

MINUTES OF THE MEETING HELD ON THURSDAY  
13<sup>th</sup> MAY 2010 AT 8.00 PM.  
IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mrs V. Smith, Chairman, Mr R. Seymour, Mr N. Timberlake,  
Mr D. Callaghan, Mr F. Downes, Mrs C. Dakin, Mrs A. Harris, Mr N. Harris – The  
National Trust  
Mrs S. Henson - Clerk

2 members of the public

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM:  
Dist Cllr Mrs Teesdale, Dist Cllr McEnnis

TO DECLARE ANY PERSONAL OR PREJUDICIAL INTERESTS: None declared.

CONFIRMATION AND SIGNING OF MINUTES OF THE APRIL PARISH COUNCIL  
These were agreed by those Councillors present and signed by the Chairman

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES

1. The Clerk has had a site meeting with Bucks County Council who plan to erect more black/white safety posts on the lead in to West Wycombe from Piddington
2. The Clerk and Cllr Seymour attended a meeting with Sir Edward Dashwood and signed the lease agreement for Chorley Road allotments. The previously agreed rent of £100pa is due at the end of each September.
3. The Clerk and Cllr Seymour attended a site meeting at Plant and Harvest to discuss the recycling area. WDC have come up with some ideas to tidy up the area. Sir Edward is happy for anything to be done which will improve the area. The initial thoughts have been costed at £3000 which will be too expensive. Alternative ideas are being considered.
4. One of our allotment tenants has terminated his agreement.
5. The Clerk has been trying to find out who has been planting trees in the Parish without permission from anyone.

MEETING CLOSED FOR PUBLIC QUESTIONS  
MEETING REOPENED

162.1 Correspondence received from 9th April – 13th May 2010

1. Resignation letter from Cllr Mrs Harris – she is moving from the area. The Chairman thanked her for the 7 years service on the Parish Council. The Clerk will start to advertise the vacancy.
2. The Chiltern Way leaflet and Chiltern Way Festival publicity
3. Matters Arising
4. Standards Board Newsletter covering issues on predetermination
5. The Chilterns Awards competition leaflet
6. Chilterns Conservation Board Newsletter
7. England's Statutory Landscape Designation – Natural England
8. Allotment Magazine – passed to Cllr Seymour
9. Sir Edward Dashwood has made a donation of £2000 towards the play equipment.
10. BCC have announced the cessation of the PP3 Parish Paths scheme with immediate effect.
11. WDC Emergency Plan Version 2 on a cd.
12. South West Chilterns and Marlow Area Newsletter
13. Email from BCC stating that if we can contribute £4000 to the delegated budget we can have £11,000 for the lighting scheme we requested.

162.2 Planning

**AD/10/05620/FUL – 375 West Wycombe Road** – construction of single storey side extension – no objection

Decisions

**GMG/10/05257/FUL – 316 West Wycombe Road** – erection of 2 metre high fence to boundary with West Wycombe Road (retrospective) – refused

**JREMM/10/05410/CTREE – St Pauls Church** –crown reduce by 25% to 3 chestnut trees – not to make a TPO

**JREMM/10/05434/CTREE – Fern Cottage, Church Lane** – crown lift to 4m to 1 yew – not to make a TPO

162.3 To agree to contribute £4000 towards the delegated budget scheme for street lighting near the school

It was resolved that we would contribute £4000 to BCC. We will ask them to carry out the work in the school holidays.

162.4 Highways issues which need reporting or acting upon

With the exception of two lights in the West Wycombe Road and the replacement light on the triangle, all the lights are now working.

A further kerb stone in the High Street has been moved by a lorry; potholes between 86 -88 Chorley Road. Residents of Chorley Road are concerned that the drains under the road and running into the field are broken.. The Clerk has had to report the Pelican crossing as not working 5 times in the last 2 weeks. BCC have always come out very quickly and repaired the fault.

162.5 To place an order for play equipment in the Pedestal Playing Field

The Clerk had taken the plans to the Pre School, Toddler and County School. The main request was to include a slide otherwise everyone was just pleased to have the facility.

Each company had presented their idea and prices in a different way. Total cost for the three year project are:

Playdale: £40383 ;Playground Facilities: £35974 – lower price as they have quoted for a smaller ball wall; Playground Services: £40610

Cllr Seymour and the Clerk had studied the plans. It was felt that the first phase should include equipment to allow a reasonable number of children at any one time to be playing. A play trail and swings for provide this. The preferred supplier was Playground Services however the Clerk will have to negotiate on the price as it is currently too high. The Clerk was asked to negotiate within a £12,000 range to allow for, if required extra fencing. We will place an order for the height barrier at £1200 and consult ROSPA and the play company as to the requirement for any extra fencing requirements. Our final budget figure will depend on the answer to this question.

162.6 To discuss West Wycombe Fete

Councillors and Clerk have been working on the project. WDC advised the Clerk that a License is not required. Two toilets will cost £150. A further meeting will be arranged for Monday 24<sup>th</sup> May at 7.30pm. The clerk will approach Steve Baker MP to open the fete as Sir Edward and Lady Dashwood are unavailable.

162.7 To adopt the revised Financial Regulations and Standing Orders

It was resolved to adopt the revised Financial Regulations and Standing Orders which had been revised as per the Minutes of the April meeting.

162.8 To receive the internal auditors report and to review the effectiveness of the system of internal audit

The internal auditor presented her report. There were no issues raised as needing attention. A report covering the audit plan, scope of the audit, independence of the internal auditor, competence, relationships, objectives, development, forward planning, risk assessment and future needs will all be addressed. This will be presented to the June meeting prior to the statement of assurance review.

162.9 To approve the accounts for May 2010 – Appendix 2; Signing Cheques;

One extra bill had come in since the agenda had been issued – Mr Alastair Hunt – to create the allotment car park - £2003.61 – the Parish Council received £1500 from BCC towards this project

It was resolved to accept the accounts. See end of Minutes

162.10 Matters Raised by Councillors

Mr Harris reported on the 10<sup>th</sup> July, National Trust Meet the Neighbour picnic in the park. There will be a hog roast and residents will also be encouraged to bring their own picnic – they will try to get as much involvement as possible from people in the village.

Cllr Seymour asked if we could put allotment fencing and a water supply on the June agenda.

162.11 Date of Next meeting

Thursday 10<sup>th</sup> June at 8pm in The Church Room West Wycombe.

There being no other business to conduct the Chairman closed the meeting at 9.40 pm

**STATEMENT OF ACCOUNT AS AT 1.5.2010**

<b>Opening balance</b>	3598.23
<b>Plus Allianz Insurance Claim refund</b>	865.66
<b>Plus WDC precept</b>	15000.00
<b>Less April s/o,dd and cheques</b>	1052.14
<b>Closing balance as at 30.4.2010</b>	<b>18411.75</b>
<b>Business Premium Account balance as at 31.3.10</b>	3131.47
<b>Bank of Ireland Account as at 30.4.10</b>	13641.86
<b>Less April cheques</b>	2269.24
<b>Closing balance</b>	<b>11372.63</b>
<b>Total funds</b>	<b>32915.85</b>

**Accounts to be paid in May**

Mrs S Henson (s/o)	511.54
BCC Pension	153.46
Tax & NI	11.52
Mrs S. Henson – expenses	373.70
Peter Ansell – Pedestal Maintenance 2/12	136.00
WDC – burial ground refuse	28.94
The Handyman – BG noticeboard	55.00
ICCM membership	85.00
Lawrence Landscapes – final quarter	764.34
RBS Software – support & maintenance	104.58
WDALC Subscription	4.00
A.W. Hunt –allotment car park	2003.61
<b>Total</b>	<b>4231.69</b>