

MINUTES OF THE MEETING HELD ON THURSDAY
12th APRIL 2012 AT 8.00 PM
IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mrs V. Smith, Mr N. Harris, Mr D. Callaghan, Mr N. Timberlake,
Mr F. Downes Mrs S. Henson – Clerk Mrs K. Cheshire and Mrs L. Cook

No members of the public

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM: Cllrs Mr R. Seymour, Mrs C Dakin,
Dist Cllr Mrs J. Teesdale, Dist Cllr I. McEnnis

TO DECLARE ANY PERSONAL OR PREJUDICIAL INTERESTS: Cllr Harris declared a
prejudicial interest in the four planning application for tree works in West Wycombe Park and
Sawmill House by The National Trust.

CONFIRMATION AND SIGNING OF MINUTES OF THE MARCH PARISH COUNCIL
MEETING

These were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES

1. The play equipment is installed.
2. Cllr Mrs Smith and the Clerk attended the Rural Forum
3. Cllrs Callaghan, Timberlake and the Clerk attended Putting the L in Localism – mixed views on the success of the event. The market stalls were useful but the main talks highlighted the fact that parishes are not really being considered in Localism.
4. Cllr Callaghan attended the WDALC Meeting
5. The Clerk attended a Wycombe Sports Forum.
6. The end of year HMRC and BCC pension forms have been submitted.
7. VAT refund has been received.
8. The Parish Events Committee and Parish Plan Group have met again.
9. Invitations to the Annual Parish Meeting have been issued
10. Clerk has attended a consultation session run by BALC on devolved services and Bucks County Council
11. Copies of a leaflet on Conservation Areas and Q & A's relating to Conservation Areas as well as a copy of West Wycombe Conservation Area Study issued to Councillors.
12. Common Sense Management of Trees and Managing Trees for Safety leaflets issued to all Councillors to assist with understanding tree works.

MEETING CLOSED FOR PUBLIC QUESTIONS
MEETING REOPENED

183.1 Correspondence received from 9th March – 12th April 2012

1. Notification that an appeal is being made to the Secretary of State re the refusal for siting of a residential caravan at Chorley Farm.
2. BCC notification that the Waste Recycling contract has been awarded to a new management company. Most relevant change is the opening hours. 1st April – 30th September 9am – 6pm. 1st October to 31st March 9am – 5pm.
3. WDC Community Safety Partnership Newsletter – issued by email
4. WDALC Minutes
5. Notification for a Sex Entertainment licence – The White Horse, West Wycombe Road.
6. BCC Hot Topics Newsletter – issued via email
7. The external audit forms from Mazars
8. BCC End of year pension forms
9. Request from Bucks Search and Rescue for financial help. May agenda.
10. Chiltern Society Newsletter by email
11. Letter from a local resident about the amount of residents vehicles parked near bend at the top of Church Lane causing an obstruction particularly for emergency vehicles – the Parish Council will ask Thames Valley Police about placing the fire brigade signs and The National Trust about the bollards on the triangle and ensuring that properties are using their garages, if they have them.

183.2 Planning

12/05668/FUL – Dalewood, Park Farm Road – householder application for construction of detached garage to rear – no objection.

12/05696/TPO - West Wycombe Park West Wycombe - Fell one Horse Chestnut Tree (T1), reduce crown by 20% to one Horse Chestnut Tree (T 3237), remove dead limbs from one Lime Tree (T2), reduce crown by 30% to one Horse Chestnut Tree (T 5109), reduce by 25% one Horse Chestnut Tree (T 5110), reduce by 25% one Horse Chestnut Tree (T 1596), fell one Horse Chestnut Tree (T 1596), reduce by 25% one Sycamore Tree (T 5113), reduce limbs over Park Farm Drive 15 to 205 to one Horse Chestnut Tree (T 5114) and remove deadwood and squirrel damaged branches to one Sycamore Tree (T 3245) – no objection

12/05694/CTREE - West Wycombe Park West Wycombe - Crown lift to maintain statutory clearance to one Lime Tree (T1), and crown lift to clear adjacent roof line by 2m to one Ash Tree (T2) – no objection

12/05682/REN - 395 West Wycombe Road High Wycombe - Proposed extension of time limit to permission granted under reference 08/05160/FUL for Demolition of existing dwelling and erection of new building to form 6 x 1 bed flats with car parking, bin store & cycle store – our views have not changed since the original application in that we continue to object on the grounds of lack of amenity space; a detrimental impact on neighbouring properties; insufficient parking which will have a detrimental impact on local highway conditions; the loss of a family home and an increase in the number of flat dwellers which has a negative and cumulative impact on the community.

12/05667/TPO - Sawmill House Park Farm Road High Wycombe - Remove major deadwood and crown lift to height of approx. 2.5m to 3 x Sycamore Trees (G1) and crown lift to height of approx. 2.5m to clear yews and path and remove dead wood to 1 x poplar (G2) – no objection

12/05670/TPO - West Wycombe Park West Wycombe - Thin crown by 15% to one Sycamore Tree (T7061), reduce by 20% over road and remove deadwood from one Ash Tree (T5129), fell one Ash Tree (T5129) and crown lift to maintain statutory clearance to 2 x Ash Trees (T5130) – no objection

12/05559/FUL - Ground Floor Aston House High Street West Wycombe - Change of use of Offices 1-4 on ground floor from offices (B1) to clinic rooms (D1) – no objection to the change of use but as we believe this is a Listed Building we were surprised that this was not an LBC application. We would like to have a condition put in place to ensure that clients and staff to the clinic use the reserved car parking spaces in the private car park below the school which belongs to West Wycombe Estate as does the building in question. As a community we are desperately short of parking for residents, many of whom have no choice but to park in the street. We therefore need businesses to use the parking allocated to their building.

Decisions

12/05116/FUL, West Wycombe Park West Wycombe - Erection of small toilet block within the existing car park adjacent to the entrance to West Wycombe Park – permit.

West Wycombe Combined School - Erection of hexagonal gazebo – permit.

GG/11/07904/CDN – 316 West Wycombe Road – variation of condition 1 of planning approval ref 11/05521/Ful to alter the position of the laurel hedge – permit

183.4 To consider signing up for the MH-p Loyalty Scheme for the website

It was resolved to sign up to the Loyalty scheme which would allow us to have a make over of our website as it is now over 5 year old and to fix our Updating Package Price for 5 years.

183.5 To discuss a proposed memorial for the burial ground

Councillors were given photographs of a memorial which has already been made but without reference to the Parish Council Rules and Regulations for the Burial Ground and without permission being sought. It was resolved that we would not allow the memorial – it will have to conform to the Rules and Regulations which are issued and were accepted by the family.

183.6 Highways issues which need reporting or acting upon

The Clerk has chased Bucks CC on all the outstanding lighting and highways issues.

- 183.7 To discuss the Annual Parish meeting and the Annual Report
The Chairman will write a report of our year's activities and emphasise our commitment to the Localism Act. The Clerk will purchase light refreshments. Invitations have been sent to the school, the church, West Wycombe Estate, preschool, toddlers and The National Trust.
- 183.8 To discuss the Fete
It was resolved that we have a stand explaining the work of the Parish Council and run competitions on 'Combined weight of the Parish Council'; number of sweets; guess weight of cake and a treasure hunt based on a map of the parish.
- 183.9 To approve the accounts for April 2012 and signing of cheques
See financial statement at end of minutes. It was resolved to accept the accounts.
- 183.10 To approve the accounts for the year ending 31st March 2012 for completion of the Annual Return.
The Clerk/Responsible Finance Officer presented the accounts for the year ending 31st March. They were unanimously accepted and signed off by the Chairman and the RFO.
- 183.11 To receive the internal auditors report and to consider the Annual Governance Statement
The internal auditors report will not be available until the May meeting. The Annual Governance Statements will be dealt with at the same time.
- 183.12 Members questions
Cllr Downes asked if we had any further information on the resurfacing of pavements. Mrs Cook reported a large amount of dog faeces in Cookshall Lane. The Clerk will check with WDC as to the opening and closing times of the public conveniences. The Clerk has written an article for Contact covering pavement parking and dog faeces. The Community Events team are meeting on 16th April at 7.30pm in The Church Room. The Parish Plan meeting is to be held on Monday 23rd April at 7.30pm in West Wycombe Library.
- 183.13 Date of next meeting
Annual Parish Meeting - Thursday 26th April 2012, The Church Room at 8pm;
Thursday 10th May at 8pm – Annual Parish Council Meeting and May Parish Council Meeting.

The Chairman closed the meeting at 9.45pm

Accounts to be paid in April

Mrs S Henson	517.99
Bucks County Council	153.46
Staples	9.99
Chilterns Conservation Board	100.00
Peter Ansell 1/12	176.00
BALC Subscription	179.34
WDALC Subscription	10.00
Southern Electric Contracting	897.24
Southern Electricity – energy for lights (dd)	149.08
St Lawrence PCC – balance on tree works	200.00
RBS Software – allotment software maintenance	124.80
K Heybourne – ashes plot	65.00
Playground Services	18,256.80
Lawrence Landscapes 4/4	804.00
Total	21643.70