

MINUTES OF THE MEETING HELD ON THURSDAY  
6th SEPTEMBER 2012 AT 8.00 PM  
IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mrs V. Smith, Mr F. Downes, Mr N. Timberlake, Mr N. Harris,  
Mrs K. Cheshire, Mrs L. Cook Mrs S. Henson – Clerk

No members of the public

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM:

Cllr Mr R. Seymour, Dist Cllr I. McEnnis, Dist Cllr Mrs J. Teesdale,

TO CO-OPT TWO NEW COUNCILLORS AND SIGNING OF THE DECLARATION OF ACCEPTANCE

Mrs Kate Cheshire and Mrs Lisa Cook were Co-opted to the Parish Council and duly signed the Declaration of Acceptance

TO APPOINT A VICE CHAIRMAN

Cllr Neil Harris was appointed the Vice Chairman after the resignation of Mr Danny Callaghan as a Parish Councillor.

TO ADOPT THE NEW CODE OF CONDUCT

It was resolved to adopt the new Code of Conduct. All Councillors completed new Declaration of Pecuniary Interest Forms.

TO DECLARE ANY PERSONAL OR PREJUDICIAL INTERESTS: Cllr Harris declared a pecuniary interest in the planning applications for The National Trust.

CONFIRMATION AND SIGNING OF MINUTES OF THE JULY PARISH COUNCIL MEETING

These were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES

None

MEETING CLOSED FOR PUBLIC QUESTIONS  
MEETING REOPENED

187.1 Correspondence Received from 13th July – 6<sup>th</sup> September

1. WDALC notification of change of date from 27<sup>th</sup> September to 4<sup>th</sup> October.
2. Cllr Callaghan's resignation – sent to the Chairman
3. WDC Notification that we can Co-opt for a Councillor after Cllr Callaghan's resignation
4. The Planning Inspectorate – appeal refused for Mede Cottage entrance near the pelican crossing.
5. BCC response to our letter about the large signs - £35k to remove would cost £2k. BCC hope that these signs will be used for new messages.
6. Matters Arising – issued by email - circulated
7. BCC Hot Topics email newsletter
8. Mazars – completion of audit – no relevant issues raised. Notices will be put up on Notice Boards
9. WDC/BALC Guidance and copy of the new Code of Conduct which has to be adopted and Declaration of Pecuniary Interests (DPI).
10. NAG Minutes
11. Chilterns AONB Planning Conference – 3<sup>rd</sup> October in South Oxfordshire - £30.
12. NHS Let Talk Health – public meeting Hamilton Primary School, Priory Avenue – Thursday 27<sup>th</sup> September 6.30 – 8pm
13. News of the Woods Magazine
14. Matters Arising – issued by email
15. Allotment Magazine
16. ROSPA play area report
17. JCC Minutes
18. Notification that Mazars will carry out the external audit for the next 5 years.
19. ICCM Magazine

- 20. Local Council Review Magazine
- 21. BALLC street lighting bulk purchase scheme

187.2 To agree to make a donation of £400 for the War Memorial at St Lawrence Church  
It was resolved to make the donation of £400 to renovate the War Memorial.

187.3 Planning

**12/06797/CTREE - West Wycombe** - Monolith to 4m one Ash (T1) and Fell or monolith to 5m (depending on condition of tree once work commences) one Ash (T2) – no objection

**12/06796/TPO -14 High Street, West Wycombe** - Reduce sections of crown overhanging gardens by 20% (4m approx) to 5 x Yew Trees (G1) – no objection

**12/06587/TPO - West Wycombe Park** - 40% crown reduction to one Horse Chestnut Tree (T1) – no objection

**12/6777/LBC & 12/06986/FUL – 57, 58, 58A High Street** - Householder application for works to roof to include raising of roof to facilitate insertion of additional thermal insulation – no objection

**12/06957/FUL & 12/06771/LBC- 11,12 & 13 High Street West Wycombe** – Householder application for works to roof to include raising of roof to facilitate insertion of additional thermal insulation – no objection

**12/06964/FUL & 12/06964/LBC - Steps House High Street West Wycombe** – Householder application for works to roof to include raising of roof to facilitate insertion of additional thermal insulation – no objection

**12/06959/FUL & 12/06773/LBC - 26, 27, 28 34-35 High Street West Wycombe** - Householder application for works to roof to include raising of roof to facilitate insertion of additional thermal insulation – no objection

Decisions

Mede Cottage – appeal to the Planning Inspectorate was dismissed

**12/06197/FUL - 486 West Wycombe Road, High Wycombe** -Householder application for construction of rear/side conservatory – permit.

**12/06500/FUL - 118 Chorley Road West Wycombe** - Householder application for erection of detached double garage to side with rooms in roofspace - permit

**2/06525/FUL - 6 Chapel Lane, High Wycombe** – householder application for construction of single storey rear infill conservatory – permit

**12/06587/TPO - West Wycombe Park** - 40% crown reduction to one Horse Chestnut Tree (T1) - permit

187.4 To Highways issues which need reporting or acting upon including the parking problems near The Caves and up Church Lane towards the church

Clerk has had a meeting with Bucks CC, the National Trust and a resident to talk about the parking problems near The Caves. Bucks CC are producing costings.

Clerk has had a tour of the parish with the Local Area Technician and gone over all the issues within our parish.

We have been advised that we have not 'won the bid' for the pavements to be resurfaced.

To help our cause people need to send in letters of complaint or log faults online on the BCC website or report them on 08452302882.

187.5 To discuss the Fete

The Committee will meet on 24<sup>th</sup> September. Toilets will be booked. New advertising leaflets will be printed and delivered in the parish.

187.6 To discuss the Pavilion on The Pedestal Playing Field

Clerk contacted one local roofing company but to date they have not provided an estimate.

It was agreed that at the present time we would not spend any money on the building as it is not included in our lease.

187.7 To discuss whether to increase allotment rents

It was agreed not to increase the rents.

187.8 To approve the accounts for August & September 2012 and signing of cheques – appendix 2  
Mazars have completed their audit. Nothing raised in connection with the audit only a note that the RFO had transposed two figures in the bank reconciliation and we should not increase the value of our assets even if the insurance company does. See financial statement at end of Minutes. It was resolved to accept the accounts.

187.9 Members questions

Six sets of Roman remains, found in Church Lane in 2009, were interred in West Wycombe Burial Ground during August.

Cllr Timberlake will circulate all the members of the Parish Plan committee to reconvene.

The idea for a permanent commemorative feature for a seating bund in the Pedestal Playing and a structure to provide shade will be costed for the next meeting.

187.9 Date of next meeting

Thursday 11<sup>th</sup> October at 8.00pm in the Church Room.

The Chairman closed the meeting at 9.50pm

**Accounts paid in August**

Mrs S Henson	517.99
Bucks County Council	153.46
Mrs S. Henson – expenses	49.27
Peter Ansell 5/12	176.00
Southern Electric Contracting	352.80
Staples	6.89
Henna Press – programmes and flyers	460.00
Elizabeth Stillman – allotment car park	65.00
WDC –BG refuse collection	59.11
Southern Electric – dd	140.05
BT – dd	396.91
<b>Total</b>	<b>2377.48</b>

**Accounts to be paid in September**

Mrs S Henson	517.99
Bucks County Council	153.46
Peter Ansell 6/12	176.00
Staples	13.42
Thames Water	13.03
ST Lawrence PCC – War Memorial donation	400.00
Mazars – external audit	342.00
Keith Heybourn –grave digging	150.00
Southern Electric – dd	11.26
Southern Electric – dd	14.54
Southern Electric – dd	154.75
<b>Total</b>	<b>1946.45</b>

Balance on 1 <sup>st</sup> July	6326.83
Plus HMRC VAT refund	3595.37
Plus Roman burial fee	395.00
Plus Fete income	700.99
Burial fee – Mrs Carter	165.00
Less July & August cheques	7202.36
Balance	3980.63
Plus Deposit Account	933.21
Bank of Ireland	1131.65
<b>Total</b>	<b>6045.69</b>