

MINUTES OF THE MEETING HELD ON THURSDAY 12<sup>th</sup> FEBRUARY 2009  
AT 8.00 PM. IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mrs V. Smith, Chairman, Cllr Mr R. Seymour, Mr N. Timberlake, Mr D. Callaghan Mrs C. Dakin, Mrs A Harris, Mr N. Phillips – The National Trust  
Mrs S. Henson - Clerk

2 members of the public

Cllr Mrs Smith presented Mr Nick Phillips with a small gift to say thank you for his time and commitment whilst being The National Trust's Property Manager and wishing him every success.

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM:

Dist Cllrs Mrs J. Teesdale, Cllr I. McEnnis

TO DECLARE ANY PERSONAL OR PREJUDICIAL INTERESTS: None declared

CONFIRMATION AND SIGNING OF MINUTES OF THE JANUARY PARISH COUNCIL MEETING

These were agreed by those Councillors present and signed by the Chairman

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES

The issue of misleading notices on the bus stops was raised at the Local Area Partnership meeting.

Cllrs Callaghan, Downes and the Clerk attended the Local Area Partnership meeting.

MEETING CLOSED FOR PUBLIC QUESTIONS

MEETING REOPENED

148.1 Correspondence received from 9<sup>th</sup> January – 5<sup>th</sup> February 2009

1. Thank you letter from West Wycombe Community Library for recent donation
2. Thank you letter from West Wycombe Community Association for recent donation
3. Verbal price of £30,000 from BCC to provide 6 parking spaces in the verge on the entrance to the village.
4. Matters Arising Newsletter
5. WDALC Training Course on 28<sup>th</sup> February - £10 for one, each extra Councillor £5. Cllrs Mrs Smith and Mrs Dakin will attend
6. SLCC Training Course on 24<sup>th</sup> March in Bracknell
7. BCC – Fostering Newsletter
8. JCC Minutes of December meeting
9. Email from WDALC asking for our views on Local Area Community Partnership, Community Action Groups and Thames Valley Police Neighbourhood Action Group – we can see no value in attending meetings to keep hearing the same reports on activities which we have been undertaking and in most cases have supplied the information. There have been no real benefits to this Parish Council and have just created more meetings for us to attend. The NAG has been a useful meeting but mainly because our Clerk has undertaken the work required. There has not been any particular benefit for our Parish but if we have issues in the future we have built up a good working relationship with our local Police Officers.

148.2 PLANNING

Decision

**MJD/08/07580/FUL – 355 West Wycombe Road** – const of part two storey, part single storey rear extension and alterations and conversion of existing dwelling into 4 x 1 bed flats with new shared access with no 353, provision of 4 x car parking spaces, individual balcony and communal amenity and bin and cycle stores – permit with many conditions

**GMG/08/07629/FUL – 12 Bradenham Road** – construction of single storey front extension – permit

**PECS/08/07652/CTREE - The Car Park, Church Lane** –crown lift to 5m, clean out crown of dead/dying weak or crossing branches to 1 sycamore tree – not to make a TPO

**ELH/08/07377/FUL – Kingscote, Park Farm Road (amended)** – construction of single storey front extension and insertion of front bay window in connection with a garage conversion – permit with conditions

**AC/08/07729/CTREE – Silver Birches, Church Lane** – cut back by 1.5m from telephone lines to 3 silver birches in front garden and crown reduce by 20% to 1 silver birch in rear garden – not to make a TPO.

Clerk will communicate with WDC on the latest position with the filter lane for Gerrard Court 473 West Wycombe Road.

- 148.3 To agree to pay the for a training course for Councillors and also for the Clerk  
It was resolved to pay for Cllrs Mrs Smith and Mrs Dakin to attend the WDALC Training course.  
It was resolved to pay a third of the cost of the SLCC Training Course in March
- 148.4 To agree upon a fee for supplying Freedom of Information documents  
It was agreed to investigate the charge WDC make for a request through the Freedom of Information Act.
- 148.5 Burial Ground: To agree to place an order for tree works and to place the contract for the 5 years commencing April 2009  
Lawrence Landscapes had submitted a price of £991 plus VAT for the removal of 23 trees and grubbing out the tree stumps. It was resolved to place the order for the work.  
Three companies – Sodexho, A.C.L Armstrong and Lawrence Landscapes were asked to quote for the contract. Sodexho did not submit a price, Armstrong submitted a price of £3,800pa. Lawrence Landscapes submitted a price for each year of the contract starting at £202 for the first year and £2928 for the year ending March 2014. It was resolved to place an order for the 5 year contract with Lawrence Landscapes.
- 148.6 Highways issues which need reporting or acting upon  
BCC handled the reason bad weather very well and all the grit boxes were kept supplied. They are now assessing all the road damage.
- 148.7 To discuss The Pedestal Playing Field  
Sir Edward Dashwood has submitted a lease for consideration. The legal fee will be £950.
- 148.8 To discuss the issue of parking within the village and to receive a report  
Cllr Mrs Smith, Cllr Seymour and the Clerk attended a meeting at West Wycombe Park to discuss local parking issues with representatives from all sections of the community and landowners. The Parish Council as able to explain the legal situation relating to the Burial Ground Car Park.  
The Clerk has obtained a price of £30,000 to create 6 parking spaces in a lay by at the entrance to the village.  
The Clerk will have a site visit with BCC to see if anything can be done to improve the marking and signage to make people realise they can park on the road as there are no parking restrictions.  
Cllr Timberlake reported that parking control zones may be a way to address issues but this is an extremely lengthy process -2 years plus. A parking study once the High Street is back to normal, would need to be undertaken. Cllr Timberlake has access to professional advice and information and would produce a brief report for the next meeting on what parking options there may be.
- 148.9 To approve the accounts for February 09 and signing of Cheques

Standing Orders for Mrs S. Henson and Bucks County Council; Mrs Henson; Southern Electric Contracting; Mike Henson Presentations; Lawrence Landscapes; WDC Chiltern Paving, WDALC training. Mr Rolfe-Emery. It was resolved to approve the accounts for payment.

148.10 Matters Raised by Councillors

The Clerk and Cllr Seymour had a meeting with Sir Edward Dashwood who has agreed to help reinstate the allotments along Chorley Road and Church Lane.

148.11 Date of next meeting

Thursday 12th March 2009 at 8pm in The Church Room.

**STATEMENT OF ACCOUNT AS AT 1.2.2009**

<b>Opening balance</b> as at 1.1.09	7398.40
<b>Plus</b> memorial fee – Mr Eric Andrews	75.00
<b>Less January</b> cheques (Barclays only)	2560.08
<b>Closing balance</b>	<b>4913.32</b>
<b>Business Premium Account</b> balance as at 30.12.08	131.33
<b>Bank of Ireland Account</b> as at 5.2.09	13622.02
<b>Total Funds</b>	<b>18666.67</b>

**Accounts to be paid in February**

Mrs S Henson (s/o)	554.00
Mrs S Henson expenses	98.25
BCC School Crossing Patrol	129.06
Southern Electric Contracting (repairs)	27.68
Mike Henson Presentations – domain & website hosting fees	87.38
Lawrence Landscapes – tree/fence works & final quarter	934.95
WDC Burial Ground refuse collection	27.33
Chiltern Paving (cherry picker )	92.00
WDALC training	15.00
R Wolfe-Emery (picture)	35.00
<b>Total</b>	<b>2000.65</b>