

MINUTES OF THE MEETING HELD ON THURSDAY
14th MARCH 2013 AT 8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mrs V. Smith, Mr N. Harris, Mr R. Seymour, Mr F. Downes,
Mr N. Timberlake, Mrs K. Cheshire, Mrs L. Cook Mrs S. Henson – Clerk

Mr Ben Stupples

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM:

Dist Cllr I. McEnnis, Dist Cllr Mrs J. Teesdale

TO DECLARE ANY PECUNIARY OR PRIVATE INTERESTS:

None declared.

CONFIRMATION AND SIGNING OF MINUTES OF THE FEBRUARY PARISH COUNCIL MEETING

These were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES

1. Clerk has booked Cllr Timberlake into the Wycombe Executive Partnership meeting on 19th March and the Residential Guidance Workshop on 21st March.
2. Cllrs Mrs Smith, Mrs Cheshire and Timberlake and Clerk attended a training session on Social Media.
3. Cllr Mrs Smith, Downes and the Clerk attended the LAF workshop. We will ask if the boundary can be changed; ask about the costs of running the LAF against the available budget; cost of the CIB survey.
4. Gypsy and Travellers Needs survey has been submitted
5. Cllrs Mrs Cheshire and Mrs Cook attended the School Travel Plan. It was well attended. New travel co-ordinator – Ben Stupples, the plan needs refreshing he will study the minutes of the latest meeting and then will work out how to take it forward.
6. The first meeting of the West Wycombe Community Events Team has taken place. It had been a good meeting. The date of the fete will be 13th July. The next meeting is on 8th April. In the process of setting up a Co-operative Fund Charity bank account and constitution.
7. The Clerk and internal auditor attended a training course on Governance and the Audit Process. It confirmed that as a Parish Council we are operating properly and with due consideration.
8. Clerk attended a SLCC Training Course which covered Council Tax grants.

MEETING CLOSED FOR PUBLIC QUESTIONS

MEETING REOPENED

193.1 Correspondence Received from 15th February – 14th March 2013

1. Chiltern Society email newsletter – circulated
2. The Chilterns magazine
3. Information Commissioner – renewal of Data Protection Act
4. Bucks CC Pothole update leaflet – Councillors as well as Clerk to report potholes.
5. Scottish and Southern Street lighting charges from 1st April 2013.
6. Chilternsaetna Magazine – article about the Roman burial.
7. Request from Rev Lacey to have maintenance carried out on a yew tree in St Lawrence Church Yard. Clerk passed it on to WDC and the work has been completed.
8. Email from a resident reporting on Bucks County Council Pinch Point fund in relation to works at Chapel Lane. Cllr Downes gave a briefing on the works. Bucks CC Officers will present the scheme at the April meeting. April Agenda.
9. Acknowledgment from BT that they have received the report of a faulty payphone at West Wycombe Library.
10. WDALC Agenda for meeting on 28th March
11. Notification on the timetable on the consultation for the new Quality Parish Council scheme.
12. Bucks CC Hot Topics Newsletter – circulated
13. Notification of Quality Counts Tour on 25th April, the subject will be Residential Design Guidance with a focus on parking – Cllr Timberlake will attend.
14. Notification of a Planning Forum on 6th June – 5.45pm for 6 – 8pm

15. Notification that the LAF Priorities workshop will be on 19th March , 6 – 7.30pm, Garden Room, Liston Hall, Marlow. Cllr Mrs Smith and Clerk will attend.
16. Notes on the Parish Liaison Meeting held with BCC covering Emergency Planning.
17. Notification that a briefing on the New Local Plan will take place on 13th March in WDC Council Chamber at 6pm – 6.50pm
18. ICCM Magazine – passed to Cllr Seymour.
19. Email from a resident of Bradenham Road about broadband – Clerk will investigate further.

193.2 Planning

13/05273/CLE Old Station Place, West Wycombe Road - -Certificate of Lawfulness – request to confirm how long people have lived there. The best record we have would be 2009.

193.3 To report and discuss any highways issues including Church Lane parking and applying for a TRO from Bucks County Council

Cllrs Mrs Smith and Downes and the Clerk attended the LAF meeting on 26th February where setting priorities for the coming year were discussed. They are considering the creation of a blanket Traffic Regulation Order for our LAF in order to get many of the projects which parishes are asking for underway.

It was resolved to ask for a TRO on creating Residents Parking only on a section of Church Lane and to ask for an extension and creation of double yellow lines on Beechwood Road, Portway Drive, Copperfields, Park Farm Road and Rosemary Close and in front of Old Station Place.

All loose and displaced kerb stones have been reported. An order has been placed and several reminders sent to Bucks CC to have all the drains and gullies cleared. An order has been issued to have all the double yellow lines repainted. A request was made to have the zig zags outside the school repainted.

The National Trust is looking at the varying suggestions for improving the parking situation. The light outside the George & Dragon and the belisher beacon at the Village Hall are not working. Clerk will report these.

193.4 To discuss the development of the Parish Plan

Cllr Timberlake presented the latest version of the questionnaire with additional questions about the pavilion on the Pedestal Playing Field. The Parish Plan committee will meet in the near future.

193.5 To agree to place an order with Lawrence Landscapes for covering the bund with turf and to pay £140 to harrow the Pedestal Playing Field prior to the contract

Lawrence Landscapes have supplied a price of £6.50 per square metre for turfing the bund. It was resolved to place the order.

Due to the poor state of the grass and the mole hills on The Pedestal Playing Field the contractor feels that we should have the land harrowed first – this would be extra to the quoted contract price. It was resolved to place an order for harrowing.

193.6 To discuss the grass in the Burial Ground

The grass in the burial ground is in a very poor state. Lawrence Landscapes have supplied a price of £326.15 to spring and autumn weed and feed, scarify and reseed the area .It was resolved to place an order for the work to be undertaken.

193.7 To discuss the Wycombe Air Park Noise Action & Management Plan

Cllr Timberlake presented a resume of the Action Plan. Nothing would be detrimental to this Parish. It was resolved to support the plan and a written response will be made.

193.8 To approve the accounts for March 2013 and signing of cheques – appendix 2

The Clerk issued a spreadsheet showing expenditure against budget up to the end of February.

The Clerk will be claiming a balance of the VAT refund of £1972.84. We should end the year with approximately £12,500. This is higher than originally planned as we have not installed the bund, which, weather permitting will happen next week and the bills will come in for April payment.

See financial statement at end of the Minutes. It was resolved to approve the accounts.

193.9 Members questions

None raised.

193.10 Date of next meeting

Thursday 11th April at 8.00pm in the Church Room.

The Chairman closed the meeting at 10.00pm

Accounts to be paid in March 2013

Mrs S Henson s/o	517.99
Bucks County Council	153.46
Peter Ansell 12/12	176.00
Mrs S Henson – expenses Dec – March 2013	94.15
MHP Internet – website renewal	1440.00
Staples – stationery	12.70
Eros – generator hire	173.26
Reissue of cheque 525 Daisy Vintage Ice Cream	30.00
BT- dd	298.48
Southern Electric – dd	131.91
Southern Electric – dd	16.71
Southern Electric – dd	17.38
Total	3062.04

Balance on 1 st February	14137.61
Less February cheques	3005.62
Plus burial fee – Mrs Manning	250.00
Plus donation from fete bar	50.00
Plus refund of telephone from Ham Pc & Pidd WE PC	149.24
Balance	11581.23
Plus Deposit Account	933.44
Bank of Ireland	1132.19
Total	13646.86