

` ` MINUTES OF THE MEETING HELD ON THURSDAY
8th SEPTEMBER 2011 AT 8.00 PM
IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mrs V. Smith, Mr R. Seymour, Mr N. Timberlake, Mrs C. Dakin, Mr N. Harris, Mr D. Callaghan, Mrs S. Henson - Clerk

Dist Cllr McEnnis from 8.35pm, Dist Cllr Mrs J Teesdale from 8.40pm

3 members of the public

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM: Cllr Mr F. Downes and for the first part of the meeting - Dist Cllr Mrs J Teesdale, Dist Cllr I. McEnnis

TO DECLARE ANY PERSONAL OR PREJUDICIAL INTERESTS: Cllr Callaghan declared a private interest in the planning application for 65 Bradenham Road. Cllr Harris declared a pecuniary interest in the planning application for West Wycombe Park.

CONFIRMATION AND SIGNING OF MINUTES OF THE JULY PARISH COUNCIL MEETING

These were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES

1. Clerk has been chasing BCC re the three VAS signs – the A40 sign should be functioning by the end of 30th September and the posts for the two signs on the A4010 have been erected.
2. Clerk has asked Madeleine Howe at BCC to organise a site visit by the Fire Brigade to Beechwood Road.
3. The Clerk has had the wooden memorial post removed and this will be stored; another grave has been levelled.
4. Clerk has asked the BCC gang to have a major clear up of the section of the West Wycombe Road in our parish.
5. Cllr Timberlake reported that the 275 bus timetable has been revised with its proposal for three journeys each way via Chorley Road/Bledlow Ridge.
6. Cllr Harris inspected the trees at Rosemary Close and reported that they could be sensitively pruned without any adverse affects.

MEETING CLOSED FOR PUBLIC QUESTIONS
MEETING REOPENED

176.1 Correspondence received from 22nd July - 8th September 2011

1. Several emails between Chiltern Rail, Bradenham residents and BCC over the exit of footpath 10 on Bradenham Road – the remedial and safety work has been carried out and temporary VAS signs have been erected. Permanent signs should be up by mid September.
2. Matters Arising and email from BALC clarifying an article contained inside on Agendas.
3. Notification that the planning application for 316 West Wycombe Road – single storey rear extension has been withdrawn.
4. Community Impact Bucks Newsletter
5. Chilternsaetna – Chilterns Conservation Board Newsletter.
6. Wycombe Air Park JCC notification that October 19th meeting has been changed to 12th October and Minutes of the 12th July meeting - passed to Cllr Timberlake.
7. Notification that the LAF will be on October 11th – venue to be confirmed.
8. The Playing Field Magazine
9. Confirmation that we have an account opened with Eros Tools.
10. Chilterns Conservation Board Newsletter.
11. Locality Services Bulletin from our BCC LAF.
12. LAF Report and list of on street requests for our parish.

13. Notification that the Chilterns AONB Conference will take place on Wednesday 5th October.
14. WDC Planning Bulletin and letter from Cllr Hugh McCarthy advertising the consultation of the Delivery and Site Allocations (DSA) document – Cllrs Callaghan and Timberlake to attend both sessions 6 – 7.15 (DSA) and 7.30 – 9pm (Neighbourhood Planning Briefing on September 7th).
15. Invitation to Battle of Britain Sunday on September 18th – issued to Chairman
16. Mazars – notification of completion of audit.
17. Letter to Parish Council Chairmen asking for financial support for The Chilterns Conservation Board.
18. BCC Minerals and Waste Core Strategy Consultation until 14th October.
19. BCC Rights of Way newsletter.
20. WDC – The Delivery and Site Allocations Document consultation and Newsletter and Position Statement on Housing and Land for Business 2011 – Newsletters to be handed out at Fete.
21. The Local Council Review magazine
22. WDC Invitation for nominations for Community Champion Awards

176.2 Planning Application

11/06762/CTREE -Plant And Harvest, Chorley Road West Wycombe -Remove all overhanging limbs on one group of Yew Trees (T1,T2,T3) – no objection

11/06685/TPO - Land At West Wycombe Park To The Rear Of 32 - 33 Portway Drive - reduce to previous points of pruning by approximately 20% to one Sycamore Tree (T1) – no objection

11/06938/FUL -316 West Wycombe Road - Construction of single storey side extension and creation of first floor office space to existing office building – we object on the grounds that the only permitted use of the site is for vehicle storage and not for trading therefore the proposed plan would represent a breach of the current use of the site.

11/06923/FUL – 65 Bradenham Road - householder application for the construction of single storey front and rear extensions – no objection.

Decisions

11/06387/FUL - 387 West Wycombe Road - Householder application construction of part single, part two storey side and rear extension. Insertion of rear dormer with balcony – permit.

11/06366/CLP, 5 Bradenham Road West Wycombe -Certificate of proposed construction of single storey rear extension – permit

11/06554/FUL - 316 West Wycombe Road - Construction of single storey rear extension to existing office building –withdrawn

11/06612/FUL - Mede Cottage, Park Farm Road –householder application for creation of new vehicular access onto the West Wycombe Road including new retaining walls, ramps and dropped kerb – refused.

- 176.3 To discuss the history of the planning applications for 314/316 West Wycombe Road and whether to make an official complaint to Wycombe District Council
Councillors discussed the issue and having read the latest reports clarifying what work is being undertaken by WDC Officers it was resolved that we would not be making an official complaint.

- 176.4 To discuss producing an update of the Parish Plan
Cllr Downes was not present and the discussion will be postponed until the next meeting. Cllrs Callaghan and Timberlake attended a training/information session at WDC on the Localism Bill, which is still going through parliament, and Neighbourhood Planning. It is thought that a Neighbourhood Development Plan could cost from £17,000. Could be used as a Design Statement and cannot be used to go against the District Council's policies. Must be about the development and use of land and should be prepared by a Parish or Town Council unless it is an unparished area.

- 176.5 To discuss the Parish Council's view and stance on Localism

Localism gives parishes the opportunity to take on more responsibility and with this would come the necessary increased costs and the need to increase our precept but we would need to ensure that the other tiers of government reduce their bills. As a parish, in theory we are keen to embrace the concept.

176.6 To receive the external auditors report

No issues were raised other than a Minute number had been missed off the form. The statement made by the external auditors that they had to ring the Clerk up is a complete lie which they have admitted to.

176.7 Highways issues which need reporting or acting upon

Cllr Downes has agreed to give us the £800 from his Community Leaders Fund for the Pedestal bollards – we are not sure when the money will be paid to us by BCC.

We will work with Sands Residents Association on concerns over the possible expansion of Adams Park.

Strong suction gully emptying is needed as the standard suction is inadequate. The Clerk has booked the BCC gang to tidy our parish but to date no one has appeared.

The corner of Chapel Lane has sunk again.

The road surface at Cookshall Lane is too poor to paint the white lines.

A kerb stone at the Pedestal monument has lifted.

The pavement in Bradenham Road needs sweeping.

The silt at the bottom of Church Lane needs clearing away.

The Clerk has reported to BCC that bollards are required at the bottom of the Network Rail access on the Bradenham Road bridge but to date nothing has been actioned.

176.8 To discuss the Fete and the Pedestal Play Area including the inspection process

The ROSPA inspection has taken place but to date we have not received the report. Cllr Mrs Dakin will inspect the play area on a regular basis. Everything is in hand for the fete.

176.9 To discuss updating the Financial Regulations and the Standing Orders

It was resolved to update the Financial Regulations and Standing orders stating that the Clerk and any member of staff will be in a PAYE scheme and that tax and NI will be paid to HMRC by the 18th of the month.

It was resolved to state that our existing Standing Orders will be used in conjunction with the new Model Standing Orders as issued by NALC in Summer 2011.

176.10 To approve the accounts for September 2011: Signing Cheques;

See financial statement at end of Minutes.

It was resolved to accept the accounts.

176.11 Members Questions

None raised.

176.12 Date of Next meeting

Thursday 13th October in The Church Room at 8pm

There being no other business to transact the Chairman closed the meeting at 9.50pm

STATEMENT OF ACCOUNT AS AT 1.9.2011

Opening balance as at 1.7.11	13896.10
Less July s/o, d/d and cheques	2762.30
Less August s/o,d/d and cheques	2126.37
Plus Burial fee – Mr Podesta	250.00
Closing balance as at 30.8.2011	9257.43
Business Premium Account balance as at 30.6.11	132.83
Bank of Ireland Account as at 30.8.11	1130.49
Total funds	10520.75

Accounts paid in August

Mrs S Henson	517.99
Bucks County Council	153.46
Lawrence Landscapes	804.00
Stocksigns	84.42
Peter Ansell 6/12	176.00
Elizabeth Stillman	125.00
BT (dd)	265.50
Total	2126.37

Accounts to be paid in September

Mrs S Henson	517.99
Bucks County Council	153.46
Peter Ansell	176.00
Staples	36.74
Mazars	480.00
ASP toilets	108.00
South Heath Scouts	50.00
GKCS – marquee	200.00
Rose Coleman – Katy Cartwheel	250.00
Thames Water	9.36
Bucks County Council – bollards for the Pedestal pavement	800.00
Southern Electric – dd	335.60
Total	3117.15