

MINUTES OF THE MEETING HELD ON THURSDAY
10th OCTOBER 2013 AT 8.00 PM IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mrs V. Smith, Mr F. Downes, Mr N. Timberlake, Mr R. Seymour,
Mrs K. Cheshire, Mrs L. Cook Mrs S. Henson – Clerk

No members of the public

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM:
Cllr Mr N. Harris, Dist Mr I. McEnnis, County Cllr Mr D Hayday

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS BY MEMBERS RELATING
TO ITEMS ON THE AGENDA: All Councillors declared an interest in the planning application for
West Wycombe Burial Ground as it is the Parish Council's application.

CONFIRMATION AND SIGNING OF MINUTES OF THE SEPTEMBER MEETING
These were agreed by those Councillors present and signed by the Chairman.

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES AND CLERK'S REPORT

1. The basketball equipment has been installed on 9 and 10th October.
2. The 'Romans' stone has been ordered.
3. The litter bin for the Pedestal Playing Field has been delivered and we are waiting for it to be installed.
4. The skip is on the allotments.
5. The clerk has spoken to West Wycombe Estate about grass cutting in the village.

The Clerk advised those present that Mr Ian McGowan of Bucks County Council had rung to state he would not be attending the meeting as he had spoken to all the Chapel Lane and West Wycombe Road residents and had issued a presentation on the latest phase of the Chapel Lane works. The Clerk had printed off some copies and had also put a link on the Parish Council website

MEETING CLOSED FOR PUBLIC QUESTIONS
MEETING REOPENED

199.1 Correspondence Received from 12th September – 10th October 2013

1. NAG Minutes
2. Sue Ryder Hospice – request for a donation to support Nettlebed Hospice.
3. Report and order number for work required in West Wycombe by Bucks CC.
4. Bucks CC Community Transport questionnaire for distribution via Contact and a link to an online survey has been put on the website. The clerk will collect all the responses on 1st November.
5. Letter from WDC Planning advising us that they will carry out a site visit at the Burial Ground in connection with our application for tree works.
6. Notification of second amount of the precept has been paid by WDC – £17858.68
7. Chilterns Conference Invitation – Clerk attended – very interesting especially the role of the new Local Enterprise Partnerships and the desperate need for land to build the requisite number of houses in WDC. Clerk will issue more information once it is available.
8. Chilterns AONB Management Consultation.
9. Bucks CC October Newsletter
10. Letter from a West Wycombe Road resident about 316 West Wycombe Road – Clerk has written to planning and spoken to Ian McGowan at Bucks CC about this. The written response from WDC planning has been forwarded to the correspondent.
11. Allotment rents from 19 tenants with 3 outstanding and notification of two tenants giving up their plots. These have been re-allocated.
12. Bucks CC Notification that the mobile library service on alternate Saturdays will stop at the end of October. The Clerk will put this in Contact and adjust the website.
13. Price for repair and rub down and treat both benches with wood stain on Pedestal Playing Field - £275. One seat is now beyond repair due to vandalism by young people of the parish. Clerk will investigate cost of a recycled seat and also to have a tree log with cut out seat.

14. Agenda for LAF on 15th October at Lane End Primary School at 7pm. Cllr Downes will attend.
15. Rural Forum agenda for 10th October. Chairman and Clerk attended.
16. A donation of £180 from a local resident towards Pedestal Playing Field equipment, raised by selling Krispy Kreme donuts at the Fete. The Clerk has written to say thank you.

199.2 Planning

13/07304/CTREE-Land Rear Of St Pauls Church High Street West Wycombe -Crown lift 21 large leaf Limes to allow approximately 2 - 2.5 metres clearance along track by removal of lower branches and drooping branches around canopy; and removal of epicormic growth.

13/07232/FUL & 07233/LBC -32 & 33 High Street West Wycombe -Householder application for raising of roofs by 110mm to accommodate additional thermal insulation – no objection

Decisions

13/06761/TPO-West Wycombe House, West Wycombe -Crown lift mixture of Horse Chestnut, Sycamore and self-set Ash adjacent to Rosemary Close up to 5 metres to provide clearance to park wall and adjacent footway. Coppice existing shrub and tree regeneration to promote lower bushy regrowth - permit.

199.3 To create a working party to develop the Parish Plan based upon the comments, statistics and answers provided by the Parish Plan Questionnaires

Copies of the results were handed out at the meeting for Councillors to study prior to the meeting which will be held at 8pm on Tuesday 22 October in the Library.

199.4 To report and discuss any highways issues

The Clerk has sent a strong letter of complaint to the Cabinet member for Transport on the poor service being provided by TfB. The Bucks Branch of the SLCC has also written a letter of complaint. The Clerk is going to a meeting in Aylesbury on 17th October where TfB are to explain what the current position is. The Clerk is also doing a parish round with the LAT on 17th October. We have been advised that repainting of the yellow lines will take place in the High Street on the nights of 13 and 14 October.

Clerk has asked West Wycombe Estate to cut back the yew trees near the lower car park.

The Clerk has asked for Bucks CC to make a presentation at the Clerk's meeting on the HS2 Construction traffic route. Clerk will write to our MP for his view on the issue.

The Chairman and Clerk are meeting with Bucks CC Highways to discuss the Church Lane parking on 14th October.

Works to order: Loose kerb near the accountants; National Trust need to cut the trees along Chapel Lane which are making the pavement difficult to use and covering up the road signs; tenants association at Gerrard Court to be written to asking them to cut back the trees over the footway; bus stop sign in High Street covered by laurels.

199.5 To consider increasing the Clerks pay Scale from 1st April 2014

It was resolved to increase the Clerk's salary to SCP 37 on the new pay scale from 1st April 2014.

199.6 To begin discussions on the budget for 2014/2015

The Clerk issued prior to the meeting a spreadsheet showing expenditure against budget sheets which cover the first 6 months of the year. Clerk will investigate the cost of installing water at the allotments as our possible main project. Next year will probably be a year of maintenance and consolidation. Clerk believes we will need to carry out more tree works and fence repairs in the Burial Ground.

199.7 To approve the accounts for October 2013 – appendix 2

See financial statement at end of the Minutes. It was resolved to approve the accounts.

199.8 Members questions

Check salt level on Garden Centre Car Park.

Check Christmas tree lights.

25/26th November for installing the Christmas tree.

Cllr Mrs Cheshire reported that the Fete made £1371.94 profit.

Clerk will order a poppy wreath under S137 for the Remembrance Day service.

199.9 Date of Next Meeting

Thursday 14th November at 8pm in the Church Room, West Wycombe

The Chairman closed the meeting at 9.10pm

Accounts to be paid in October 2013

Mrs S. Henson S/O	517.99	August salary
Bucks County Council	153.46	Pension
Mrs S. Henson	60.53	Expenses
Southern Electric Contracting	905.65	¼ maintenance charge
Peter Gomme	420.00	Grass cutting and hedge cutting
Staples	15.00	Photocopying
Glasdon	343.30	Litter bin
Hawes Skip Hire	282.00	
Lawrence Garden Services	878.40	2/4 BG maintenance
Southern Electric	143.15	Energy
Total	3719.48	

Statement of Account

Opening balance – 1 st September	13402.13
Less September cheques	2321.05
Plus balance on Precept	17858.68
Plus allotment rent	12.00
Plus telephone refund HPC & PWEPC	193.88
Sub Total	29145.64
Bank of Ireland	1132.80
Deposit account	933.80
Total	31221.24