.6 To discuss the Christmas trees and lights

Mr Dakin will be contacted re trenching and ducting from the pillar to the cherry tree and Complete Tree Services will be contacted for a price to install the blue lights in the tree.

177.7 To receive the final profit figure for the fete

The Clerk reported that one cheque was outstanding and one invoice was being queried therefore a final figure could not be produced. A total of approximately £2800 has been raised by the community by the two fetes towards the cost of the next piece of play equipment.

177.8 Highways issues which need reporting or acting upon.

We have been advised that we will have a new Area technician – Rob Anderson – at the moment we are not sure when he will start working with us – his arrival should ensure that we go back the good service we have received from BCC in the past

Cllr Harris is concerned that BCC should be checking the trees along the A40.

Cats eyes on the Bradenham Road from the end of the houses out towards Saunderton and also consider intelligent studs.

Check with BCC re the bollards along The Pedestal and by the Bradenham Railway Bridge.

177.9 To start discussing the budget for 2012/2013

The Clerk asked Councillors to start considering ideas and projects for the coming year. A spreadsheet showing the expenditure and budget for the first 6 months had been issued prior to the meeting. Councillors to submit projects for costing, Parish Plan, play equipment, West Wycombe PCC trees, Diamond Jubilee

177.10 To approve the accounts for October 2011: Signing Cheques;

See financial statement at end of Minutes.

It was resolved to accept the accounts.

177.11 Members Questions

Cllr Callaghan advised everyone of the WDALC training on December 15<sup>th</sup> to cover the Localism Bill.

Cllr Downes asked if we could resurrect the Produce Show – it was agreed that it would be developed within the fete.

Cllr Downes raised his concerns over the lack of rural transport and the possibility of reintroduction of the taxi token scheme.

Cllr Mrs Dakin reported that no dog faeces have been found on the playing field; there is litter being left by the play equipment.

177.12 Date of Next meeting

Thursday 10<sup>th</sup> November in The Church Room at 8pm

Cllr Callaghan gave his apologies for the November meeting.

There being no other business to transact the Chairman closed the meeting at 9.50pm

**STATEMENT OF ACCOUNT AS AT 1.10.2011**

<b>Opening balance</b> as at 1.9.11	9257.43
Less September s/o,d/d and cheques	3117.15
Plus fete funds	1492.16
Plus precept	18750.00
Plus memorial stone fee – Gunning	75.00
<b>Closing balance</b> as at 30.9.2011	<b>26457.44</b>
<b>Business Premium Account</b> balance as at 30.9.11	932.85
<b>Bank of Ireland Account</b> as at 30.9.11	1130.67
<b>Total funds</b>	<b>28520.96</b>

**Accounts to be paid in October**

Mrs S Henson	517.99
Bucks County Council	153.46
Peter Ansell 7/12 plus verge	196.00
British Red Cross	52.08
WDC – BG refuse	29.56
Staples	32.04
Keith Heybourne – ashes plot dug – Jordan	65.00
West Wycombe PCC – re issue room cheque -339	120.00
WDC – Rospa inspection	76.80
Southern Electric dd	492.82
WDC – Election costs	62.46
Southern Electric Contracting	887.24
Boyd Sport and Play	110.40
Mrs S Henson – expenses	77.80
Chiltern Society	25.00
Eros Hire Tools – generator	173.2
Lawrence Landscapes 2/4	804.00
<b>Total</b>	<b>3875.91</b>