

MINUTES OF THE MEETING HELD ON THURSDAY  
13<sup>th</sup> OCTOBER 2010 AT 8.00 PM  
IN THE CHURCH ROOM, WEST WYCOMBE

ATTENDANCE: Cllrs Mrs V. Smith, Chairman, Mr R. Seymour,  
Mr F Downes, Mr N. Timberlake, Mrs C. Dakin, Mr N. Harris Mrs S. Henson - Clerk

7 members of the public

APOLOGIES FOR ABSENCE WERE ACCEPTED FROM: Cllr Mr D. Callaghan,  
Dist Cllrs Mrs J Teesdale, Mr I McEnnis

TO DECLARE ANY PERSONAL OR PREJUDICIAL INTERESTS: Cllr Harris  
declared a prejudicial interest in the planning application for The National Trust.

CONFIRMATION AND SIGNING OF MINUTES OF THE SEPTEMBER PARISH  
COUNCIL

These were agreed by those Councillors present and signed by the Chairman

REPORT ON PROGRESS ON ITEMS FROM PREVIOUS MINUTES

1. WDC has completed the works on the recycling facility at Plant & Harvest and West Wycombe Estate has contributed £250 towards the total cost to the Parish Council of £725.
2. The Clerk has received the report from BCC Overview and Scrutiny Committee on Winter Maintenance.
3. The Chairman, Clerk and Cllr Downes attended the LAF.
4. The Clerk has attended the WDC/BCC meeting for Clerks: Election could be on 5<sup>th</sup> May 2011 but may be 3 weeks later – need to allow money in our budget for an election: National Census on March 27<sup>th</sup> – need to encourage people to submit their forms as all the local government funding for an area is decided upon the statistics collected; WDC finance department are hoping to have meetings with Chairmen and Clerks in mid December to have discussions about budget cuts - cannot be any earlier as local government figures from government will probably not be available until early December – need to set Precept in the January meeting; excellent presentation on the Community Payback scheme where minor offenders can undertake work in the community.
5. We have received allotment rents from 18 tenants – 6 still due
6. Scottish and Southern Electricity sent three volunteers to clear the school's allotment.
7. Cllr Timberlake reported that we would be invited to attend a further National Trust and Sustrans meeting to ensure that we will be fully engaged in developing any ideas to improve the built environment of West Wycombe.

MEETING CLOSED FOR PUBLIC QUESTIONS

MEETING REOPENED

166.1 Correspondence received from 10th September – 7<sup>th</sup> October 2010

1. Thank you letter from Cllr Bill Bendyshe-Brown
2. Thank you card from Mr & Mrs Cope and emails from various people congratulating us on the fete.
3. WDC Wycombe Community Stadium Newsletter
4. Completion of audit from Mazars and invoice – annual return is on website and completion notice is on the main noticeboard
5. Paperwork and invoice from AON Insurance to cover the playground equipment
6. Maintenance instructions from Playground Services
7. Email from Si Khan, BCC requesting our £4000 contribution for the Church Lane lighting
8. Agenda for Local Area Forum on 12<sup>th</sup> October
9. Agenda for Rural Forum on 14<sup>th</sup> October – Chairman and Clerk to attend
10. Agenda for Emergency Planning meeting on 3<sup>rd</sup> November – Clerk to attend

11. Agenda for Clerks meeting at WDC with BCC – 14<sup>th</sup> October – Clerk to attend
12. Chilterns Conservation Board - Annual Chilterns Forum – 19<sup>th</sup> November

166.2 Planning

Applications

**AHC/10/07212/CTREE – West Wycombe Hill** – reduce to approx 3m from ground level three yew trees; fell to ground level 5 horse chestnuts; and fell to ground level and remove scrub one ash and one hawthorn – no objection.

**RH/10/07199/FUL – 399 West Wycombe Road** – conversion of existing 5 bed dwelling to 3 x 2 bed dwellings with associated parking – we object to this application and would also state that it was a 4 bedroom property. We object on the grounds of an inadequate sewage system as Thames Water regularly visit Park Farm Road due to sewage issues, already causing a potential health hazard, – a relief sewer is needed due to all the development which has taken place over recent years in the immediate vicinity – it would therefore be irresponsible for this application to be permitted. We are concerned that there is insufficient room for the proposed number of parking spaces and we envisage all extra cars parking in Park Farm Road thereby causing a danger for cars entering and exiting Park Farm Road. There is insufficient amenity space for supposedly 'small family' homes – we consider it to be an over-intensification of the site. We would want this application to go to Committee.

**VJB/10/07110/CLP –5 Bradenham Road** - Certificate of lawfulness for construction of single storey rear extension – we object on the grounds that this is an overdevelopment of the site.

166.3 To receive a report on the Local Area Forum meeting and our request for a VAS

We were advised of the precautionary salting routes and the heavy snow clearing routes as well as the arrangements planned for using farmers and supplying salt to parishes; residents will be encouraged to clear their own pavements without fear of legal recourse. We won the bid for a VAS and to have the 30mph sign moved towards Piddington. The Chorley Road junction is not considered a big enough area for a roundabout to be installed nor is it a suitable area for 20mph limit at the current time. A presentation from the Fire Brigade will give us the opportunity for some of our roads to be checked for emergency vehicle access. Our request to have the pavements resurfaced will be considered at the January meeting.

Cllr Downes was disappointed with the response to the request for a roundabout and will pursue this in his role as a Bucks County Councillor and a Parish Councillor.

166.4 Highways issues which need reporting or acting upon

The posts at the top of Reg's Island need to be replaced; lights 11, 15, 22 and the light on the zebra crossing are not working as well as one of the belisher beacons – these have been reported. Lights 12 and 21 in Chorley Road are not working; the drain at the entrance to the Village Hall is blocked. Clerk will report to BCC.

166.5 To consider any ideas for projects for costing prior to producing the budget for 2011/2012

The Clerk issued to date expenditure and projected expenditure.

The phase 2 equipment for the play area will cost £14,000 and we will start the new year with approximately £6,800 in the bank once we have reclaimed VAT. We will need to carry out some tree works in the Burial Ground during Autumn 2011. We may look at a low cost contract to maintain the piece of land near the Pedestal Roundabout and some trees in the Burial Ground need crown lifting. We need £1000 to run the fete.

Our running costs have increased as we have created allotments and the Pedestal Play Area however we reduced our precept in 2009 from £35,000 to £30,000 and it remained the same for this year. We cannot maintain what we have and develop further projects without increasing the precept.

- 166.6 To discuss the West Wycombe Fete  
The Clerk issued an income and expenditure sheet for the fete prior to the meeting – a total of £1400 was raised to go towards play equipment. It was a tremendous success and it is hoped that we can hold a fete next year on September 10<sup>th</sup> 2011. However as we need to have a budget figure of £1000 to run the fete this will have to be seriously considered when planning our budgets and expenditure for 2011/2012.
- 166.7 To approve the accounts for October 2010: Signing Cheques:  
It was resolved to accept the accounts. See end of Minutes
- 166.8 Members Questions  
Cllr Mrs Dakin reported that she would be resigning as a Governor of West Wycombe School.  
We will write to thank Mrs Carole Burslem for all her help during her time as our Local Area Co-ordinator.  
Cllr Seymour has spoken to West Wycombe Estate about Christmas trees and the pavilion on The Pedestal Field.
- 166.9 Date of Next meeting  
Thursday 11<sup>th</sup> November at 8pm in The Church Room West Wycombe.  
There being no other business to conduct the Chairman closed the meeting at 9.15pm.

**STATEMENT OF ACCOUNT AS AT 1.10.2010**

<b>Opening balance</b>	7983.49
<b>Plus</b> Precept	15000.00
<b>Plus</b> – Fete income and donation	1190.00
<b>Plus</b> donation from WWCA	100.00
<b>Plus</b> telephone refund HPC & PWEPC	113.19
<b>Less September cheques</b> s/o, dd and cheques	2174.56
<b>Closing balance</b> as at 30.9.2010	<b>22212.12</b>
<b>Business Premium Account</b> balance as at 30.9.10	3132.23
<b>Bank of Ireland Account</b> as at 30.9.10	11372.64
<b>Total funds</b>	<b>36716.99</b>

**Accounts to be paid in October**

Mrs S Henson (s/o)	511.54
BCC Pension	153.46
Tax & NI	11.52
Peter Ansell – Pedestal Maintenance 6/12	136.00
BCC – Church Lane lighting	4000.00 (B of I)
Mazars – audit fee	358.38 (B of I)
Playground Services	16450.00 (B of I - £3k)
Lawrence Landscapes ¼	787.25 (B of I)
Southern Electric (dd)	445.23
Southern Electric Contracting – maintenance	917.05 (B of I)
AON Insurance – playground equipment	134.99
WDALC – training	15.00
B J Turney - height barrier	1180.00 (B of I)
Chiltern Paving – generator	94.59
WDC – Burial ground refuse	28.94
<b>Total</b>	<b>25223.95</b>

**Bank of Ireland - £10242.68; Current account - £14981.27**