

MINUTES OF THE MEETING HELD ON THURSDAY  
18<sup>th</sup> JULY 2013 AT 8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mrs V. Smith, Mr N. Harris, Mr F. Downes, Mr N. Timberlake,  
Mr R. Seymour, Mrs K. Cheshire, Mrs L. Cook                      Mrs S. Henson – Clerk

No members of the public

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM:  
County Cllr D Hayday

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING  
TO ITEMS ON THE AGENDA: None

CONFIRMATION AND SIGNING OF MINUTES OF THE JUNE MEETING  
These were agreed by those Councillors present and signed by the Chairman.

Cllr Mrs Smith started the meeting by presenting bouquets of flowers to Cllrs Mrs Cheshire and Mrs Cook as a thank you for their extremely hard and successful work on organising the Summer Fete. Cllr Harris was thanked for all the hard work undertaken by him and the National Trust team under extremely challenging temperatures. A letter has been sent to Mr Foy recording our thanks to the National Trust.

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES AND CLERK'S REPORT

1. Cllr Timberlake went to the Planning meeting on 6<sup>th</sup> June and will issue a report.
2. Three allotments tenants have been asked to tidy up their plots.
3. The Annual report has been delivered to all homes in the Parish via Contact.
4. Clerk attended the WDC Community Conversation where all the issues such as affordable homes, what constituted affordable homes and suitable sites for such homes; how you extrapolate potential increases in population size; why we need more sites for homes; homes mean people and the need for jobs or are we going to be a commuter town; infrastructure; sewage; water; figures given for the number of homes needed were offered by developers – WDC want a really strong Local Plan so that they are not developer led.
5. Clerks meeting covered the new plan for recycling in WDC; new arrangements for Standards hearings; in depth discussion on Freedom of Information legislation and issues with Bucks CC over grass erosion on verges and pothole filling.
6. The Armed Forces Covenant signing was postponed due to the sudden death of Cllr Roger Emmett.
7. The Clerk has had a meeting with Neil Jackson of the Chilterns Conservation Board about the management of the land above the main Burial Ground.
8. The Parish Council was very well represented at the recent 250<sup>th</sup> Celebrations for St Lawrence Church

MEETING CLOSED FOR PUBLIC QUESTIONS  
MEETING REOPENED

197.1 Correspondence Received from 20th June – 18<sup>th</sup> July 2013

1. LAF Agenda – passed to Cllr Mrs Smith
2. WDC Weekly Planning report – information about the Site Delivery and Allocation document – comments made by inspector and main modifications – nothing seems to affect this parish.
3. ROSPA Report on Pedestal Playing Field – agenda item
4. NALC Survey
5. New copy of Charles Arnold Baker
6. WDALC Minutes – passed to Cllr Mrs Smith
7. Email from Downley Dynamos re the Pedestal Playing Field next season – passed to Councillors
8. Notification that Councillors will be able to view the extra, new recycling bins at WDC Offices on 22nd July in the Council Foyer from 3.30 – 7pm - this follows a meeting

where it was announced that WDC are expanding their recycling schemes – this could happen in September however some areas may not be suitable due to bin storage issues. All houses will receive information on this during August.

9. Local Council Review
10. Wycombe Air Park JCC Agenda
11. Matters Arising - issued
12. Chilterns Conservation Board Newsletter – issued
13. WDC – Community Infrastructure Levy - Opportunities to influence the allocation of funds in those parishes who currently qualify.

#### 197.2 Planning

**13/06367/FUL – 316 West Wycombe Road** – change of use of land to allow the rental of motor vehicles with associated booking office – no objection as long as the type of business does not expand to cover garage/mechanic activity. This Parish Council has been disappointed at how this applicant has used the planning system and the option for retrospective applications to his advantage and the planning department has not always taken a firm stance.

**13/06546/FUL – Downley Cottage & Sirmione, Cookshall Lane** – joint householder application for construction of single storey rear extension – no objection.

#### 197.3 To consider allotment fees prior to issuing tenancy renewal invoices

The fees have not changed since we created the allotments in 2009. Currently fees stand at £6 for half a plot and £12 for a full plot – total income £216 per annum. We have ordered works to clear the car park and boundary which will cost £225 and the cost of the hedge and clearing the footway will cost £290 which will come out of the highways/BCC budget. It was agreed that we would postpone any discussions on an increase until 2014.

#### 197.4 To agree to purchase a memorial stone for the Roman Burials

The Clerk will obtain prices for a stone made in granite and an alternative material. The wording has been agreed. September agenda.

#### 197.5 To discuss the maintenance of the trees in the Burial Ground

The trees forming the avenue in the Burial Ground have grown so much that hearses cannot drive up to the turning point and coffins cannot be carried from St Pauls. We will have to undertake some major work on these during the autumn. As the Burial Ground is in a Conservation Area we will have to apply to WDC Planning department for permission. We will ask three contractors for prices to undertake the work. This work was not budgeted for but really must be undertaken in the winter.

#### 197.6 To report and discuss any highways issues

Several emails from a resident of Chapel Lane about the junction works at Chapel Lane. Cllr Hayday has suggested a meeting for the resident with a Bucks County Council Officer and to also contact our MP. There is little that the Parish Council can do and all the issues he has raised about traffic volumes have been constantly discussed at different meetings with Bucks CC since 2008.

All potholes and lighting issues have been reported to Bucks CC.

Clerk will explain the issues about Bradenham Road in Contact.

The Clerk will ask County Cllr Hayday to print off a list of works ordered from his Member page.

#### 197.7 To report on the Parish Plan

The Parish Plan has been delivered to all homes in the Parish. A big thank you to Cllr Timberlake for undertaking the majority of the deliveries. Questionnaires to be returned by 1<sup>st</sup> September. To date we have had 18 on line responses and we have had a 10% response rate. We will put a phrase on the website to encourage people to respond.

#### 197.8 To discuss the Pedestal Playing Field including the ROSPA report

Downley Dynamos have advised the Parish Council that there will be an extra group of children training on Saturdays (Under 6's) and that the Under 7's may occasionally have a match. The Clerk has raised concerns about extra vehicles and parking issues however it is thought that once the car park is extended (by the time the new season starts) there should be sufficient parking. The only extra piece of equipment that we have considered for the Pedestal Playing Field is a basketball hoop – the Clerk will obtain prices.

Tesco at Princes Risborough have asked if they could use the field on the 4<sup>th</sup> August as part of their Community Charity Fund raising. It was agreed that they could use the field and would not be charged on this occasion.

The ROSPA report highlighted one of the damaged full size goal posts which we knew they would – these are being replaced by Downley Dynamos. It was resolved to remove the existing post as this was considered high risk.

They would still like seats fixed so that they cannot be carried into the free fall space but we know all our users prefer to have them moveable so that they can be in sun/shade or where their children are based.

The report highlighted that the bottom bar of the scramble net on the multiplay is in the falling space – the Clerk has sent a photo through to the manufacturers and asked them for an opinion. The report suggested that we routinely monitor the condition of the top beam bar on the birds nest swing – we have been doing this.

#### 197.9 To discuss parking issues in the parish

The residents parking idea for Church Lane goes to the Bucks CC LAF on the 23<sup>rd</sup> July and if agreed will go out to consultation.

#### 197.10 To discuss the West Wycombe Burial Ground Rules and Regulations

Postponed until the September meeting.

#### 197.11 To approve the accounts for July 2013 and signing of cheques and agreement to pay the August accounts – appendix 2

See financial statement at end of the Minutes. It was resolved to approve the accounts. The Clerk/RFO issued a spreadsheet showing the first quarter's expenditure against budget.

#### 197.12 Members questions

The Fete was discussed – it was a great success however we desperately need far more volunteers to help. The Clerk will write a thank you to those people who volunteered.

#### 197.13 Date of next meeting

Thursday 12<sup>th</sup> September at 8pm in the Church Room, West Wycombe

The Chairman closed the meeting at 9.45pm

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#### Accounts to be paid in July 2013

07/07/2013 Mrs Sharon Henson STO	517.99	June salary
16/07/2013 Southern Electric DDR	138.34	June energy
18/07/2013 South Bucks Business Products	240.00	Parish Plan
18/07/2013 Staples	19.30	Stationery and copying
18/07/2013 Wycombe District Council	76.80	ROSPA Report
18/07/2013 Oakdale Services	138.00	Annual Report
18/07/2013 Peter Gomme	255.00	Grass cutting
18/07/2013 Peter Gomme	175.00	Grass cutting
18/07/2013 SSElectric Contracting	905.65	Lighting maintenance
18/07/2013 Buckinghamshire & MK ALC	60.00	Charles Arnold Baker
18/07/2013 Bucks County Council	153.46	Pension
<b>Total Payments:</b>	<b>2,679.54</b>	

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08/08/2013 Bucks County Council	153.46	Pension